

Capitola City Council

Agenda Report



Meeting: September 14, 2023
From: Finance Department
Subject: City Check Registers

Recommended Action: Approve check registers dated August 04, 2023 and August 18, 2023.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
8/4/2023	103906	104009	112	\$ 2,568,955.50
8/18/2023	104010	104123	124	\$ 517,170.68

The main account check register dated July 21, 2023, ended with check #103905.

Account: Payroll				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
8/4/2023	5826	5837	142	\$ 266,102.18
8/18/2023	5838	5841	132	\$ 237,845.83

The payroll account check register dated July 21, 2023, ended with check #5825.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
103922	Burke Williams and Sorensen LLP	CM	June Legal Services	\$ 48,792.38
103939	Dooley Enterprises Inc	PD	Ammunition	\$ 12,183.22
103954	Labormax Staffing	PW	Public Works seasonal labor 7/15 – 7/28	\$ 11,924.89
103977	RRM Design Group	CDD	Capitola Wharf Rehabilitation Assistance	\$ 10,095.06
1558	CalPERS Fiscal Services Division	CM	FY2024 CalPERS UAL Payment	\$ 2,139,191.00
1566	CalPERS Health Insurance	CM	August Health Insurance	\$ 66,647.39
1567	CalPERS Member Services Division	CM	PERS Contributions PPE 7/22/23	\$ 63,000.90
1568	Employment Development Department	CM	State Taxes PPE 7/22/23	\$ 12,861.36
1569	Internal Revenue Services	CM	Federal taxes & Medicare PPE	\$ 46,168.80

			7/22/23	
104024	Boone Low Ratliff Architects Inc	PW	July Jade St community center renovation design services	\$ 11,020.00
104064	Kimley Horn and Associates Inc	PW	41 st Ave & Capitola Rd Bicycle striping evaluation	\$ 11,040.00
104065	Labormax Staffing	PW	Public Works seasonal labor 7/29 – 8/11	\$ 10,738.63
104075	Moffatt and Nichol	PW	Capitola Wharf & Beach Project Services	\$ 14,850.00
104078	MV Transportation Inc	PW	Beach Shuttle Services May - July	\$ 37,213.02
104081	Novo Solutions Inc	CM	Software for asset/work order management	\$ 16,800.00
104086	Pacific Gas & Electric	PW	August Utilities	\$ 14,109.73
104090	Pavement Engineering Inc	PW	Capitola Rd. improvement project services	\$ 39,298.75
104091	Peak Communications	CM	Museum fiber optic internet	\$ 11,570.94
104095	RRM Design Group	PW	Capitola Wharf Rehabilitation Assistance	\$ 10,382.29
104099	Santa Cruz County Animal Shelter	CM	Quarterly Animal Services contribution	\$ 35,117.20
104100	Santa Cruz County Auditor-Controller	Fin	July Citation Processing	\$ 11,531.00
104108	Soquel Creek Water District	PW	Monthly Water services & irrigation	\$ 17,003.98
104113	Triad Electric	PW	City Hall & PD backup generator	\$ 11,158.48
1577	CalPERS Member Services Division	CM	PERS contributions PPE 8/5/23	\$ 63,229.65
1578	Employment Development Department	CM	State Taxes PPE 8/5/23	\$ 12,081.37
1579	Internal Service Revenue	CM	Federal Taxes & Medicare PPE 8/5/23	\$ 42,156.60

Attachments:

1. 8-4-23 Check Register
2. 8-18-23 Check Register

Report Prepared By: Luis Ruiz, Accountant I

Reviewed By: Julia Moss, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager