

Capitola City Council

Agenda Report



Meeting: May 25, 2023

From: Finance Department

Subject: Approval of City Check Registers Dated April 28, 2023, and May 12, 2023

Recommended Action: Approve check registers.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
4/28/2023	103184	103282	105	\$ 386,114.48
5/12/2023	103283	103371	95	\$ 488,106.43

The main account check register dated April 14, 2023, ended with check #103183.

Account: Payroll				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
4/28/2023	21843	21951	109	\$ 185,433.46
5/12/2023	21952	22064	113	\$ 186,038.54

The payroll account check register dated April 14, 2023, ended with EFT #21842.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
103198	Burke Williams and Sorensen	CM	March legal services	\$ 43,273.48
103201	Carin Hanna	Fin	BIA reimbursement	\$ 10,168.17
103212	Folsom Lake Ford	PD	2023 Mach-E	\$ 51,597.02
103235	Moffatt and Nichol	PW	Wharf design services March	\$ 12,321.25
103239	PG&E	PW	April utilities	\$ 13,822.92
103271	VMI Inc	CM	Council chambers audio upgrade	\$ 14,776.98
1513	CalPERS Member Services Division	CM	PERS contributions PPE 4/15/23	\$ 55,994.06
1515	Internal Revenue Service	CM	Federal taxes & Medicare PPE 4/15/23	\$ 33,794.95
103284	Santa Cruz Toyota	Rec	2022 Sienna	\$ 52,463.20
103293	Boone Low Ratliff Architects	PW	Community Center renovation design services April	\$ 14,735.20
103295	Ca Department of Transportation	PW	October – March signals and lighting	\$17,757.81

103306	Community Bridges	CDD	Jan – Mar CDBG CV2-3 Meals on Wheels	\$ 19,376.26
103332	Long Beach BMW Mortorcycles	PD	2023 BMW R1250RT-P MC	\$ 35,908.43
103348	RRM Design Group	CDD	Capitola Housing Element Feb & Mar services	\$ 20,835.63
103355	Soquel Creek Water District	PW	April water service	\$ 10,022.49
103368	Verde Design Inc	PW	Community outreach & conceptual review reimbursables Mar – Apr	\$ 28,972.00
1512	CalPERS Health Insurance	CM	May health insurance	\$ 64,303.43
1519	CalPERS Member Services Division	CM	PERS contributions PPE 4/29/23	\$ 56,174.09
1521	Internal Revenue Service	CM	Federal taxes & Medicare PPE 4/29/23	\$ 33,907.62

Attachments:

1. 4-28-23 Check Register
2. 5-12-23 Check Register

Report Prepared By: Leda Laidlaw-Hunter, Accountant I

Reviewed By: Julia Moss, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager