

Capitola City Council

Agenda Report

Meeting: March 1, 2022

From: Finance Department

Subject: Consider Fiscal Year 2022-23 Budget Calendar



Recommended Action: Approve Budget Calendar for Fiscal Year (FY) 2022-23

Background: The Capitola Municipal Code requires the City to prepare and disseminate a budget calendar on or before March 1 of any fiscal year. The attached draft calendar provides dates for budget study sessions, hearings, meetings, and other significant budget events.

Discussion: Staff has prepared the attached draft Budget Calendar for FY 2022-23. The budget cycle begins with the Special City Council/Successor Agency Meeting scheduled on March 1, 2022. This meeting will focus on establishing the FY 2022-23 Budget Principles and Goals, which will guide staff's preparation of the Proposed Budget.

Pursuant to this calendar, the Proposed Budget will be distributed on Friday, April 29, 2022, and the presentation of the City and Successor Agency Budgets is scheduled for a Special Meeting on Wednesday, May 4, 2022. This is a tentative schedule that may be changed as necessary by the City Manager and/or City Council. Some meetings may be cancelled if they become unnecessary based on prior sessions.

Fiscal Impact: None

Attachments:

1. FY 2022-23 Draft Budget Calendar

Report Prepared By: Jim Malberg, Finance Director

Reviewed By: Chloé Woodmansee, City Clerk

Approved By: Jamie Goldstein, City Manager