

Capitola City Council

Agenda Report



Meeting: June 13, 2024
From: Finance Department
Subject: FY 2023-24 City Fee Schedule

Recommended Action: Adopt a resolution amending the fee schedule for Fiscal Year (FY) 2023-24.

Background: On May 23, 2024, the City Council adopted Resolution 4374 adopting Administrative Policy V-21: City Park Reservation Permit Use Policy (“Park Reservation Policy”) and directed staff to return with an amended fee schedule reflecting the proposed park space reservation fee, barbeque permit fee, bounce house/powered equipment permit fee, and the temporary structure permit fee (“Park Reservation Fees”). .

Discussion: The City’s current FY 2023-24 Fee Schedule was adopted on November 9, 2023. The proposed amended fee schedule includes four new fees associated with Administrative Policy V-21: City Park Reservation Permit Use Policy (“Park Reservation Policy”).

- Park Space Reservation fee of \$10 per hour
- Barbeque Permit fee of \$10
- Bounce House/Powered Equipment Permit fee of \$60
- Temporary Structure Permit fee of \$60

Fiscal Impact: If approved, the Park Reservation Fees will be added to the City Fee Schedule. The establishment of these new fees is intended to offset the cost of the new program. However, these fees do not fully offset the costs to the City in conferring the various benefits offered by the City’s new Park Reservation Policy and the costs of providing the City services contemplated by the Park Reservation Policy.

Attachments:

1. FY 2023-24 Amended Fee Schedule
2. FY 2023-24 Amended Fee Schedule Comparison

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Reviewed By: Jim Malberg, Finance Director; Julia Gautho, City Clerk; Samantha Zutler, City Attorney

Approved By: Jamie Goldstein, City Manager