

Capitola City Council

Agenda Report

Meeting: March 13, 2025

From: Finance Department

Subject: Fiscal Year 2025-26 Budget Calendar



Recommended Action: Approve the Budget Meeting Calendar for Fiscal Year (FY) 2025-26.

Background: The Capitola Municipal Code requires the City to prepare and disseminate a budget calendar annually each fiscal year. The attached draft calendar provides dates for budget study sessions, hearings, meetings, and other significant budget events.

Discussion: Staff has prepared the attached draft Budget Calendar for FY 2025-26. This year's budget cycle will be concurrent with the adoption of the City's Strategic Plan. The Strategic Plan identifies six strategic priorities that will serve to guide staff's preparation of the proposed Budget.

Pursuant to this calendar, the proposed Budget will be distributed on Friday, May 2, 2025, and the presentation of the draft Budget is scheduled for a Special Meeting on Thursday, May 15th. This is a tentative schedule that may be changed as necessary by the City Council and/or City Manager. Some meetings may be cancelled if they become unnecessary based on prior sessions.

Fiscal Impact: None

Attachments:

1. FY 2025-26 Draft Budget Calendar

Report Prepared By: Jim Malberg, Finance Director

Reviewed By: Julia Gautho, City Clerk

Approved By: Jamie Goldstein, City Manager