City main account checks dated November 19, 2021, numbered 99311 to 99353, totaling \$95,510.93, 2 EFTs totaling \$14,423.47 and 1 payroll check & 85 EFTs totaling \$162,256.22, for a grand total of \$272,190.62, have been reviewed and authorized for distribution by the City Manager.

As of November 19, 2021, the unaudited cash balance is \$4,929,569.11.

#### CASH POSITION - CITY OF CAPITOLA November 19, 2021

	11/19/2021	
General Fund	\$ (	1,045,222.13)
Payroll Payables	\$	167,804.49
Contingency Reserve Fund	\$	2,061,345.66
Facilities Reserve Fund	\$	522,714.09
Capital Improvement Fund	\$	1,714,472.42
Stores Fund	\$	66,355.66
Information Technology Fund	\$	290,492.26
Equipment Replacement	\$	692,967.92
Self-Insurance Liability Fund	\$	(68,202.65)
Workers' Comp. Ins. Fund	\$	325,719.79
Compensated Absences Fund	\$	201,121.60
TOTAL UNASSIGNED GENERAL FUNDS	\$	4,929,569.11

The <u>Emergency Reserve Fund</u> balance is \$1,374,205.54 (not included above). The <u>PERS Contingency Fund</u> balance is \$1,029,628.32 (not included above). The <u>Library Fund</u> balance is \$232,152.99 (not included above).

Jamie Goldstein, City Manager

Date

Jim Malberg, City Treasurer

Date

# **City Checks Issued November 19, 2021**

Check Number	Invoice Number	Invoice Date	Description	Payee Name		Transaction Amount
99311	11/19/2021		<u> </u>	AMAZON CAPITAL SERVICES		\$438.07
	Invoice	Date	Description	Am	nount	
	1FPM-1CP6-1FHT	11/11/2021	Work boots	\$41	19.55	
	17M9-QCLX-PJKT	11/11/2021	iPhone charger	\$1	18.52	
99312	11/19/2021			BEAR ELECTRICAL SOLUTIONS INC.		\$817.35
	Invoice	Date	Description	An	nount	
	1480	10/28/2021	October traffic signal maintenance s	services - routine \$64	46.80	
	14221	10/28/2021	October traffic signal maintenance s	services - response \$17	70.55	
			1310 - Gas tax fund			
99313	11/19/2021			BECKY ADAMS		\$351.00
	Invoice	Date	Description	An	nount	
	BA111521	11/15/2021	Instructor payment	\$35	51.00	
99314	11/19/2021			BEN NOBLE URBAN AND REGIONAL PLANNING		\$1,575.00
	Invoice	Date	Description	An	nount	
	1375	11/03/2021	Outdoor dining ordinance	\$1,57	75.00	
			1313 - General Plan			
99315	11/19/2021			BIG CREEK LUMBER		\$51.47
	Invoice	Date	Description	An	nount	
	1635490	11/10/2021	Skate park lumber	\$5	51.47	
99316	11/19/2021			CA DEPARTMENT OF JUSTICE		\$245.00
	Invoice	Date	Description	An	nount	
	543889	11/03/2021	Employee fingerprinting	\$24	45.00	
99317	11/19/2021			CAL OES		\$6,834.00
	Invoice	Date	Description	An	nount	
	CALOES102621	10/26/2021	Park Ave. storm damage PW#169 d 1200 - CIP	le-obligation refund \$6,83	34.00	
99318	11/19/2021			CAROLYN FLYNN		\$3,799.00
33010	Invoice	Date	Description		nount	ψο,7 σσ.σσ
	CBF-10-2021	11/03/2021	October affordable housing program 5552 - Housing Successor			
			Č			
99319	11/19/2021			CATHERINE THRASHER		\$219.00
	Invoice	Date	Description		nount	
	CT110221	11/02/2021	Building inspector test reimburseme	nt \$21	19.00	

Pages: 1 of 6

# **City Checks Issued November 19, 2021**

Check Number	Invoice Number	Invoice Date	Description	Payee Name		Transaction Amount
99320	11/19/2021		-	COMMUNITY ACTION BOARD		\$2,781.01
	Invoice	Date	Description		Amount	
	CAB082721	08/27/2021	July emergency rental assistance		\$525.33	
	CAB101821	10/18/2021	Sept. mortgage assistance		\$50.74	
	CAB093021	10/18/2021	Sept. emergency housing assistance	e	\$2,204.94	
			5552 - Housing Successor			
99321	11/19/2021			COMMUNITY BRIDGES		\$21,200.01
	Invoice	Date	Description		Amount	
	CBCV193021	11/08/2021	CDBG CV1 meals on wheels/life line	e grant	\$21,200.01	
			1351 - CDBG program income			
99322	11/19/2021			DAVID SCOTT COBABE		\$1,675.80
	Invoice	Date	Description		Amount	
	DSC111521	11/15/2021	Instructor payment		\$1,675.80	
99323	11/19/2021			DOCTORS ON DUTY		\$240.00
	Invoice	Date	Description		Amount	
	DOD110421	11/04/2021	New employee medical exams		\$240.00	
99324	11/19/2021			FLYERS ENERGY LLC		\$1,352.86
	Invoice	Date	Description		Amount	
	21-423079	11/11/2021	272 gallons gasoline		\$1,352.86	
99325	11/19/2021			GINA ENRIQUEZ		\$3,203.83
	Invoice	Date	Description		Amount	
	GE111521	11/15/2021	Instructor payment		\$3,203.83	
99326	11/19/2021			HOME DEPOT CREDIT SERVICES		\$341.88
	Invoice	Date	Description		Amount	
	9645478	11/09/2021	Mud pan, bucket, drywall sponge, jo	int knife & tape	\$47.61	
	2012582	11/16/2021	Glue, wall adhesive, adhesive applic	eator	\$58.27	
	8011782	11/10/2021	Broom, dust pan, bench brush, buck	et	\$95.39	
	8610235	11/10/2021	Vacuum tool		\$140.61	
99327	11/19/2021			KBA Document Solutions LLC		\$3.49
	Invoice	Date	Description		Amount	
	55Y1227125	11/11/2021	Recreation copier usage charges		\$3.49	
99328	11/19/2021			KIMLEY HORN AND ASSOCIATES INC		\$8,465.00
	Invoice	Date	Description		Amount	
	20056539	10/31/2021	October Clares St. traffic calming		\$8,465.00	
			1200 - CIP			

Pages: 2 of 6

# **City Checks Issued November 19, 2021**

Check Number	Invoice Number	Invoice Date	Description	Payee Name		Transaction Amount
99329	11/19/2021		r r · ·	KING'S PAINT AND PAPER INC.		\$45.04
	Invoice	Date	Description		Amount	
	A0317609	11/16/2021	Green recycle tray, 2.5 in. excalibur,	, butyl drop	\$45.04	
99330	11/19/2021			LABORMAX STAFFING		\$665.33
	Invoice	Date	Description		Amount	
	26-161910	11/12/2021	Seasonal labor 11/8 - 11/12		\$665.33	
99331	11/19/2021			MICHAEL G LEW		\$162.04
	Invoice	Date	Description		Amount	
	ML111521	11/15/2021	Instructor payment		\$162.04	
99332	11/19/2021			MILLER'S TRANSFER & STORAGE CO.		\$259.60
	Invoice	Date	Description		Amount	
	93418	11/08/2021	November record storage		\$259.60	
99333	11/19/2021			MISSION LINEN SUPPLY		\$203.04
	Invoice	Date	Description		Amount	
	515875050	11/10/2021	Fleet uniform cleaning, towels		\$33.65	
	515903479	11/15/2021	Recreation mats, mops, towels		\$75.00	
	515875051	11/10/2021	Corp. yard uniform cleaning		\$94.39	
99334	11/19/2021			MOFFATT AND NICHOL		\$3,387.25
	Invoice	Date	Description		Amount	
	764809	11/12/2021	Wharf permitting, bid & construction 1200 - CIP	support	\$3,387.25	
99335	11/19/2021			MONTEREY BAY ANALYTICAL SERVICES INC		\$30.00
	Invoice	Date	Description		Amount	
	211110 13	11/15/2021	Soquel creek lagoon beach monitori	ing	\$30.00	
99336	11/19/2021			OUTDOOR SUPPLY HARDWARE		\$815.55
	Invoice	Date	Description		Amount	
	E34929	11/09/2021	Marking spray		\$22.86	
	E37707	11/15/2021	Ероху		\$5.44	
	E34764	11/09/2021	Stop rust spray, spray paint		\$18.93	
	E34634	11/09/2021	Bucket, flashlight, crimp wire wheel,	gloves, mag tool holder	\$146.52	
	E37803	11/15/2021	Tools for new employee		\$621.80	

Pages: 3 of 6

### **City Checks Issued November 19, 2021**

Check Number	Invoice Number	Invoice Date	Description	Payee Name		Transaction Amount
99337	11/19/2021			PACIFIC GAS & ELECTRIC		\$16,824.76
	Invoice	Date	Description		Amount	
	PGE101221-acct0	10/12/2021	Wharf Road Rispin Man	sion utilities	(\$7.55)	
	PGE111021-acct0	11/10/2021	Wharf Road Rispin Man	sion utilities	\$9.65	
	PGE111321-acct5	11/13/2021	Pacific Cove parking lot	utilities	\$984.70	
	PGE111321-acct9	11/13/2021	November gas & electric	sity	\$13,508.03	
	PGE111421-acct7	11/14/2021	November library gas &	electricity	\$2,329.93	
			1000 - General Fund	\$7,689.31		
			1300 - SLESF	\$110.29		
			1310 - Gas tax	\$6,732.65		
			1311 - Wharf	\$2,292.51		
99338	11/19/2021			PAVEMENT ENGINEERING INC.		\$960.00
	Invoice	Date	Description		Amount	
	2109-091	10/13/2021	FY21-22 pavement man	agement system update	\$960.00	
			1308 - SB1	\$480.00		
			1309 - RTC	\$480.00		
99339	11/19/2021			PETERSON CATERPILLAR		\$1,672.44
	Invoice	Date	Description		Amount	
	PC080189324	11/10/2021	Fuel element, filter, brea	ther kit	\$1,239.42	
	PC080189355	11/11/2021	Filters		\$109.15	
	PC080189377	11/12/2021	Paint, filters		\$323.87	
99340	11/19/2021			SAN LORENZO LUMBER		\$97.09
	Invoice	Date	Description		Amount	
	55-0685731	11/15/2021	Rustoleum, spray paint,	bucket, tape	\$97.09	
99341	11/19/2021			SANTA CRUZ AUTO PARTS INC.		\$84.36
	Invoice	Date	Description		Amount	
	14508-425021	11/09/2021	Oil filters, air filters		\$84.36	
99342	11/19/2021			SANTA CRUZ MUNICIPAL UTILITI	ES	\$377.37
	Invoice	Date	Description		Amount	
	SCMU103121	10/31/2021	October water service for	or medians	\$377.37	
99343	11/19/2021			SOQUEL CREEK WATER DISTRIC	СТ	\$142.45
	Invoice	Date	Description		Amount	
	06-14476-0110321	11/03/2021	430 Kennedy Drive water	er service	\$142.45	
99344	11/19/2021		11/19/2021	SWANK MOTION PICTURES INC.		\$0.00
	Voided		Description		Amount	
			Check voided, incorrect	amount entered	\$0.00	

Pages: 4 of 6

# **City Checks Issued November 19, 2021**

Check Number	Invoice Number	Invoice Date	Description		Payee Name		Transaction Amount
99345	11/19/2021				THE HOME DEPOT PRO		\$1,357.99
	Invoice	Date	Description			Amount	
	652103870	11/10/2021	Janitorial supplies			\$1,357.99	
99346	11/19/2021				TODD HANSON		\$2,668.00
	Invoice	Date	Description			Amount	
	00014	11/01/2021	November BIA marke 1321 - BIA	eting, website	management, media boost	\$2,668.00	
99347	11/19/2021				TRANSPORTATION ALLIANCE BANK INC.		\$2,022.88
	Invoice	Date	Description			Amount	
	667067	11/08/2021	Sweeper pub covers			\$876.81	
	667075	11/09/2021	Sweeper blended fila	nments, GB se	t, dirt deflector, nozzle	\$1,146.07	
99348	11/19/2021				VISIT SANTA CRUZ COUNTY		\$250.00
	Invoice	Date	Description			Amount	
	12981	11/15/2021	BIA web listing			\$250.00	
			1321 - BIA				
99349	11/19/2021				WE ALL RIDE SANTA CRUZ		\$117.88
	Invoice	Date	Description			Amount	
	4170520	11/10/2021	BMW motorcycle oil	filter, oil		\$117.88	
99350	11/19/2021				WELLS FARGO BANK		\$8,453.31
	Invoice	Date	Description			Amount	
	WF110321	11/03/2021	October credit card o	harges		\$8,453.31	
			1000 - General Fund	\$7	,619.86		
			2211 - IT Fund Purchases over \$500		33.45		
			In Savage Training	\$957.00	Training		
			Uplift Desk	\$1,968.54	· ·		
			Indeed	\$503.52	Ergonomic desk		
			Long Beach BMW	\$693.53	Recruiting  Motorcycle emergency lights		
			Indeed	\$508.01	Recruiting		
99351	11/19/2021				WESTERN EXTERMINATOR COMPANY		\$139.60
	Invoice	Date	Description			Amount	
	9325808	11/01/2021	November City Hall r	odent control		\$69.80	
	9325809	11/01/2021	November turnouts r	odent control		\$69.80	
99352	11/19/2021				ZUMAR INDUSTRIES INC.		\$681.18
	Invoice	Date	Description			Amount	
	94951	11/05/2021	Speed signs			\$681.18	

Pages: 5 of 6

### **City Checks Issued November 19, 2021**

Check Number	Invoice Number	Invoice Date	Description	Payee Name		Transaction Amount
99353	11/19/2021			Leilani Apperley		\$500.00
	Invoice	Date	Description		Amount	
	21-0304	11/09/2021	Tree deposit refund		\$500.00	
Check To	tals:					\$95,510.93
EFT						
1237	11/15/2021			EMPLOYMENT DEVELOPMENT DEPARTMENT		\$3,532.25
	Invoice	Date	Description		Amount	
	0-442-400-672	11/12/2021	State taxes employee final paycheck	KS	\$3,532.25	
			1001 - Payroll			
1238	11/15/2021			INTERNAL REVENUE SERVICE		\$10,891.22
	Invoice	Date	Description		Amount	
	60190562	11/12/2021	Federal tax & Medicare employee fir 1001 - Payroll	nal paychecks	\$10,891.22	
EFT Total	ls:					\$14,423.47
Main City	/ Totals		Coun	t		Total
Checks			42	:		\$95,510.93
EFTs			2	:		\$14,423.47
All			44			\$109,934.40
Payroll T	otals					
Checks			1			\$389.45
EFTs			85	i		\$161,866.77
All			86			\$162,256.22
Grand To	otals:					
Checks			43	1		\$95,900.38
EFTs			87	,		\$176,290.24
All			130			\$272,190.62

Pages: 6 of 6