

# Capitola City Council

## Agenda Report



**Meeting:** June 13, 2024  
**From:** Finance Department  
**Subject:** City Check Registers

Recommended Action: Approve check registers dated May 3, May 10, May 17, and May 24, 2024.

<b>Account: City Main</b>				
<b>Date</b>	<b>Starting Check #</b>	<b>Ending Check #</b>	<b>Payment Count</b>	<b>Amount</b>
05/03/2024	106087	106131	45	\$ 213,510.54
05/10/2024	106132	106211	85	\$ 392,581.58
05/17/2024	106212	106247	36	\$ 109,332.43
05/24/2024	106248	106330	89	\$ 302,423.46

The main account check register dated April 26, 2024, ended with check #106086.

<b>Account: Payroll</b>				
<b>Date</b>	<b>Starting Check/EFT #</b>	<b>Ending Check/EFT #</b>	<b>Payment Count</b>	<b>Amount</b>
05/03/2024	24905	25004	100	\$ 191,773.44
05/10/2024	-	-	-	-
05/17/2024	25005	25105	101	\$ 195,035.95
05/24/2024	-	-	-	-

The payroll account check register dated April 19, 2024, ended with EFT #24904.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

<b>Check/EFT</b>	<b>Issued to</b>	<b>Dept</b>	<b>Description</b>	<b>Amount</b>
106092	CalPERS Health Insurance	CM	May Health Insurance	\$ 75,944.66
106094	Community Bridges	CDD	CDBG Meals on Wheels	\$ 21,924.34
106095	CSG Consultants Inc.	CDD	Building Inspector Services	\$ 28,441.62
106096	Dudek	CDD	#23-0525 1098 38 <sup>th</sup> Ave Consulting	\$ 10,790.00
106120	Royal Wholesale Electric	PW	Light Poles Replacement	\$ 11,772.00
106142	Betz Works Inc	PW	Park at Rispin Mansion Project Services	\$ 148,800.00
106166	Kimley Horn and Associates Inc	PW	Park Ave Traffic Calming Services	\$ 18,997.50
106186	Phoenix Group Information Systems	PD	March Citation Processing	\$ 11,773.28

106191	Santa Cruz County Auditor-Controller	Fin	April Citation Processing	\$ 10,560.50
1709	CalPERS Member Services Division	CM	PERS Contributions PPE 4/27/24	\$ 64,470.08
1710	Employment Development Department	CM	State Taxes PPE 4/27/24	\$ 10,280.43
1711	Internal Revenue Service	CM	Federal Taxes & Medicare PPE 4/27/24	\$ 34,592.83
106217	Boone Low Ratliff Architects Inc	PW	Community Center Renovation Design Services	\$ 31,021.09
106237	ParkPacific Inc	PW	Benches for Wharf 50% Deposit	\$ 46,615.70
106254	Burke Williams and Sorensen LLP	CM	April Legal Services	\$ 49,904.70
106263	CSW-Stuber-Stroeh Engineering Group	PW	Cliff Drive Resiliency Project Services	\$ 11,210.94
106286	Pacific Gas & Electric	PW	May Monthly Utilities	\$ 18,333.77
1714	CalPERS Member Services Division	CM	PERS Contributions PPE 5/11/24	\$ 64,586.43
1715	Employment Development Department	CM	State Taxes PPE 5/11/24	\$ 10,461.80
1716	Internal Revenue Service	CM	Federal Taxes & Medicare PPE 5/11/24	\$ 34,742.54

Attachments:

1. 05-03-24 Check Register
2. 05-10-24 Check Register
3. 05-17-24 Check Register
4. 05-24-24 Check Register

Report Prepared By: Luis Ruiz, Accountant I

Reviewed By: Julia Gautho, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager