

Capitola City Council

Agenda Report

Meeting: December 12, 2024
From: City Manager Department
Subject: 2025 City Council Meeting Schedule



Recommended Action: Adopt a resolution establishing the regular meeting schedule for 2025.

Background: At the end of each calendar year, staff prepares the regular City Council meeting schedules for the following year. Regular meetings of the City Council are held on the second and fourth Thursday of the month. The City Council has traditionally held only one meeting in July, August, and December. The second November meeting has been moved to the third Thursday of the month in consideration of the Thanksgiving holiday.

Discussion: Attachment 2 features staff's recommendation for the 2025 regular meeting schedule for the City Council. Meetings are scheduled to begin at 6:00 PM. Depending on the number of scheduled agenda items in the month of November, staff may cancel the second November meeting if there is a light agenda. If this were to occur, a cancellation notice would be published accordingly.

Upon approval, the meeting schedule will be posted on the City's website and at City Hall. It will also be distributed to newspapers and interested parties.

Fiscal Impact: None.

Attachments:

1. Resolution
2. 2025 Meeting Schedule

Report Prepared By: Julia Gautho, City Clerk

Approved By: Jamie Goldstein, City Manager