



# Memo

To: Julia Gautho, City Clerk  
From: Jim Malberg, Finance Director  
Date: April 24, 2025  
Re: Budget Amendment – Bay Avenue Corridor Public Outreach and  
Concept Refinement

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The Agenda Packet for the April 24, 2025, City Council Meeting inadvertently included an incorrect budget amendment that was added to agenda item 7 D. Bay Avenue Corridor Public Outreach and Concept Refinement.

The correct budget amendment is attached.

Attachment: Budget Amendment



## Budget Adjustment Request

**Date**

04/18/2025

**Requesting Department \***

Public Works

**Type of Adjustment**

- ☐ Administrative  
☒ Council

**Item #****Council Date**

April 24, 2025

**Council Approval**

### Revenues

Account Number	Account Description	Increase/Decrease
1200-00-00-000-3910.100	Transfer In - General Fund	\$83,000.00

**Total Revenues**

\$83,000.00

### Expenditures

Account Number	Account Description	Increase/Decrease
1000-00-00-000-4910.200	Transfer Out - CIP	\$83,000.00
1200-00-00-000-4390.100	Project Services-Construction	\$83,000.00

**Total Expenditures**

\$166,000.00

**Net Impact**

-\$83,000.00

**Purpose**

Transfer of \$83,000 to increase the budget for the Bay Avenue Corridor Public Outreach and Concept Refinement project.

**Department Head Approval**

*Jessica Kahn*

Finance Director Approval

*Jim Malberg*

City Manager Approval