

Capitola City Council

Agenda Report



Meeting: April 24, 2025

From: City Manager Department

Subject: Appointments to City Advisory Bodies

Recommended Action: Appoint members of the public to the City's Art and Cultural Commission and Commission on the Environment.

Background: Members of the public are appointed to serve in a voluntary capacity on the City's advisory bodies for terms. When a member resigns before the end of their term, it creates an unscheduled vacancy. This necessitates that the Council make new appointments for the remainder of the member's term.

Applications for membership on advisory bodies are accepted year-round and are valid for one year. Members who are currently serving on advisory bodies were notified of their term expiration and invited to reapply to be reappointed.

The City Clerk's office received resignations from three members: one from the Art and Cultural Commission, one from the Commission on the Environment, and one from the Historical Museum Board.

CA Government Code 54974 requires that the City Clerk post a notice of unscheduled vacancy within 20 days of the vacancy and for at least 10 days. The Clerk's office published a legal notice advertising each of the unscheduled vacancies. Staff published the vacancy notices on the City website, on social media, and in the Santa Cruz Sentinel.

Discussion: Each of the City's advisory bodies is governed by relevant bylaws, which outline information about the appointment process of the group. More information concerning each group is listed below. Attachment 1 outlines the current composition of each group. Attachment 2 includes a link to all applications on file with the City Clerk's office received on or before the printing of this agenda packet.

Art and Cultural Commission: The Art and Cultural Commission (Commission) was originally established in 1984 and advises the City Council as to the allocation of public funds for the support and encouragement of existing and new programs in the arts, and for the acquisition of works of art, and to enhance the cultural climate of the City and foster public interest in the arts. Commission Bylaws (Resolution No. 4158) state that the Commission is composed of nine members: one City Council Member (Vice Mayor Clarke), one Planning Commissioner (Courtney Christiansen) [respectively chosen by a majority vote of each body], one artist or arts organization representative, one arts professional, and five at-large members. The Bylaws state that the Commission must review applications and provide a recommendation to the City Council for appointment. The Commission's current vacancy is for one at large position. There are currently ten (10) applications on file. The Commission has recommended the appointment of Enrique Dolmo, Kevin Maguire, or Leslie Jungemann.

Commission on the Environment: The Commission on the Environment (COE) was originally established in 2005 and provides advice and recommendations to the City Council on policy and funding matters relating to sustainability, environmental protection, climate action plan implementation and resource enhancement which benefit the City. COE Bylaws (Resolution No. 4373) state that the COE is composed of five members: a member of the City Council and four members appointed by the four City Council members who do not serve on the COE. There is one vacancy, and Council Member Orbach should appoint the successor. There are currently seven (7) applications on file.

Historical Museum Board: The Historical Museum Board (Board) was originally established in 1967 and promotes a program that will bring about better understanding and appreciation by the Capitola

community of its history, architecture, culture, technology, and its creative and natural environments. Board Bylaws (Resolution No. 4099) state that the Board is composed of seven members. The Bylaws state that the Commission must review applications and provide a recommendation to the City Council for appointment. There is one vacancy and there is currently two (2) applications on file. The Board has not made any recommendations at this time.

Fiscal Impact: There is no fiscal impact associated with the proposed action. Legal noticing costs for the vacancies amounted to approximately \$700.

Attachments:

1. Current List of Advisory Body Members
2. Applications:
<https://www.dropbox.com/scl/fo/fz7gttmk1ubx1tal7icwa/ABeBTms6St-musROjybP57s?rlkey=b5wxl9umzsyfo0ur1512stih&st=y7xkqt4i&dl=0>

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