

Capitola City Council

Agenda Report



Meeting: October 12, 2023

From: Public Works Department

Subject: Master Agreement for State-Funded Transportation Projects

Recommended Action: Adopt a resolution authorizing the City Manager to execute Agreement No. 05-5304S21 with the California Department of Transportation to continue to receive State funds for transportation related projects and authorizing the Public Works Director to execute all program supplement agreements as required by Agreement No. 05-5304S21.

Background: The State of California Department of Transportation (CalTrans) requires agencies to operate under a State Master Agreement to receive funding for transportation projects. As projects are identified as being eligible for funding, project-specific program supplement agreements are executed to designate funding.

The City of Capitola has an existing State Master Agreement (No. 00245S) with Caltrans, which allows the City to receive reimbursement on a number of State-funded projects. The agreement has been in effect since October 28, 2015. To continue receiving State funding and reimbursements for certain transportation projects, authorization of a new master agreement is necessary.

Discussion: Under the proposed master agreement, project-specific program supplements are issued that become the contractual basis for Caltrans to reimburse the City for State-funded transportation projects. Program supplements define the scope of work and reimbursement limits and must be separately executed to receive the funds. The proposed resolution will authorize the execution of the Master Agreement with CalTrans and will authorize the Public Works Director to execute future program supplement agreements.

Fiscal Impact: There is no fiscal impact associated with this action.

Attachments:

1. Master Agreement – Administering Agency-State Agreement for State-Funded Projects
2. Resolution

Report Prepared By: Jessica Kahn, Public Works Director

Reviewed By: Julia Gautho, City Clerk; Samantha Zutler, City Attorney

Approved By: Jamie Goldstein, City Manager