

Capitola City Council

Agenda Report



Meeting: October 13, 2022

From: Finance Department

Subject: Approval of City Check Registers Dated September 2, September 16, and September 30.

Recommended Action: Approve check registers.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
9/2/2022	101390	101528	146	\$ 565,789.09
9/16/2022	101529	101622	99	\$ 286,754.10
9/30/2022	101623	101712	97	\$ 528,980.17

The main account check register dated August 19, 2022, ended with check #101389.

Account: Payroll				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
9/2/2022	5801	5802	94	\$ 173,943.79
9/16/2022	5803	5803	95	\$ 179,598.01
9/30/2022	5804	5806	99	\$ 197,495.13

The payroll account check register dated May 20, 2022, ended with EFT #19528.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
101390	Santa Cruz County Bank	Fin	Pac Cove financing lease	\$ 82,532.87
101416	Community Action Board	CDD	Mortgage & rent assistance	\$ 10,110.71
101438	HdL	Fin	Quarterly sales tax auditing service & July TOT admin	\$ 11,972.03
101448	Kosmont Companies	CDD	Monarch Cove Hotel study & review services	\$ 17,089.25
101463	Moffatt and Nichol	PW	Wharf design, permit, construction support	\$ 12,012.75
101466	Optimal Solutions Consulting	CDD	Community Grants program consulting	\$ 21,525.00
101493	Visit Santa Cruz County	Fin	Apr – Jun TMD	\$ 88,136.55
1377	CalPERS Health Insurance	CM	September health care	\$ 61,716.82
1378	CalPERS Member Services Division	CM	PERS contributions PPE 8/20/22	\$ 54,848.43
1380	Internal Revenue Service	CM	Federal taxes & Medicare PPE	\$ 29,519.33

101542	Capitola-Soquel Chamber of Commerce	Fin	April – June TOT	\$ 16,445.26
101595	Santa Cruz County Auditor-Controller	Fin	July citation processing	\$ 22,316.00
101596	Santa Cruz County Auditor-Controller	Fin	August citation processing	\$ 21,549.50
101597	Santa Cruz County Dept of Public Works	PW	Zone 5 master plan update	\$ 15,574.00
101617	Wells Fargo Bank	Fin	August credit card transactions	\$ 12,105.86
1385	CalPERS Member Services Division	CM	PERS contributions PPE 9/3/22	\$ 56,379.57
1387	Internal Revenue Service	CM	Federal taxes & Medicare PPE 9/3/22	\$ 31,415.01
101636	City of Santa Cruz	Rec	Lifeguard services	\$ 39,500.00
101637	CivicPlus LLC	Rec	Recreation software annual fee	\$ 14,526.75
101670	Pacific Gas & Electric	PW	September utilities	\$ 16,661.92
101674	Phil Allegri Electric Inc	PW	EV charging station & improvements for street sweeper	\$ 12,133.00
101678	RRM Design Group	CDD	Housing element update	\$ 13,678.75
101683	Santa Cruz Regional 911	PD	2 nd quarter contributions	\$ 139,539.75
101685	Soquel Creek Water District	PW	September water service	\$ 24,893.26
1391	CalPERS Health Insurance	CM	October health insurance	\$ 61,470.98
1392	CalPERS Member Services Division	CM	PERS contributions PPE 9/17/22	\$ 56,629.85
1393	Employment Development Department	CM	State taxes PPE 9/17/22	\$ 11,298.91
1394	Internal Revenue Service	CM	Federal taxes & Medicare PPE 9/17/22	\$ 36,763.76

Attachments:

1. 9-2-22 Check Register
2. 9-16-22 Check Register
3. 9-30-22 Check Register

Report Prepared By: Leda Laidlaw-Hunter, Account Technician

Reviewed By: Chloé Woodmansee, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager