

# Capitola City Council

## Agenda Report



**Meeting:** April 25, 2024

**From:** Finance Department

**Subject:** City Check Registers

**Recommended Action:** Approve check registers dated March 22, 2024, March 29, 2024, April 5, 2024, and April 12, 2024.

<b>Account: City Main</b>				
<b>Date</b>	<b>Starting Check #</b>	<b>Ending Check #</b>	<b>Payment Count</b>	<b>Amount</b>
03/22/2024	105736	105789	54	\$ 1,188,296.26
03/29/2024	105790	105846	65	\$ 343,294.69
04/05/2024	105847	105907	62	\$ 288,670.46
04/12/2024	105908	105961	59	\$ 233,277.59

The main account check register dated March 15, 2024, ended with check #105735.

<b>Account: Payroll</b>				
<b>Date</b>	<b>Starting Check/EFT #</b>	<b>Ending Check/EFT #</b>	<b>Payment Count</b>	<b>Amount</b>
03/22/2024	24557	24668	112	\$ 198,658.81
03/29/2024	5859	5859	1	\$ 2,411.28
04/05/2024	24669	24783	115	\$ 195,630.32
04/12/2024	-	-	-	-

The payroll account check register dated March 08, 2024, ended with EFT #24556.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

<b>Check/EFT</b>	<b>Issued to</b>	<b>Dept</b>	<b>Description</b>	<b>Amount</b>
105743	Cushman Contracting Corp Escrow	PW	February Wharf Project Retainer	\$ 48,763.50
105744	Cushman Contracting Corporation	PW	February Wharf Resiliency and Public Access Project	\$ 926,506.47
105745	EMC Research Inc	CM	Quantitative Research – Polling for Tax Measure	\$ 12,000.00
105756	Kimley Horn And Associates Inc	PW	Bay Ave / Hill St Intersection Analysis Services	\$ 15,530.00
105763	Pacific Gas & Electric	PW	March Utilities	\$ 20,390.73
105768	Santa Cruz Regional 911	PD	FY23/24 Q4 Operating Contribution & Capital/Debt Service	\$ 123,680.95

105802	Burke Williams & Sorensen LLP	CM	February Legal Services	\$ 51,760.42
105812	Kimley Horn And Associates Inc	PW	Upper Pac Cove Sidewalk Project Design Services through 2/29/24	\$ 41,366.30
105828	Second Harvest Food Bank	CDD	21-CDBG-NH-20010 July - December	\$ 42,743.99
1688	Wells Fargo Bank	Fin	February Credit Card Charges	\$ 10,306.77
1690	CalPERS Member Services Division	CM	PERS Contributions PPE 3/16/24	\$ 65,115.92
1691	Employment Development Department	CM	State Taxes PPE 3/16/24	\$ 11,332.31
1692	Internal Revenue Service	CM	Federal Taxes & Medicare PPE 3/16/24	\$ 37,586.66
105859	Clean Building Maintenance Co.	PW	Janitorial Services	\$ 19,349.84
105880	McKim Corporation	PW	Capitola Road Pavement Rehabilitation Project Retention Release	\$ 80,060.04
105891	Santa Cruz County Dept of Public Works	PW	FY23/24 Household Hazardous Waste Program Cost Sharing	\$ 32,961.00
1689	CalPERS Health Insurance	CM	April Health Insurance	\$ 80,993.28
105915	Boone Low Ratliff Architects Inc	PW	March Community Center Design Services	\$ 13,903.04
105922	Earthworks Paving Contractors Inc	PW	2012 CAT 304 E Excavator	\$ 32,800.00
1697	CalPERS Member Services Division	CM	PERS Contributions PPE 3/30/24	\$ 64,786.63
1698	Employment Development Department	CM	State Taxes PPE 3/30/24	\$ 10,214.14
1699	Internal Revenue Service	CM	Federal Taxes & Medicare PPE 3/30/24	\$ 34,341.72

Attachments:

1. 03-22-24 Check Register
2. 03-29-24 Check Register
3. 04-05-24 Check Register
4. 04-12-24 Check Register

Report Prepared By: Luis Ruiz, Accountant I

Reviewed By: Julia Gautho, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager