

Capitola City Council

Agenda Report



Meeting: May, 23, 2024

From: Public Works Department

Subject: COE Bylaws & FY 2023-25 Goals

Recommended Action: Adopt a resolution adopting amended Commission on the Environment Bylaws and approve the list of Commission on the Environment Goals for FY 2023-25.

Background: On January 13, 2005, the City Council adopted Resolution 3424 to establish the Commission on the Environment (COE) and adopted initial bylaws. The bylaws have been amended four times since by City Council Resolution Nos. 3610, 3696, 3779, and 3967.

At the regular COE meeting on Wednesday, February 21, 2024, the COE reviewed the most current COE Bylaws (Resolution No. 3967) and recommended the City Council adopt a newly revised set of bylaws (Attachment 1). The COE also discussed a list of goals for FY 2023-25 and recommended the goals be submitted to the City Council for review and approval (Attachment 2).

The revised COE Bylaws and goals were included as a consent item on the April 11th, 2024, City Council Meeting Agenda. Vice Mayor Brooks pulled the item from the consent agenda and requested that the COE bring additional background information on the proposed goals to a future City Council meeting.

Discussion: Regular review of bylaws is considered a best practice to ensure that the bylaws accurately represent the Commission and meet the needs of the group's structure, roles, and responsibilities. The COE may review and recommend changes to the bylaws to the City Council for adoption.

The COE prepared a list of goals for FY 23-25, which includes projects and matters of environmental concern that are aimed to align with the City's climate action and overarching environmental goals. The COE goals will serve as a framework for the Commission's meetings and scheduled activities for the remainder of FY 23-24 and FY 24-25. As an advisory body to the City Council, the COE requested that staff submit the list of COE FY23-25 goals to the City Council for review, input, and approval.

Fiscal Impact: None.

Attachments:

1. Resolution with COE Bylaws
2. COE Goals for FY 2023-25

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Reviewed By: Julia Gautho, City Clerk, Jessica Kahn, Public Works Director

Approved By: Jamie Goldstein, City Manager