

Capitola City Council

Agenda Report



Meeting: January 13, 2022

From: Finance Department

Subject: Approval of City Check Registers Dated November 19, November 24, December 10, December 17 and December 30.

Recommended Action: Approve check registers.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
11/19/2021	99311	99353	44	\$ 109,934.40
11/24/2021	99355	99379	32	\$ 255,132.35
12/10/2021	99380	99512	138	\$ 530,251.88
12/17/2021	99513	99567	56	\$ 76,844.86
12/30/2021	99568	99625	64	\$ 402,952.67

The main account check register dated November 12, 2021, ended with check #99310. Check #99354 was re-issued for original check #98398.

Account: Library				
Date	Starting Check #	Ending Check #	Payment Count	Amount
12/10/2021	295	295	1	\$ 240.00
12/17/2021	296	296	1	\$ 960.00

The library account check register dated November 5, 2021, ended with check #294.

Account: Payroll				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
11/19/2021	5754/18236	5754/18320	86	\$ 162,256.22
12/10/2021	18321	18404	84	\$ 159,929.11
12/17/2021	18405	18495	91	\$ 235,921.10
12/30/2021	5755	5755	1	\$ 530.94

The payroll account check register dated November 12, 2021, ended with check #5753.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
99321	Community Bridges	CD	CDBG CV1 meals on wheels/life line grant	\$ 21,200.01
99337	PG&E	PW	November gas & electricity	\$ 16,824.76

1238	IRS	FN	Federal tax & Medicare final paychecks	\$ 10,891.22
99359	Burke Williams and Sorensen LLP	CM	Legal services	\$ 42,950.07
99360	Capitola-Soquel Chamber of Commerce	FN	Quarterly TOT transfer	\$ 13,030.47
99363	Folsom Lake Ford	PD	2021 Ford Explorers (2)	\$ 77,894.06
1240	CalPERS Member Services	FN	PERS contributions PPE 11/13/21	\$ 54,481.24
1242	IRS	FN	Federal taxes & Medicare PPE 11/13/21	\$ 27,875.00
99395	Boys & Girls Clubs of Santa Cruz County	CM	Community grants	\$ 10,000.00
99396	Burke Williams and Sorensen LLP	CM	Legal services	\$ 20,208.00
99398	Cabrillo College	CM	Local govt. fellowship program	\$ 10,000.00
99400	Cale America Inc.	PD	Pay station keyboard adapter board and modem upgrades	\$ 10,552.70
99403	CASA	CM	Community grants	\$ 10,000.00
99422	Granite Rock Company	PW	Peery Park bridge repairs	\$ 49,754.13
99444	NAMI Santa Cruz County	CM	Community grants	\$ 10,000.00
99465	Children's Museum of Discovery	CM	Community grants	\$ 10,000.00
99466	Santa Cruz Auditor-Controller	PD	November citation processing	\$ 11,221.50
99474	Second Harvest Food Bank	CD	CDBG CV1 grant	\$ 19,193.74
99476	Seniors Council of Santa Cruz County	CM	Community grants	\$ 10,000.00
99492	United Way	CM	Community grants	\$ 10,000.00
99501	Volunteer Centers of Santa Cruz County	CM	Community grants	\$ 10,000.00
1246	CalPERS Member Services	FN	PERS contributions PPE 11/27/21	\$ 53,797.81
1248	IRS	FN	Federal taxes & Medicare PPE 11/27/21	\$ 27,804.50
1251	CalPERS Health	CM	December health insurance	\$ 53,063.17
99532	Kimley Horn & Assoc.	PW	Clares St. traffic calming, Capitola Rd. striping, Park Ave. traffic calming, traffic signal adaptive control engineering	\$ 20,089.23
99568	PG&E	PW	December gas & electricity	\$ 14,221.25
99576	Burke Williams and Sorensen LLP	CM	Legal services	\$ 24,512.50
99610	Santa Cruz Regional 911	PD	Operating contribution & SCRMS	\$ 125,222.25

1254	CalPERS Member Services	FN	PERS contributions PPE 12/11/21	\$ 54,848.78
1255	Employment Development Dept.	FN	State taxes PPE 12/11/21	\$ 19,675.03
1256	IRS	FN	Federal taxes & Medicare PPE 12/11/21	\$ 60,949.27
1258	Voya Financial	FN	Employee 457 contributions PPE 12/11/21	\$ 49,204.46

Attachments:

1. 11-19-21 Check Register
2. 11-24-21 Check Register
3. 12-10-21 Check Register
4. 12-17-21 Check Register
5. 12-30-21 Check Register

Report Prepared By: Mark Sullivan

Reviewed By: Chloé Woodmansee, City Clerk; Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager