



# ORDINANCE AMENDING CMC CHAPTER 2.04

December 11, 2025



# Background

- ❑ Current CMC 2.04.1 40: Council Members may request an agenda item during an open meeting.
- ❑ 7/24/25: Council Member Orbach requested staff conduct research on how other cities handle Council requests for agenda items
- ❑ 8/28/25: City Clerk produced memo to Council with data from 24 other CA agencies
- ❑ 9/11/25: Council Member Orbach requested an item on a Council agenda to discuss agenda setting procedure
- ❑ 10/9/25: Council directed staff to prepare an ordinance requiring a second Council Member to place an item on the agenda



# Proposed Changes

- CMC Section 2.04.140: Requires a second Council Member to place an item on the agenda
- CMC Section 2.04.210: Clarifies and streamlines the rules of debate
  - ▣ Aligns with Code of Conduct and Rosenberg's Rules of Order



# Recommended Action

Introduce for first reading, by title only, waiving further reading, an ordinance amending Capitola Municipal Code Sections 2.04.140 and 2.04.210 to update the process by which City Council Members request agenda items and their rules of debate.