

Description	2021-22 Fee Schedule
<b>MISCELLANEOUS FEES</b>	
Administrative Decision Appeal Fee	\$536
Bingo Permit	\$64
Capitola Municipal Code	\$677
Capitola Municipal Code Supplement Service (Per year)	\$204
Capitola Municipal Code copies 1 – 5 copies	\$0.15 / page
6 or more copies (Per copy) Gov't Code § 81008 (Political Reform Act) statements/reports (Per copy)	\$0.10 / page
Video Tapes, Flash Drive, CD/DVD Production	Cost + \$51.60 1st Hour (Minimum) + \$25.80 / hour
Simple film permit	City Manager discretion not to exceed \$3,000
Major film permit	City Manager discretion not to exceed \$3,000
Entertainment Permit Application Fee	\$39
Single Event Permit	\$39
Minor Entertainment Permit	\$166
Regular Entertainment Permit	\$621
Pet Shops and Kennel License Fee (Municipal Code § 5.20.020) set only by ordinance	\$24
Returned Check Fee	\$39
Business License Overpayment Refund Fee (resolution 3532, ord 871)	0 (Set to -0- by Council in 2011)
Business License Late Payment Penalty Admin. Fee	\$35 + 10% each month late
Business License Application Fee (Reso. 3532)	\$39
Business License - Disability Access and Education Fee (State)	\$4
Temporary, Publicly Attended Activities, Application Fee (Municipal Code § 9.36.040)	\$34
Public Art (Total Building Valuation \$250,000 or more) (Municipal Code Chapter 2.58)	2% of TBV or 1% in lieu to City
Notice of Intent to Circulate Initiative Petition (Elections Code § 9103(b))	\$200
Bandstand Rental Fee	\$231 / 4 hrs or \$692 all day / deposit \$1,500
Notary Service Fees (State Code)	\$0
Acknowledgment or proof of a deed, or other instrument, to include the seal and writing of the certificate	\$15 / signature
Administering an oath or affirmation to one person and executing the jurat, including the seal	\$15 / signature
Credit Card Transaction Fee	3%
Electric Vehicle Charging Fee	\$0.50 / hour
Retail Cannabis Application Fee	\$1,662
Retail Cannabis License Fee	\$2,550

2021-22 Amended Fee Schedule
\$536
\$64
\$677
\$204
\$0.15 / page
\$0.10 / page
Cost + \$51.60 1st Hour (Minimum) + \$25.80 / hour
\$50
\$250
\$39
\$39
\$166
\$621
\$24
\$39
0 (Set to -0- by Council in 2011)
\$35 + 10% each month late
\$39
\$4
\$34
2% of TBV or 1% in lieu to City
\$200
\$231 / 4 hrs or \$692 all day / deposit \$1,500
\$0
\$15 / signature
\$15 / signature
\$0
\$0.50 / hour
\$1,662
\$2,550

Description	2021-22 Fee Schedule
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2020-21 Amended Fee Schedule
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**POLICE DEPARTMENT FEES**

Special Event Permit	\$61	\$61
Amplified Sound Permit (Municipal Code 9.12.040)	\$31	\$31
DUI Cost Recovery Fee (Res. 3533)	Not to exceed \$12,000	Not to exceed \$12,000
Copies of reports: Crime Reports, Special Reports, etc. (Regardless of number of pages)	\$0.25 / page	\$0.25 / page
Copies of: Citations, Code sections, Ordinances, etc.	\$0.25 / page	\$0.25 / page
Bicycle Licenses (New)	\$11	\$11
Bicycle Licenses (Renewal)	\$8	\$8
Citation Sign-Offs	\$0	\$0
Photographs	\$20 + administration fees	\$20 + administration fees
VIN verifications	\$16	\$16
Video Tapes, Flash Drive, CD/DVD Production	Cost + \$53.60 1st Hour (Minimum) + \$26.80 / hour	Cost + \$53.60 1st Hour (Minimum) + \$26.80 / hour
Local Fire Arm dealers (set by state)		
New application	set by state	set by state
Renewal	set by state	set by state
Second Dealers License (set by state)		
Application	set by state	set by state
Renewal	set by state	set by state
Taxi Fee per application	set by state	set by state
Civil Subpoena (per case) (set by state)	set by state	set by state
Parking Permits (separate action by the Council)		
Neighborhoods per year (Resolution No. 3733)	\$25	\$25
Village Preferential Permit (Resolution No. 3733)	\$50 per year	\$50 per year
Village Employer/Employee Permit (Resolution No. 3733)	\$50 per year	\$50 per year
Morning Village Parking Permit (Resolution No. 3715)	\$50 per year	\$50 per year
Concealed Weapon Permits (set by state)		
Application		
Standard	set by state	set by state
Judicial	set by state	set by state
Employment	set by state	set by state
Renewal		
Standard	set by state	set by state
Judicial	set by state	set by state
Employment	set by state	set by state
Firearm Surrender Fees (set by state law)		
1-5 guns	set by state	set by state
6+ guns	set by state	set by state
Vehicle Storage per day	\$27	\$27
Administrative fee to release Impounded / Stored Vehicle	\$131	\$131
Surf School Permit Fee	\$536	\$536
<b>Animal Services Fees</b>		
See Exhibit B "Animal Services Fees"		

Description	2021-22 Fee Schedule
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2021-22 Amended Fee Schedule
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<b>PUBLIC WORKS DEPARTMENT FEES</b>
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Encroachment Permits	
Non-Construction Items (includes materials storage within right-of-way road and sidewalk closures)	\$68
Village Sidewalk Encroachment Permit	\$39
Construction Items	
Level A	\$205
Level B	\$454
Level C	\$906
Level D	\$1,473
Level E	\$2,041
Residential Blue Curb Application Fee	\$214
Residential Blue Curb Annual Fee	\$54
Blanket Permits (repair and maintenance of existing facilities)	\$2,266
Private Improvement Permits/Encroachment Agreement	
Applications for Minor Permits	\$226
Applications for Major Permits	\$567
New Memorial Bench	\$1,026
Replacement Memorial Bench	\$500
Memorial Plaque (wharf)	\$770
Memorial Plaque (Grand Ave)	\$770
Replacement Plaque	\$250
Memorial Plaque (tree)	\$500 + Cost of Tree
Memorial Picnic Table	\$1,643
Seasonal Boat Storage Permits	
Seasonal Permit	\$400 per month
Short Term Permit	\$15 per day
Stormwater Development Review Fee	
Stormwater Plan Review Fee	\$112
Large Project Plan Review Deposit	
Tier 2	\$3,402
Tier 3 & 4	\$4,535
Research Fee - 1/2 hour minimum charge	Cost
Information Technology Fee (Resolution No. 3796 adopted 11/12/09)	5% of Permit Fee
Final Map	Cost; \$3,000 min. deposit

	\$68
	\$39
	\$205
	\$454
	\$906
	\$1,473
	\$2,041
	\$214
	\$54
	\$2,266
	\$226
	\$567
	\$1,026
	\$500
	\$770
	\$770
	\$250
	\$500 + Cost of Tree
	\$1,643
	\$400 per month
	\$15 per day
	\$112
	\$3,402
	\$4,535
	Cost
	5% of Permit Fee
	Cost; \$3,000 min. deposit

Description	2021-22 Fee Schedule
<b>PLANNING FEES</b>	
<b>Administration/Documents</b>	
Continuance Request - Applicant (2+)	\$167
Staff Billing Rate	Cost
Appeals-by Applicant	Cost
Appeals- by City Officials	\$0
Appeals- by Other	\$536
Coastal Development Permit Appeal	\$0
Appeals -Building/Zoning Code Violations	\$536
Records Search/Research/Special Report	Cost
<b>Administrative Permits</b>	
Tree Removal 1- Staff -Review	\$136
Tree Removal -- 3 or more trees on a property	\$291
Tree Installation Deposit (Refundable)	\$500 Deposit
Commercial Sidewalk/Parking Lot Sale Permit	\$81
Tenant Use Permit (MCUP)-Staff approval	\$82
Transient Rental Occupancy Use Permit	\$567
Home Occupation Use Permit	\$170
Fence Permit- Staff approval	\$46
Fence Permit- PC approval	\$851
Temporary Sidewalk Dining	\$82
Temporary Use Administrative Permit	\$82
<b>Sign Permits</b>	
Temporary Signs and Banner Permits	\$41
Signs-permit - Staff Review	\$137
Signs- permit - PC Review	\$567
Master Sign Program	Cost; \$3,000 min deposit
Village Sidewalk Sign Permit	\$70
<b>Design Permits</b>	
Residential-Single Family/Minor Design Permit - Staff Review	\$829
Residential-Single Family - PC Review	\$2,836
Residential Multi-Family - PC Review	\$3,967
Commercial - PC Review	\$4,000 Deposit
Secondary Dwelling Unit- Staff Review	\$567
Secondary Dwelling Unit- PC Review	\$1,701
Residential Multi-Family/Minor Design Permit - Staff Review	\$2,000 deposit
Commercial Minor Design Permit	\$2,000 deposit
<b>Use Permits</b>	
Master Conditional Use Permit	Cost; \$3,500 min. deposit
Conditional Use Permit/Minor Use Permit - Staff Review	\$1,701
Conditional Use Permit - PC approval	Cost; \$3,000 min. deposit
Temporary Use Permit	\$86
<b>Subdivisions</b>	
Certificate of Compliance & Lot Merger	\$567
Boundary Line Adjustment	\$906
Tentative Parcel Map	Cost; \$2,000 min. deposit
Tentative Map	Cost; \$5,000 min. deposit
Revised Map	\$2,000 Deposit
Time Extension	\$2,000 Deposit
Subdivision Modification	\$2,000 Deposit
<b>Plan Amendments</b>	
General Plan Amendment	Cost; \$5,000 min. deposit
Local Coastal Plan Amendment	Cost; \$5,000 min. deposit
Rezone	Cost; \$5,000 min. deposit
Planned Development Rezone	Cost; \$3,500 min. deposit

2021-22 Amended Fee Schedule
\$167
Cost
Cost
\$0
\$536
\$0
\$536
Cost
\$136
\$291
\$500 Deposit
\$81
\$82
\$567
\$170
\$46
\$851
\$82
\$82
\$41
\$137
\$567
Cost; \$3,000 min deposit
\$70
\$829
\$2,836
\$3,967
\$4,000 Deposit
\$567
\$1,701
\$2,000 deposit
\$2,000 deposit
Cost; \$3,500 min. deposit
\$1,701
Cost; \$3,000 min. deposit
\$86
\$567
\$906
Cost; \$2,000 min. deposit
Cost; \$5,000 min. deposit
\$2,000 Deposit
\$2,000 Deposit
\$2,000 Deposit
Cost; \$5,000 min. deposit
Cost; \$5,000 min. deposit
Cost; \$5,000 min. deposit
Cost; \$3,500 min. deposit

Description	2021-22 Fee Schedule
<b>Other Discretionary Permits</b>	
Variance	\$1,701
Coastal Development Permit	\$851
Coastal Permit Exclusion	\$96
Mobile home Park Change of Use or Closure	\$5,000 Deposit
Development Agreement	Cost; \$5,000 min. deposit
Specific Plan	Cost; \$5,000 min. deposit
Permit Time Extension -Staff Review	\$567
Permit Time Extension - PC Review	\$1,701
Permit Amendment (any permit)	50% of original cost
Annexation	Costs+ overhead / \$3,000 min. deposit
Minor Modification	\$1,701
<b>Environmental Review</b>	
Negative Declaration (and Mitigated ND)	Cost; \$2,000 min deposit
EIR Processing	Cost; + 17% of consultant; \$10,000 min deposit
Mitigation/Condition Monitoring Program	Cost + 21%
NEPA Compliance	Cost + 21%
<b>Other Permits/Fees</b>	
Conceptual Review Fee- PC	\$1,701
Conceptual Review Fee- PC and CC	\$2,551
Technical Study Preparation and Review	Cost + 21%
NOTE: Third party review costs to be required as necessary	Cost + 21%
Code Compliance	Double Application Fees
Code Compliance confiscated property recovery fee	\$268
Research Fee - 1/2 hour minimum charge	Cost
Pre-Application Review	\$238
Building Plan Check & Final Inspection	20% of Building Permit Fee
Major Development Project Fee	Cost; \$5,000 min. deposit
<b>Inclusionary Housing</b>	
Inclusionary Housing - Unit Sale	\$567
Inclusionary Housing - Unit Refinance	\$227
Single Family Residence	\$2.50 per square foot
<b>Other Fees and Assessments</b>	
General Plan Maintenance Fee	Total Building Valuation X 0.5%
Information Technology Fee (Resolution No. 3786 adopted 11/12/09)	5% of Permit Fee
Green Building Educational Resource Fund Fee (Municipal Code 17.10.080)	Fee equals .0025 times the overall building permit valuation of the project.
<b>Affordable Housing In-Lieu Fees</b>	
For Sale Housing Developments of two to six units (Municipal Code Chapter 18.02/Reso. 3473) :	
All Units	\$10 per sq. ft.
For Sale Housing Developments of Seven or more units	
#Units	#Units Built
7	1
8-13	1
14	2
15-20	2
21	3
22-27	3
28	4
Rental Multi-Family	\$6 per sq. ft.

2021-22 Amended Fee Schedule	
\$1,701	
\$851	
\$96	
\$5,000 Deposit	
Cost; \$5,000 min. deposit	
Cost; \$5,000 min. deposit	
\$567	
\$1,701	
50% of original cost	
Costs+ overhead / \$3,000 min. deposit	
\$1,701	
<b>Environmental Review</b>	
Cost; \$2,000 min deposit	
Cost; + 17% of consultant; \$10,000 min deposit	
Cost + 21%	
Cost + 21%	
<b>Other Permits/Fees</b>	
\$1,701	
\$2,551	
Cost + 21%	
Cost + 21%	
Double Application Fees	
\$268	
Cost	
\$238	
20% of Building Permit Fee	
Cost; \$5,000 min. deposit	
<b>Inclusionary Housing</b>	
\$567	
\$227	
\$2.50 per square foot	
<b>Other Fees and Assessments</b>	
Total Building Valuation X 0.5%	
5% of Permit Fee	
Fee equals .0025 times the overall building permit valuation of the project.	
<b>Affordable Housing In-Lieu Fees</b>	
For Sale Housing Developments of two to six units (Municipal Code Chapter 18.02/Reso. 3473) :	
All Units	
\$10 per sq. ft.	
For Sale Housing Developments of Seven or more units	
#Units	#Units Built
7	1
8-13	1
14	2
15-20	2
21	3
22-27	3
28	4
\$6 per sq. ft.	

**NOTES:**

- All Fees are non-refundable.
- Deposit accounts are billed on a time and material basis. Additional deposits may be necessary depending on the complexity of the project. Any unused monies in a deposit account will be refunded following case closure.
- The Community Development Director may reduce the total fee/deposit requirements for applications which are unlikely to require the full deposit amounts established herein.
- Applications which include a fee and a deposit payment will be processed with a single deposit account.
- Outside agency fees, including but not limited to County recordation fees, State Fish and Wildlife fees, etc. are charged at cost.
- The Community Development Director may establish a reasonable fee or deposit amount for permit types required by the Capitola Municipal Code or State law which are not included in the fee schedule.
- Flat fee applications are entitled up to two public hearings. Additional public hearings shall be charged to the applicant at cost
- The Community Development Director may designate a project as a Major Development Project if it has a valuation of \$2M+ or is considered technically

Description	2021-22 Fee Schedule
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2021-22 Amended Fee Schedule
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<b>BUILDING FEES</b>
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The cost of a “combination building permit” shall be 1.5 times the amounts shown in Table 1-A. A “combination building permit” is defined as a permit for a scope of construction work regulated by two or more of the model codes. The model codes are the building code, the plumbing code, the mechanical code and the electrical code.	
The cost of a “building permit” shall be the amounts shown in Table 1-A. A “building permit” is defined as a permit for a scope of construction work regulated solely by a single model code. The model codes are the building code, the plumbing code, the mechanical code and the electrical code.	
<b>TABLE 1-A</b>	
Total Valuation	<b>FEES</b>
\$1.00 to \$500.00	\$26.65
\$501.00 to \$2,000.00	\$26.65 for the first \$500.00 plus \$3.46 for each additional \$100.00 or fraction thereof.
\$2,001.00 to \$25,000.00	\$78.55 for the first \$2,000.00 plus \$15.87 for each additional \$1000.00 or fraction thereof.
\$25,001.00 to \$50,000.00	\$443.56 for the first \$25,000.00 plus \$11.45 for each additional \$1,000.00 or fraction thereof.
\$50,001.00 to \$100,000.00	\$729.81 for the first \$50,000.00 plus \$7.94 for each additional \$1,000.00 or fraction thereof.
\$100,001.00 to \$500,000.00	\$1,126.81 for the first \$100,000.00 plus \$6.36 for each additional \$1,000.00 or fraction thereof.
\$500,001.00 to \$1,000,000.00	\$3,670.81 for the first \$500,000.00 plus \$5.38 for each additional \$1,000.00 or fraction thereof.
\$1,000,001.00 and up	\$6,360.81 for the first \$1,000,000.00 plus \$2.94 for each additional \$1,000.00 or fraction thereof.
Building Plan Check Fee	65% of Building Permit Fee
Reinspection Fee	\$125
Resubmitted Plan Check Fee	\$106.77
Building Permit Extension Fee	\$176
Building Permit Reinstatement Fee	50% of the original, singular building permit fee or combo building permit fee, whichever is applicable to the permit being reinstated
Stop Work Order Fee	2x the singular building permit fee

<b>FEES</b>
26.65
\$26.65 for the first \$500.00 plus \$3.46 for each additional \$100.00 or fraction thereof.
\$78.55 for the first \$2,000.00 plus \$15.87 for each additional \$1000.00 or fraction thereof.
\$443.56 for the first \$25,000.00 plus \$11.45 for each additional \$1,000.00 or fraction thereof.
\$729.81 for the first \$50,000.00 plus \$7.94 for each additional \$1,000.00 or fraction thereof.
\$1,126.81 for the first \$100,000.00 plus \$6.36 for each additional \$1,000.00 or fraction thereof.
\$3,670.81 for the first \$500,000.00 plus \$5.38 for each additional \$1,000.00 or fraction thereof.
\$6,360.81 for the first \$1,000,000.00 plus \$2.94 for each additional \$1,000.00 or fraction thereof.
65% of Building Permit Fee
125
106.77
176
50% of the original, singular building permit fee or combo building permit fee, whichever is applicable to the permit being reinstated
2x the singular building permit fee

Description	2021-22 Fee Schedule
Greywater System Permit	\$0
Electric Vehicle Charging Permits (* Note: These fees were added to the fee schedule for FY2011-12, but will be waived per the Green Energy Incentive Program)	
<b>a. Level I (120 volts)</b>	\$0
<b>b. Level II (208-240 volts)</b>	\$0
<b>c. Level III (480 volts)</b>	\$0
Solar P.V. System	\$0
Solar P.V. System (Commercial Sale/Distribution)	Cost
Solar Hot Water Heater	\$0
Research Fee - 1/2 hour minimum charge	Cost
Information Technology Fee (Resolution No. 3786 adopted 11/12/09)	5% of Permit Fee
Temporary Trailer/Mobile Home Occupancy Permit	\$54
Structural Review of Engineered Plans	cost + 21%
Outside Consultant Plan Review	cost + 21%
<b>Grading Plan Review Fees</b>	
50 cubic yard or less	\$ -
51 to 100 cubic yard	\$ 26.65
101 to 1,000 cubic yards	\$ 41.95
1,001 to 10,000 cubic yards	\$ 54.43
10,001 to 100,000 cubic yards	\$54.44 for first 10,000 plus \$27.79 for each additional 10,000 cubic yards
100,001 to 200,000 cubic yards	\$304.51 for first 100,000 plus \$15.02 for each additional 10,000 cubic yards
200,001 cubic yards or more	\$439.68 for first 200,000 plus \$8.23 for each additional 10,000 cubic yards
<b>Grading Permit Fees</b>	
50 cubic yard or less	\$ 26.65
51 to 100 cubic yard	\$ 41.95
101 to 1,000 cubic yards	\$41.95 for first 100 plus \$19.85 for each additional 100 cubic yards
1,001 to 10,000 cubic yards	\$220.60 for first 1,000 plus \$16.44 for each additional 1,000 cubic yards
10,001 to 100,000 cubic yards	\$368.56 for first 10,000 plus \$74.84 for each additional 10,000 cubic yards
100,001 to 200,000 cubic yards	\$1,042.12 for first 100,000 plus \$41.39 for each additional 10,000 cubic yards

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0
0
0
0
0
0
0
Cost
0
Cost
5% of Permit Fee
53.59692
cost + 21%
cost + 21%
cost + 21%
0
\$ 26.65
\$ 41.95
\$ 54.43
\$54.44 for first 10,000 plus \$27.79 for each additional 10,000 cubic yards
\$304.51 for first 100,000 plus \$15.02 for each additional 10,000 cubic yards
\$439.68 for first 200,000 plus \$8.23 for each additional 10,000 cubic yards
\$ 26.65
\$ 41.95
\$41.95 for first 100 plus \$19.85 for each additional 100 cubic yards
\$220.60 for first 1,000 plus \$16.44 for each additional 1,000 cubic yards
\$368.56 for first 10,000 plus \$74.84 for each additional 10,000 cubic yards
\$1,042.12 for first 100,000 plus \$41.39 for each additional 10,000 cubic yards

Description	2021-22 Fee Schedule
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2021-22 Amended Fee Schedule
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<b>HISTORICAL MUSEUM FEES</b>
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Description	Cost
Research Fee - 1/2 hour minimum charge	
Print of an electronically available Photograph in Collection	\$7
Digital Copies of Collection Items	\$20
Scan High Resolution Tiff File of any collection item for a customer	\$24

Description	Cost
	\$7
	\$20
	\$24



