

Capitola City Council

Agenda Report



Meeting: February 10, 2022

From: Finance Department

Subject: Approval of City Check Registers Dated January 7, January 14, January 22 and January 28.

Recommended Action: Approve check registers.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
1/7/2022	99626	99667	48	\$ 233,611.38
1/14/2022	99668	99720	54	\$ 549,300.89
1/21/2022	99721	99780	65	\$ 878,507.24
1/28/2022	99781	99818	39	\$ 381,757.42

The main account check register dated December 30, 2021, ended with check #99625.

Account: Library				
Date	Starting Check #	Ending Check #	Payment Count	Amount
1/7/2022	297	298	2	\$ 8,392.00
1/14/2022	299	299	1	\$ 1,192.50
1/28/2022	300	300	1	\$ 23,115.78

The library account check register dated December 17, 2021, ended with check #296.

Account: Payroll				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
12/31/2021	18496	18580	85	\$ 170,302.64
1/14/2022	18581	18667	87	\$ 166,482.75
1/28/2022	18668	18759	93	\$ 175,744.26

The payroll account check register dated December 30, 2021, ended with check #18495.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
99638	Emergency Vehicle Specialists	PD	Patrol vehicle equipment	\$ 33,509.70
1259	CalPERS Health	CM	January health insurance	\$ 56,499.98
1260	CalPERS Member Services	FN	PERS contributions PPE 12/25/21	\$ 54,796.15

1262	IRS	FN	Federal taxes & Medicare PPE 12/25/21	\$ 29,382.31
99684	Donald Alley	PW	Soquel lagoon monitoring	\$ 10,540.14
99705	Power Engineering Contractors	PW	Wharf resiliency & public access project	\$ 460,503.00
99712	US Bank	FN	Pac Cove facility lease	\$ 10,121.79
99721	Enterprise Car Sales	REC	2020 Toyota Sienna	\$ 44,312.56
99725	Anne M. Stephanson Inc.	CD	CDBG COVID-19 grant	\$ 15,000.00
99728	Buena Vista Business Services LP	CD	CDBG COVID-19 grant	\$ 15,000.00
99733	Cathleen M. Bentley	CD	CDBG COVID-19 grant	\$ 15,000.00
99741	Gang Hu Liang	CD	CDBG COVID-19 grant	\$ 15,000.00
99744	Jeannie L. Martin	CD	CDBG COVID-19 grant	\$ 15,000.00
99745	Jessica Giuffre	CD	CDBG COVID-19 grant	\$ 15,000.00
99746	Jishen Pan	CD	CDBG COVID-19 grant	\$ 15,000.00
99747	Jonelle E. Badger	CD	CDBG COVID-19 grant	\$ 15,000.00
99753	MBASIA	CM	Workers' compensation & liability insurance	\$ 506,831.02
99759	PG&E	PW	Gas & electricity	\$ 18,398.23
99762	Pronpimol Suwonsupar	CD	CDBG COVID-19 grant	\$ 15,000.00
99778	Workbench	CD	SB2 design services	\$ 16,292.00
99779	Yellow Bus	CD	CDBG COVID-19 grant	\$ 15,000.00
1266	CalPERS Member Services	FN	PERS contributions PPE 1/8/22	\$ 55,480.97
1268	IRS	FN	Federal taxes & Medicare PPE 1/8/22	\$ 27,189.34
99785	Bear Electrical Solutions	PW	41 st Ave. adaptive traffic control system	\$ 274,343.75
99787	Community Bridges	CD	CDBG CV1 meals on wheels grant	\$ 22,764.69
99807	Santa Cruz County Animal Shelter	PD	Quarterly animal services contribution	\$ 14,771.00
99818	Workbench	CD	ADU conceptual design, schematic design, information content, structural & MEP engineer coordination	\$ 26,828.00
300	Noll & Tam Architects	PW	Library fencing, grading, mileage reimbursement, art fabrication, landscape changes	\$ 23,115.78

Attachments:

1. 1-7-22 Check Register
2. 1-14-22 Check Register
3. 1-22-22 Check Register
4. 1-28-22 Check Register

Report Prepared By: Mark Sullivan

Reviewed By: Chloé Woodmansee, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager