



420 Capitola Avenue  
Capitola, California 95010  
Telephone: (831) 475-7300  
FAX: (831) 479-8879  
Website: <http://www.cityofcapitola.org>

May 17, 2023

Robin Woodman  
10186 East Zayante Road  
Felton, California 95018

Subject: Retired Annuitant Appointment

Dear Robin,

This letter is to confirm your appointment as an extra help – limited duration Retired Annuitant – Special Advisor to the Building Division for the City of Capitola. Your appointment as the Retired Annuitant – Special Advisor to the Building Division will begin on July 10, 2023, and end on June 30, 2026. You will be paid the maximum hourly rate in effect at the time for employees performing comparable duties.<sup>1</sup> You will work less than 960 hours/fiscal year. As a Retired Annuitant – Special Advisor to the Building Division, you will not receive any other benefit, incentive, or compensation in addition to your hourly rate.

Your appointment as a Retired Annuitant – Special Advisor to the Building Division is to assist the City of Capitola Building Division with the current backlog of work associated with: 1) continued storm recovery of both residential and commercial owners in Capitola Village; and 2) inordinate public infrastructure repairs the City anticipates beginning late summer 2023 due to historic rainfall this past winter. Your appointment will further assist the Building Division with the following special projects: 1) the 2023-2031 Housing Element Update; 2) the 720 Hill Street hotel project; 3) the 4401 Capitola Avenue affordable housing project; and 4) the anticipated 1698 38th Avenue affordable housing project.

If you have any questions, please contact Renee DeMar, HR Analyst, or Chloé Woodmansee, Assistant to the City Manager.

Sincerely,

Jamie Goldstein, City Manager

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<sup>1</sup> Currently, the maximum hourly rate is \$64.32. However, subject to City Council's approval of a new salary schedule, the maximum hourly rate on July 1, 2023, will be \$66.25. You will be paid the maximum hourly rate in effect for employees performing comparable duties at the time you start your work as a Retired Annuitant Special Advisor to the Building Division with the City.