

# City of Capitola

## City Council Meeting Minutes

### Thursday, March 09, 2023 – 6:00 PM



City Council Chambers  
420 Capitola Avenue, Capitola, CA 95010

**Mayor:** Margaux Keiser  
**Vice Mayor:** Kristen Brown  
**Council Members:** Yvette Brooks, Joe Clarke, Alexander Pedersen

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### **Closed Session – 5:30 PM**

*Called to order at 5:30 PM. In attendance: Council Members Brooks, Clarke, Pedersen, and Vice Mayor Brown. Absent: Mayor Keiser*

- i. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (§ 54956.9)  
Significant exposure to litigation pursuant to § 54956.9(d)(4): one case

### **Regular Meeting of the Capitola City Council – 6 PM**

- 1. Roll Call and Pledge of Allegiance** - *Called to order at 6:02 PM. In attendance: Council Members Brooks, Clarke, Pedersen, Brown, and Mayor Keiser.*
- 2. Additions and Deletions to the Agenda** - *None*
- 3. Presentations**
  - A. The Mayor presented a proclamation declaring March 2023 as Red Cross Month to Antonio Rivas, Executive Board Member on the American Red Cross Central Coast Board.
- 4. Report on Closed Session**

*The City Council met and discussed one item on the Closed Session Agenda and took no reportable action.*
- 5. Additional Materials**
  - A. Correspondence Received - Item 8B
  - B. Correspondence Received - Item 8C
- 6. Oral Communications by Members of the Public** - *None*
- 7. Staff / City Council Comments**

*City Manager Goldstein shared a brief update on sandbag availability and storm preparations.*

*Council Member Brooks shared that Capitola received a Grade A rating from the California State of Tobacco Control.*

*Mayor Keiser shared that the new Capitola Museum exhibit will open on March 18th at 11:30 AM.*
- 8. Consent Items**
  - A. Consider and Approve 2/23/2023 & 3/1/2023 City Council Meeting Minutes

- B. Capitola Bar & Grill Entertainment Permit Administrative Appeal  
Recommended Action: Set the hearing date and time for the Capitola Bar & Grill administrative appeal for April 13, 2023, at 6:00 PM.
- C. Beach House Rentals, LLC Transient Occupancy Tax Administrative Appeal  
Recommended Action: Set the hearing date and time for the Beach House Rentals, LLC appeal for May 25, 2023, at 6:00 PM.
- D. Ordinance Amending Capitola Municipal Code Sections 8.04.020 and 8.04.080  
Recommended Action: Adopt an ordinance of the City of Capitola amending Capitola Municipal Code Sections 8.04.020 and 8.04.080 regarding the storage of waste collection containers.
- E. Termination of Local Emergency  
Recommended Action: Adopt a resolution terminating the Proclamation of the Existence of a Local Emergency due to the Worldwide Spread of the Coronavirus (“COVID-19”).

***Mayor Keiser pulled Item 8B from the Consent Calendar.***

***Motion to approve Items 8A, 8C, 8D, and 8E: Council Member Brooks***

***Seconded: Council Member Clarke***

***Voting Yea: Council Members Brooks, Clarke, Pedersen, Brown, and Mayor Keiser***

***Motion to approve Item 8B: Council Member Brooks***

***Seconded: Clarke***

***Voting Yea: Council Members Brooks, Clarke, Pedersen, and Vice Mayor Brown***

***Abstaining: Mayor Keiser***

## **9. General Government / Public Hearings**

- A. Consider Changes to Administrative Policy V-18: Outdoor Display of Governmental and Non-Governmental Flags on City Property  
Recommended Action: Approve changes to policy.  
***Chloe Woodmansee, Assistant to the City Manager, presented the staff report.***  
***Council Member discussion included clarification regarding the best practice for Council Member sponsorship, non-governmental flag approval and denial.***  
***Public Comments: None***  
***Motion to approve the changes listed in Option 2 with added language regarding Council Member sponsorship procedure: Council Member Clarke***  
***Seconded: Vice Mayor Brown***  
***Voting Yea: Council Members Brooks, Clarke, Pedersen, Brown, and Mayor Keiser***
- B. Fiscal Year 2023-2024 Federal Funding Requests  
Recommended Action: Consider requests for Fiscal Year 2023-24 Federal Funding.  
***Public Works Director Kahn presented the staff report.***  
***Public Comments: None***  
***Motion to direct staff to apply for three federal funding sources for three projects: Vice Mayor Brown***  
***Seconded: Council Member Brooks***  
***Voting Yea: Council Members Brooks, Clarke, Pedersen, Brown, and Mayor Keiser***
- C. City Council Orientation Presentation

Recommended Action: Receive presentation and provide feedback regarding potential Administrative Policy updates.

***City Manager Goldstein, City Attorney Zutler, City Clerk Moss, and Assistant to the City Manager Woodmansee presented the staff report.***

***Council Member discussion included guidance for a new Administrative Policy regarding City Council training and travel.***

**10. Adjournment** - *Adjourned at 7:49 PM to a special meeting on March 16, 2023, at 6:00 PM.*

**ATTEST:**

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Margaux Keiser, Mayor

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Julia Moss, City Clerk