

# City of Capitola

## City Council Meeting Minutes

### Thursday, November 21, 2024 – 5:30 PM



City Council Chambers  
420 Capitola Avenue, Capitola, CA 95010

**Mayor:** Kristen Brown

**Vice Mayor:** Yvette Brooks

**Council Members:** Joe Clarke, Margaux Morgan, Alexander Pedersen

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### Regular Meeting of the Capitola City Council – 5:30 PM

**1. Roll Call and Pledge of Allegiance** – *The meeting was called to order at 5:31 PM. In attendance: Council Members Clarke, Morgan, Pedersen, Vice Mayor Brooks, and Mayor Brown.*

**2. Additions and Deletions to the Agenda** – *None*

### 3. Presentations

A. *Community Services and Recreation Director Bryant provided a presentation on the 2024 Plein Air Art Competition winners.*

B. *Item 3B followed Item 8A due to the late arrival of Chief Dally. Mayor Brown presented a proclamation in honor of Police Chief Andrew Dally's retirement, the City Council shared comments congratulating Chief Dally.*

*Public Comments:*

- *Captain Ryan*
- *Chaplain Howard*
- *Captain Kilroy*
- *Brennan Howard*

### 4. Additional Materials

A. *Item 5 – One email received after publication of the agenda packet.*

B. *Item 8A – Twenty-six emails received after publication of the agenda packet.*

C. *Item 8B – Two emails received after publication of the agenda packet.*

### 5. Oral Communications by Members of the Public

- *Charlie Thomas*
- *Peter Wilk*
- *Kathi Howard*
- *Goran Klepic*
- *TJ Welch*

### 6. Staff / City Council Comments

- *City Manager Goldstein advised the City Council that the Public Works Department will be opening Soquel Creek on November 22<sup>nd</sup>.*
- *Council Member Clarke advised the public to stay tuned to Cruze Aware for storm updates.*

- *Vice Mayor Brooks provided an update on reimbursement opportunities for electric vehicle charging permits and requested that the item be brought back to the City Council for consideration; provided an update on the Youth Liaison Program; and provided an update on legislative updates from the League of California Cities.*

## 7. Consent Items

- A. City Council Meeting Minutes  
Recommended Action: Approve minutes from the regular meeting on November 14, 2024, and the special meeting on November 12, 2024.
- B. 2025 Holidays and City Hall Closures  
Recommended Action: Adopt a resolution designating the holidays and City Hall closures in calendar year 2025. (**Resolution No. 4403**)
- C. Janitorial Services for City Facilities  
Recommended Action: Staff recommends the City Council authorize the City Manager to enter into a Professional Services Agreement with Executive Facilities Services, Inc. to provide janitorial services for the City of Capitola for the 2025 calendar year in the amount of \$85,100.
- D. 1760 Wharf Road Consolidated Coastal Development Permit  
Recommended Action: Based on the findings in the staff report, authorize the property owner and the Coastal Commission to proceed with a consolidated coastal development permit for emergency repair work at 1760 Wharf Road.
- E. Disposition of Unclaimed Checks  
Recommended Action: Authorize the release of unclaimed checks in accordance with Government Code Section 50055.

***Motion to approve the Consent Calendar: Council Member Morgan***

***Second: Council Member Clarke***

***Voting Yea: Council Members Clarke, Morgan, Pedersen, Vice Mayor Brooks, Mayor Brown***

## 8. General Government / Public Hearings

- A. Bay Avenue and Hill Street Traffic Safety Update  
Recommended Action: Receive an update on the Bay Avenue and Hill Street Intersection Quick Build Project and provide direction as needed.

***Public Works Director Kahn and Traffic Consultant, Frederik Venter of Kimley Horn, presented the staff report.***

***Public Comments:***

- ***Charlie Thomas***
- ***Tory Del Favero***
- ***Laurie Hill***
- ***Speaker***
- ***John McKendry***
- ***Speaker***

***The City Council discussed the community feedback received and the timing of data collection; and discussed the implementation and costs of modifications to the Quick Build Project to include a continuous bike lane along both sides of Bay Avenue and a return to two through lanes on Bay Avenue and Hill Street. The City Council concurred***

**that the current Quick Build Project continue to be studied through January, to be returned to the City Council for consideration with an overall Corridor Study in early 2025.**

**Motion to remove the current Quick Build Project configuration in March and install Option 1 with modifications to extend the striping for a continuous bike lane, examine costs for raised crosswalks, expand the crosswalk, and work with Kimley Horn to move the stop sign line back, and determine if bollards can be kept at every corner of the intersection: Vice Mayor Brooks**

**Motion amended to include continuous data collection between now and March with the current Quick Build Project configuration so as to allow a data comparison between the current configuration and future proposed configuration; return this item to the City Council in January for further consideration and to determine if the new configuration is able to be implemented in conjunction with the overall Corridor Study: Mayor Brown**

**Amendment Accepted: Vice Mayor Brooks**

**Second: Council Member Clarke**

**Voting Yea: Council Members Clarke, Morgan, Vice Mayor Brooks, Mayor Brown**

**Voting Nay: Council Member Pedersen**

**B. Junior Guard Registration**

**Recommended Action:** Staff recommends the City Council maintain the current Junior Guard registration process.

**Community Services and Recreation Director Bryant presented the staff report.**

**Public Comments:**

- **Tory Del Favero**
- **Christine McBroom**
- **Matt Arthur**
- **TJ Welch**

**The City Council expressed an interest in switching to the two-tier system (residents and non-residents) or switching to a three-tier system (returning residents, returning non-residents, open registration), discussed the importance of having priority registration for resident enrollment, discussed the possibility of using funding from the Children’s Fund for the increased cost of a three-tier registration system or for the cost of an improved registration system in 2026, and clarifying potential reasons for removal during the registration process.**

**Motion to maintain a two-tier registration system for 2025 (residents and non-residents) and include potential reasons for session removal during the registration process, and evaluate a three-tier registration system for 2026 to be funded by the dedicated Children’s Fund: Mayor Brown**

**Second: Vice Mayor Brooks**

**Motion amended to space registration over multiple days: Council Member Morgan**

**Amendment Accepted: Mayor Brown and Vice Mayor Brooks**

**Voting Yea: Council Members Clarke, Morgan, Pedersen, Vice Mayor Brooks, Mayor Brown**

**9. Adjournment** – The meeting adjourned at 8:06 PM. The next regularly scheduled City Council meeting is on December 12, 2024, at 5:30 PM.

**ATTEST:**

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Kristen Brown, Mayor

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Julia Gautho, City Clerk