

Capitola City Council

Agenda Report



Meeting: December 12, 2024

From: City Manager Department

Subject: City Council Representation on Regional Boards & City Advisory Bodies

Recommended Action: Appoint City Council representatives to County and Regional Boards and City Advisory Bodies.

Background: City Council Members sit on several County and Multi-Jurisdiction boards, of which certain appointments need to be reviewed and updated. Attachment 1 lists the current County and Regional Board appointments, expiration dates, and groups requiring appointments.

The City of Capitola has established boards and commissions (advisory bodies) to advise on various functions of the City. Some of the advisory bodies also require City Council Member representation. Table 2 lists the advisory bodies with a City Council representative and their upcoming meeting dates.

Discussion: Staff recommends appointments to the following County and Multi-Jurisdiction groups:

| Table 1: County/Multi-County and Regional Boards | | |
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| Name of Board – Meeting Information | Capitola Representative(s) | Action Required |
| Association of Monterey Bay Area Governments (AMBAG) ▲ ◆ <i>(Meets: 2nd Wednesday of each month at 6 PM in Monterey)</i> | <i>No Term Limits. Recommended to review appts. every 2 years.</i> <ul style="list-style-type: none"> Kristen Brown (Appt. Dec. 22) Margaux Morgan (Alternate) | Yes, new member of City Council to be appointed. |
| Capitola Community Safety Foundation | <i>No Alternate, No Term Limits, no fixed term</i> <ul style="list-style-type: none"> Vacant (City Council appointee) | Yes, new member of City Council to be appointed. Councilmember Clarke and Councilmember Elect Jensen currently serve on the Foundation Board in a personal capacity. |
| Central Coast Community Energy Policy Board <i>(Meets: Meeting dates are variable, virtual option in SC County)</i> | <i>Shared seat with Scotts Valley, Chosen by City Selection, No Term Limits. Terms last 2 years.</i> <ul style="list-style-type: none"> Yvette Brooks (Appt. Dec. 22) Margaux Morgan (Alternate) | Optional, City Council may nominate a member for City Selection appointment on Jan. 27 |
| Community Action Board of Santa Cruz County <i>(Meets: 3rd Wednesday of each month at 6:15 PM)</i> | <i>2-year terms</i> <ul style="list-style-type: none"> Kristen Brown (Appt. 2022) | Yes, member of City Council or member of the public to be appointed. |

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| <p>Criminal Justice Council of Santa Cruz County ♦</p> <p><i>(Meets: Quarterly at 3 PM)</i></p> <p>2 seats, 1 Council and 1 Council, CM, or ACM</p> | <p><i>Review following seating of new Council</i></p> <ul style="list-style-type: none"> • Joe Clarke • Kristen Brown | <p><i>Yes, new member of City Council (or City Manager) to be appointed.</i></p> |
| <p>LAFCO (Local Agency Formation Commission) ▲ ♦</p> <p><i>(Meets: 1st Wednesday of each month except for July, at 9 AM in the County Board of Supervisors Chambers, 701 Ocean Street, Santa Cruz)</i></p> | <p><i>Share voting seat with Scotts Valley. Ex-officio when not holding voting seat. 2 year terms. Capitola reassume voting seat Jan 2025.</i></p> <ul style="list-style-type: none"> • Yvette Brooks (Appt. 2019) currently ex-officio | <p><i>Yes, City Council should nominate a member for City Selection appointment on Jan. 27</i></p> |
| <p>Monterey Bay Unified Air Pollution Control District (MBUAPCD) ▲</p> <p><i>(Meets: 3rd Wednesday of each month at 1:30 PM at the District Office: 24580 Silver Cloud Ct., Monterey)</i></p> | <p><i>Chosen by Selection Committee, rotates between all cities in County. Council should review and recommend every 2 years.</i></p> <p>Not currently Capitola</p> | <p><i>Optional, City Council may nominate a member for City Selection appointment on Jan. 27</i></p> |
| <p>Santa Cruz County Conference & Visitors Council</p> <p><i>(Meets: Last Wednesday at 3 PM every other month except for November when meeting is TBD, at Goodwill Industries, 350 Encinal Street, Santa Cruz)</i></p> | <p><i>Chosen by City Selection Committee, rotates between Cap, Wat, SV. Council should review and recommend every 2 years.</i></p> <p>Not currently Capitola</p> | <p><i>Optional, may nominate Councilmember (or City Manager) for City Selection appointment on Jan. 27</i></p> |

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| <p>Santa Cruz County Flood Control & Water Conservation District, Zone 5 ▲◆ (<u>Meets</u>: Quarterly on the 4th Tuesday at 10 AM in the County Board of Supervisors Chambers, 701 Ocean Street)</p> | <p><i>Council to review appointments annually</i></p> <ul style="list-style-type: none"> • Kristen Brown (Appt. Jan. 24) • Joe Clarke (<i>Alternate</i>) | <p><i>Yes, new member of City Council to be appointed.</i></p> |
| <p>Santa Cruz County Library Financing Authority ◆ (<u>Meets</u>: Semi-annually, in January and June, Main Library)</p> | <p><i>Council to review appointments annually</i></p> <ul style="list-style-type: none"> • Kristen Brown (Appt. Jan. 24) • Joe Clarke (<i>Alternate</i>) | <p><i>Yes, new member of City Council to be appointed.</i></p> |
| <p>Santa Cruz County Regional Transportation Commission (SCCRTC) ▲ ■ (<u>Meets</u>: 1st Thursday of each month except for July, at 9 AM at various locations)</p> | <p><i>No Term Limits. Council should review and recommend every 2 years.</i></p> <ul style="list-style-type: none"> • Alexander Pedersen (Appt. Dec. 22) • Joe Clarke (<i>Alternate</i>) | <p><i>Yes, new member of City Council to be appointed.</i></p> |
| <p>Santa Cruz County Sanitation District ▲ ◆ (<u>Meets</u>: 1st & 3rd Thursday of each month at 4:45 PM at the East Cliff Pumping Station on Lode St., Santa Cruz)</p> | <p><i>Council to review appointments annually</i></p> <ul style="list-style-type: none"> • Kristen Brown (Appt. Jan. 23) • Margaux Morgan (<i>Alternate</i>) | <p><i>Yes, new member of City Council to be appointed.</i></p> |
| <p>Santa Cruz County Integrated Waste Management Local Task Force (<u>Meets</u>: Quarterly)</p> | <ul style="list-style-type: none"> • Jessica Kahn (Appt. Jan. 23) • Alexander Pedersen (<i>Alternate</i>) | <p><i>Yes, staff proposes appointing Erika Senyk, Environmental Projects Manager, to replace Jessica Kahn, Public Works Director</i></p> |
| <p>Santa Cruz Metropolitan Transit District Board ▲ ■ (<u>Meets</u>: 3rd Friday of each month at 8:15 AM at various locations)</p> | <p><i>Four-year term, expires December 31, 2024.</i></p> <ul style="list-style-type: none"> • Kristen Brown (Appt. Dec. 20) • Alexander Pedersen (<i>alternate</i>) | <p><i>Yes, new member of City Council to be appointed. New term will begin January 1, 2025.</i></p> |

City Advisory Bodies: The following City advisory bodies have a City Council Member serving as a representative. The Finance Advisory Committee bylaws stipulate that the Mayor and Vice Mayor serve as Council representatives, though when either or both the Mayor and Vice Mayor do not want to serve on this committee, other member(s) of the City Council shall be appointed by the Mayor, with the concurrence of the City Council.

Staff recommends appointments of representatives to the following:

| Table 2: City Advisory Bodies with City Council Representatives | | | |
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| Board/Commission | Current Council Representative | Expiration Date | Next Meeting Date |
| <i>Finance Advisory Committee</i> | Brown, Brooks | 12/31/2024 | February 18 th at 6 PM |
| <i>Commission on the Environment</i> | Morgan | 12/31/2024 | December 18 th at 6 PM |
| <i>Arts and Cultural Commission</i> | Clarke | 12/31/2024 | January 14 th at 6:30 PM |

Fiscal Impact: None.

Attachments:

1. County and Regional Board Appointments

Report Prepared By: Julia Gautho, City Clerk

Approved By: Jamie Goldstein, City Manager