

Capitola City Council

Agenda Report



Meeting: April 14, 2022

From: Finance Department

Subject: Approval of City Check Registers Dated March 4, March 11, March 18 and March 25, 2022

Recommended Action: Approve check registers.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
3/4/2022	99993	100083	98	\$ 330,962.89
3/11/2022	100084	100143	61	\$ 189,192.05
3/18/2022	100144	100186	48	\$ 201,964.02
3/25/2022	100187	100246	61	\$ 216,318.58

The main account check register dated February 18, 2022, ended with check #99992.

Account: Library				
Date	Starting Check #	Ending Check #	Payment Count	Amount
3/4/2022	301	301	1	\$ 732.50

The library account check register dated January 28, 2022, ended with check #300.

Account: Payroll				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
2/25/2022	18851	18935	85	\$ 168,279.19
3/11/2022	18936	19023	88	\$ 166,574.44
3/25/2022	19024	19114	91	\$ 166,737.99

The payroll account check register dated February 11, 2022, ended with EFT #18850.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
100031	Kimley Horn & Associates	PW	Clares St. traffic calming	\$ 10,725.20
100049	Power Engineering Contractors Inc.	PW	Wharf resiliency & public access improvements	\$ 24,237.00
100054	Santa Cruz County Human Services Dept.	CM	Homeless action partnership cost share	\$ 39,950.00
100068	Workbench	CDD	SB2 ADU program construction documents, engineer coordination	\$ 13,101.00

1287	IRS	FN	Federal taxes & Medicare PPE 2/19/22	\$ 29,329.78
1290	CalPERS Health	CM	March health insurance	\$ 66,985.10
1291	CalPERS Member Services	FN	PERS contributions PPE 2/19/22	\$ 55,535.63
100091	Burke Williams & Sorensen	CM	January legal services	\$ 28,670.50
100110	Kimley Horn & Associates	PW	Clares St. traffic calming, Capitola Rd. striping, Park Ave. traffic calming	\$ 14,200.00
100113	McKim Corporation	PW	Road repairs	\$ 78,907.82
100125	Santa Cruz Auditor- Controller	PD	February citation processing	\$ 14,070.00
100155	Eide Bailly LLP	FN	FY21 audit services & financial transactions report	\$ 45,375.00
1293	CalPERS Member Services	FN	PERS contributions PPE 3/5/22	\$ 55,799.71
1295	IRS	FN	Federal taxes & Medicare PPE 3/5/22	\$ 28,625.92
100191	CivicPlus LLC	REC	Recreation software, training, Support	\$ 12,481.48
100217	PG&E	PW	Mach gas & electricity	\$ 19,557.36
100219	Pavement Engineering Inc.	PW	Pavement management system update	\$ 17,848.50
100225	Santa Cruz Regional 911	PD	Capital/debt service payment & operating contribution	\$ 106,813.85
100246	Atkore International Inc.	PD	Security bollards	\$ 24,497.36

Attachments:

1. 3-4-22 Check Register
2. 3-11-22 Check Register
3. 3-18-22 Check Register
4. 3-25-22 Check Register

Report Prepared By: Mark Sullivan, Senior Accountant

Reviewed By: Chloé Woodmansee, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager