

# Capitola Planning Commission

## Agenda Report



**Meeting:** April 3, 2024

**From:** Community Development Department

**Address:** Housing Element Annual Progress Report

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**Project Description:** Housing Element Annual Progress Report

**Recommended Action:** Accept staff presentation

**Background:** The Housing Element Annual Progress Report (APR) is a required submission to the California Department of Housing and Community Development (HCD) that tracks the City's progress in implementing its Housing Element and meeting its Regional Housing Needs Allocation (RHNA) goals. The APR provides details on housing production, permit activity, and implementation of housing programs. The report is due to HCD and the Governor's Office of Planning and Research (OPR) by April 1 each year.

On March 27, 2025, the City Council received a presentation on the APR and directed staff to submit the report to HCD.

**Discussion:** As part of Capitola's 6th Cycle Housing Element (2023–2031), the City has committed to various programs and policies to facilitate housing production, affordability, and preservation. The APR includes data on building permits issued, housing unit completions, and updates on housing programs. The report also helps ensure compliance with state housing laws and maintains eligibility for state funding opportunities.

Staff will present the highlights of the APR at the Planning Commission meeting. The APR is included as Attachment 1.

### **Attachments:**

1. Capitola Housing Element Annual Progress Report

Report Prepared By: Katie Herlihy, Community Development Director

Reviewed By: Rosie Wyatt, Deputy City Clerk

Approved By: Katie Herlihy, Community Development Director