

Capitola City Council

Agenda Report



Meeting: May 9, 2024

From: Finance Department

Subject: FAC Bylaws Amendment

Recommended Action: Adopt a resolution amending the Finance Advisory Committee Bylaws to change the composition of membership.

Background: On January 27, 2000, the City Council adopted Resolution 3063 to establish the Finance Advisory Committee (FAC) and adopt bylaws. The bylaws have been amended six times by the adoption of Resolution Nos. 3113, 3337, 3423, 3437, 3770, 4105, and 4249.

Discussion: On April 25, 2024, Vice Mayor Brooks requested the FAC Bylaws be amended to state that if there are no applicants for business representative positions, a resident could be appointed to that position on the FAC by the City Council.

The City has received an application from a Capitola resident to serve on the FAC, but currently, the only vacancies are the two business representatives. Amending the bylaws would allow greater participation by Capitola residents and reduce the potential for lack of quorum at future meetings. All members of the FAC are supportive of this amendment to the bylaws.

Staff has been recruiting for the two business representative vacancies for several months but has not received any applications. This included reaching out to the Capitola-Soquel Chamber of Commerce and Capitola Business Improvement Association.

Staff made an additional change to clarify the role of the City's Treasurer on the FAC.

Fiscal Impact: There is no fiscal impact associated with this action.

Attachments:

1. Resolution

Report Prepared By: Jim Malberg

Reviewed By: Julia Gautho, City Clerk

Approved By: Jamie Goldstein, City Manager