

# Capitola City Council

## Agenda Report



**Meeting:** March 26, 2026

**From:** Administrative Services Department

**Subject:** City Check Registers

Recommended Action: Approve check registers dated January 16, 2026, January 30, 2026, February 13, 2026, and February 20, 2026.

| <b>Account: City Main</b> |                         |                       |                      |                 |
|---------------------------|-------------------------|-----------------------|----------------------|-----------------|
| <b>Date</b>               | <b>Starting Check #</b> | <b>Ending Check #</b> | <b>Payment Count</b> | <b>Amount</b>   |
| 01/16/2026                | 105731                  | 105867                | 139                  | \$ 2,775,997.85 |
| 01/30/2026                | 105868                  | 105928                | 63                   | \$ 209,070.04   |
| 02/13/2026                | 105929                  | 106028                | 102                  | \$ 330,881.60   |
| 02/20/2026                | 106029                  | 106079                | 51                   | \$ 1,368,875.98 |

The main account check register dated December 19, 2025, ended with check #105730.

| <b>Account: Payroll</b> |                             |                           |                      |               |
|-------------------------|-----------------------------|---------------------------|----------------------|---------------|
| <b>Date</b>             | <b>Starting Check/EFT #</b> | <b>Ending Check/EFT #</b> | <b>Payment Count</b> | <b>Amount</b> |
| 01/16/2026              | 7266                        | 7278                      | 212                  | \$ 674,608.63 |
| 01/30/2026              | 7279                        | 7284                      | 114                  | \$ 341,513.74 |
| 02/13/2026              | 7285                        | 7288                      | 113                  | \$ 446,076.05 |
| 02/20/2026              | 7289                        | 7289                      | 107                  | \$ 208,974.31 |

The payroll account check register dated December 19, 2026, ended with payroll check #7265.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

| <b>Check/EFT</b> | <b>Issued to</b>                  | <b>Dept</b> | <b>Description</b>                      | <b>Amount</b> |
|------------------|-----------------------------------|-------------|---|---------------|
| 2818             | CalPERS Member Services Division  | CM          | PERS contributions PPE 12/20/25         | \$ 64,751.67  |
| 2820             | INTERNAL REVENUE SERVICE          | CM          | Federal taxes & Medicare PPE 12/20/25   | \$ 36,855.77  |
| 2822             | VOYA FINANCIAL                    | CM          | Employee 457 contributions PPE 12/20/25 | \$ 10,957.28  |
| 32               | CalPERS Health Insurance          | CM          | January Health Insurance                | \$ 95,259.94  |
| 2916             | CalPERS Member Services Division  | CM          | PERS contributions PPE 1/3/26           | \$ 67,665.45  |
| 2917             | EMPLOYMENT DEVELOPMENT DEPARTMENT | CM          | State Taxes PPE 01/03/26                | \$ 11,513.72  |

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|--------|--|-----|--|---------------|
| 2918   | INTERNAL REVENUE SERVICE                 | CM  | Federal taxes & Medicare PPE 01/03/26        | \$ 35,170.33  |
| 2920   | VOYA FINANCIAL                           | CM  | Employee 457 Contribution PPE 01/03/26       | \$ 11,203.54  |
| 105733 | ADAMS ASHBY GROUP INC.                   | CDD | General admin of CDBG - Community Center     | \$ 11,000.00  |
| 105743 | AXON ENTERPRISE INC.                     | PD  | In-Car Video Systems and Equipment           | \$ 94,017.81  |
| 105747 | BEN NOBLE                                | CDD | Capitola Mall Zoning Code Amendments         | \$ 22,445.00  |
| 105750 | BURKE WILLIAMS AND SORENSEN LLP          | CM  | November Legal Services                      | \$ 47,068.43  |
| 105760 | CSG Consultants Inc.                     | CDD | Building Inspector Services                  | \$ 16,234.25  |
| 105762 | CUMMING MANAGEMENT GROUP, INC.           | PW  | CDBG Funded Construction Management Services | \$ 25,882.50  |
| 105770 | EXCEEDIO                                 | FIN | December City Hall IT Services               | \$ 54,782.19  |
| 105776 | GRAHAM CONTRACTORS INC.                  | PW  | Bay/Hill Intersection Quick Build Removal    | \$ 25,000.00  |
| 105792 | LEHR AUTO ELECTRIC & EMERGENCY EQUIPMENT | PD  | 2024 Ford Upgrades and Equipment             | \$ 30,770.65  |
| 105799 | MBASIA                                   | CM  | FY25/26 Workers' comp. & liability insurance | \$ 578,360.50 |
| 105820 | SANTA CRUZ COUNTY ANIMAL SHELTER         | PD  | Quarterly animal services contribution       | \$ 29,423.40  |
| 105825 | SANTA CRUZ COUNTY TAX COLLECTOR          | FIN | Esplanade sanitation district charges        | \$ 10,461.25  |
| 105831 | SANTA CRUZ REGIONAL 911                  | PD  | FY25/26 Third Quarter Operating Contribution | \$ 169,167.25 |
| 105834 | SCOTTS VALLEY FIRE PROTECTION DISTRICT   | PD  | FY25/26 Hazmat Interagency Team Contribution | \$ 10,664.00  |
| 105840 | SHARPLINE SOLUTIONS, INC.                | PW  | Rubberized speed cushions                    | \$ 15,038.66  |
| 105845 | SSB CONSTRUCTION                         | PW  | Community Center Renovation Project Services | \$ 505,830.40 |
| 105846 | SSB CONSTRUCTION                         | PW  | Community Center Renovation Project Services | \$ 598,586.06 |
| 105847 | SSB CONSTRUCTION                         | PW  | Community Center Patio Renovation Services   | \$ 241,228.75 |
| 3026   | EMPLOYMENT DEVELOPMENT DEPARTMENT        | CM  | State tax PPE 1/17/26                        | \$ 11,288.99  |
| 3027   | INTERNAL REVENUE SERVICE                 | CM  | Federal taxes & Medicare PPE 1/17/26         | \$ 35,136.57  |
| 3029   | VOYA FINANCIAL                           | CM  | Employee 457 contributions PPE 1/17/26       | \$ 10,797.97  |

|        |  |     |   |              |
|--------|--|-----|---|--------------|
| 3025   | CalPERS Member Services Division       | CM  | PERS contributions PPE 1/17/26                          | \$ 66,876.66 |
| 105874 | BURKE WILLIAMS AND SORENSEN LLP        | CM  | December Legal Services                                 | \$ 32,971.32 |
| 105881 | DONALD W ALLEY                         | PW  | Soquel Lagoon Monitoring                                | \$ 17,238.96 |
| 105885 | EXCEEDIO                               | FIN | February City Hall IT Services                          | \$ 17,110.32 |
| 105895 | KIMLEY HORN AND ASSOCIATES INC         | PW  | Capitola Local Roadway Safety Plan Services             | \$ 15,355.67 |
| 105906 | PACIFIC GAS & ELECTRIC                 | PW  | January Monthly utilities                               | \$ 21,486.32 |
| 105918 | SOQUEL CREEK WATER DISTRICT            | PW  | January Water & Irrigation                              | \$ 10,197.63 |
| 3024   | CalPERS Health Insurance               | CM  | February health insurance                               | \$ 96,755.44 |
| 3132   | CalPERS Member Services Division       | CM  | PERS contributions PPE 1/31/26                          | \$ 67,937.95 |
| 3133   | EMPLOYMENT DEVELOPMENT DEPARTMENT      | CM  | State tax PPE 1/31/26                                   | \$ 11,359.57 |
| 3134   | INTERNAL REVENUE SERVICE               | CM  | Federal taxes & Medicare PPE 1/31/26                    | \$ 35,094.50 |
| 3136   | VOYA FINANCIAL                         | CM  | Employee 457 contributions PPE 1/31/26                  | \$ 10,904.50 |
| 105942 | BLINK NETWORK LLC                      | PW  | Community Center EV Chargers                            | \$ 69,419.99 |
| 105943 | BURKE WILLIAMS AND SORENSEN LLP        | CM  | December Legal Services                                 | \$ 26,954.00 |
| 105948 | CALIFORNIA GREY BEARS INC.             | CDD | 24-CDBG-NH-10001-A2                                     | \$ 20,443.16 |
| 105961 | CUMMING MANAGEMENT GROUP, INC.         | PW  | CDBG Funded Construction Management Services            | \$ 23,630.00 |
| 105962 | CWS CONSTRUCTION GROUP INC.            | PW  | Jade Street Park Restroom Remodel Project Services      | \$ 25,696.47 |
| 106003 | SANTA CRUZ COUNTY DEPT OF PUBLIC WORKS | PW  | FY25/26 Household hazardous waste program cost sharing  | \$ 36,896.00 |
| 106004 | SANTA CRUZ COUNTY SHERIFF              | PD  | FY 25/26 SART Program Contribution                      | \$ 19,270.00 |
| 106017 | VERDE DESIGN INC                       | PW  | Jade St Park - universally accessible playground design | \$ 11,953.08 |
| 106029 | ADAMS ASHBY GROUP INC.                 | CDD | General admin of CDBG - Community Center                | \$ 11,000.00 |
| 106035 | BEN NOBLE                              | CDD | Capitola Mall Zoning Code Amendments Services           | \$ 23,992.50 |
| 106036 | BOONE LOW RATLIFF ARCHITECTS INC       | PW  | Jade Street Park Restroom Remodel Services              | \$ 11,321.29 |
| 106037 | CALE AMERICA INC.                      | PD  | Parking Paystation Upgrade Kits & Installation          | \$ 11,794.51 |

|        |                                |    |   |               |
|--------|--------------------------------|----|---|---------------|
| 106041 | DARREL VARNI<br>ELECTRIC, INC  | PW | Stockton Bridge RRFB<br>Installation            | \$ 18,879.00  |
| 106059 | PACIFIC GAS &<br>ELECTRIC      | PW | February Monthly utilities                      | \$ 22,637.54  |
| 106067 | SOQUEL CREEK WATER<br>DISTRICT | PW | February Water & Irrigation                     | \$ 10,451.65  |
| 106068 | SSB CONSTRUCTION               | PW | Community Center Renovation<br>Project Services | \$ 441,635.39 |
| 106069 | SSB CONSTRUCTION               | PW | Community Center Patio<br>Renovation Services   | \$ 215,578.75 |
| 106070 | SSB CONSTRUCTION               | PW | Treasure Cove Playground<br>Project Services    | \$ 551,460.75 |

Alignment with 2025-2029 Strategic Plan Priority: Accountable Government

Attachments:

1. 01-16-26 Check Register
2. 01-30-26 Check Register
3. 02-13-26 Check Register
4. 02-20-26 Check Register

Report Prepared By: Luis Ruiz, Accountant II

Reviewed By: Julia Gautho, City Clerk and Jim Malberg, Administrative Services Director

Approved By: Jamie Goldstein, City Manager