

Capitola City Council

Agenda Report



Meeting: January 25, 2024
From: Finance Department
Subject: City Check Registers

Recommended Action: Approve check registers dated December 22, 2023, January 5, 2024, and January 12, 2024.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
12/22/2023	105011	105094	90	\$ 2,137,698.63
01/05/2024	105095	105163	76	\$ 472,083.32
01/12/2024	105166	105249	84	\$ 1,501,493.35

The main account check register dated December 15, 2023, ended with check #105010. Checks #105164 and 105165 were misprinted and voided.

Account: Payroll				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
12/22/2023	5855	5856	1	\$ 1701.86
01/05/2024	23971	24066	96	\$ 205,598.79
01/12/2024	24067	24163	97	\$ 206,194.05

The payroll account check register dated December 15, 2023, ended with EFT #23970.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
105018	Betz Works Inc	PW	Wharf Road Slip Out	\$ 35,000.00
105024	Cushman Contracting Corp Escrow	PW	November Wharf Project Retainer	\$ 40,868.79
105025	Cushman Contracting Corporation	PW	November Wharf Project Services	\$ 776,507.06
105043	McKim Corporation	PW	December Capitola RD Pavement Rehabilitation	\$ 1,170,193.88
105049	Pacific Gas & Electric	PW	December Utilities	\$ 15,988.82
1640	CalPERS Member Services Division	CM	PERS contributions PPE 12/9/23	\$ 64,655.55
1641	Employment Development Department	CM	State taxes PPE 12/9/23	\$ 11,734.70
1642	Internal Revenue Service	CM	Federal taxes & Medicare PPE 12/9/23	\$ 38,574.96

1645	Wells Fargo Bank	Fin	November Credit Card Charges	\$ 11,920.02
105122	Instrument Technology Corporation	PW	Sewer camera, locator, drill device	\$ 10,404.05
105132	Moffatt and Nichol	PW	Stockton Ave Bridge Repairs	\$ 16,165.99
105143	Santa Cruz Animal Shelter	PW	Quarterly Animal Services Contribution	\$ 17,558.60
105146	Santa Cruz Regional 911	PD	FY23/24 Third Quarter Operating Contribution	\$ 149,093.25
1639	CalPERS Health Insurance	CM	January Health Insurance	\$ 78,333.79
1646	CalPERS Member Services Division	CM	PERS Contributions PPE 12/23/2023	\$ 64,699.29
1647	Employment Development Department	CM	State Taxes PPE 12/23/2023	\$ 12,498.56
1648	Internal Revenue Service	CM	Federal taxes & Medicare PPE 12/23/2023	\$ 40,529.47
105177	Boone Low Ratliff Architects Inc	PW	December Community Center Renovation Design Services	\$ 31,409.23
105179	Burke Williams and Sorensen LLP	CM	November Legal Services	\$ 44,775.99
105190	Eide Bailly LLP	Fin	FY22/23 Audit Services	\$ 38,000.00
105219	MBASIA	CM	Workers' comp. & liability insurance	\$ 626,498.50
105238	Terry Equipment Inc	PW	EV Street Sweeper	\$ 652,315.52

Attachments:

1. 12-22-23 Check Register
2. 01-05-24 Check Register
3. 01-12-24 Check Register

Report Prepared By: Luis Ruiz, Accountant I

Reviewed By: Julia Gautho, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager