

Capitola City Council

Agenda Report



Meeting: October 12, 2023
From: Finance Department
Subject: City Check Registers

Recommended Action: Approve City Check registers dated September 1, 2023 and September 15, 2023.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
9/1/2023	104124	104238	125	\$ 1,500,898.92
9/15/2023	104239	104341	109	\$ 1,277,026.16

The main account check register dated August 18, 2023, ended with check #104123.

Account: Payroll				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
9/1/2023	5842	5844	122	\$ 203,466.42
9/15/2023	5845	5847	117	\$ 200,979.26

The payroll account check register dated August 18, 2023, ended with check #5841.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
104139	Burke Williams and Sorensen LLP	CM	July Legal Services	\$ 42,819.71
104141	CALE America	PD	CP100CWT and Meter Installation	\$ 11,332.00
104142	California Grey Bears Inc.	CDD	CDBG Health Food Program grant	\$ 12,542.85
104156	Eide Bailly LLP	Fin	Audit Services for FY22/23	\$ 10,000.00
104201	RRM Design Group	CDD	July Capitola Housing Element Update Services	\$ 23,807.58
104203	San Benito County Sheriff's Office	PD	AT&T Reimbursement	\$ 14,007.49
104206	Santa Cruz County Bank	Fin	Pacific Cove Financing Lease Payoff	\$ 650,236.39
104225	Triad Electric Inc	PW	City Hall & PD Generator	\$ 38,049.40
104231	US Bank PARS	CM	Quarterly PARS trust	\$ 250,000.00

			contribution	
104233	Visit Santa Cruz County	Fin	April – June TMD	\$ 66,907.08
1585	CalPERS Health Insurance	CM	September Health Insurance	\$ 67,099.93
1586	CalPERS Member Services Division	CM	PERS Contributions PPE 8/19/23	\$ 62,881.76
1587	Employment Development Department	CM	State Taxes PPE 8/25/23	\$ 10,324.32
1588	Internal Revenue Service	CM	Federal Taxes & Medicare PPE 8/25/23	\$ 35,087.89
1592	Wells Fargo Bank	Fin	July Credit Card Charges	\$ 19,363.75
104251	Boone Low Ratliff Architects Inc	PW	Jade St Community Center Renovation Design	\$ 29,061.60
104258	Complete Paperless Solutions LLC	CM	Laserfiche Cloud Services Subscription	\$ 10,815.00
104263	Cushman Contracting Corp Escrow	PW	August Wharf Project retainer	\$ 36,659.54
104264	Cushman Contracting Corporation	PW	August Wharf Resiliency and Public Access	\$ 696,531.25
104267	Diamond D Company	PW	Kennedy Dr Sidewalk Project	\$ 22,520.75
104295	MV Transportation Inc	PW	August Shuttle Service	\$ 14,880.00
104304	RRM Design Group	CDD	August Capitola Wharf Rehabilitation Assistance / June Housing Element Services	\$ 19,832.25
104308	Santa Cruz County Auditor-Controller	Fin	August Citation Processing	\$ 11,944.00
104309	Santa Cruz County Human Services Dept	CM	Homeless Action Partnership Cost Share	\$ 39,950.00
104327	Triad Electric Inc	PW	City Hall & PD backup generator	\$ 39,960.00
104335	Watsonville Ford	PW	2023 F-250 Truck	\$ 51,129.75
104340	Vision Communications CO	PD	Radio System Upgrade	\$ 20,495.77
104341	Folsom Lake Ford	PD	2023 Mustang Mach E	\$ 42,592.87
1593	CalPERS Member Services Division	CM	PERS Contributions PPE 9/2/23	\$ 62,515.28
1594	Employment Development Department	CM	State Taxes PPE 9/2/23	\$ 10,424.79
1595	Internal Revenue Service	CM	Federal Taxes & Medicare PPE 9/2/23	\$ 34,893.34

Attachments:

1. 9-1-23 Check Register
2. 9-15-23 Check Register

Report Prepared By: Luis Ruiz, Accountant I

Reviewed By: Julia Gautho, City Clerk; Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager