

# Capitola City Council

## Agenda Report



**Meeting:** January 11, 2024  
**From:** Finance Department  
**Subject:** City Check Registers

Recommended Action: Approve check registers dated December 8, 2023, and December 15, 2023.

<b>Account: City Main</b>				
<b>Date</b>	<b>Starting Check #</b>	<b>Ending Check #</b>	<b>Payment Count</b>	<b>Amount</b>
12/08/2023	104911	104975	70	\$ 247,782.66
12/15/2023	104976	105010	35	\$ 281,688.34

The main account check register dated December 01, 2023, ended with check #104910.

<b>Account: Payroll</b>				
<b>Date</b>	<b>Starting Check/EFT #</b>	<b>Ending Check/EFT #</b>	<b>Payment Count</b>	<b>Amount</b>
12/08/2023	5854	5854	1	\$ 17.59
12/15/2023	23868	23970	103	\$ 202,132.58

The payroll account check register dated December 01, 2023, ended with EFT #23867.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

<b>Check/EFT</b>	<b>Issued to</b>	<b>Dept</b>	<b>Description</b>	<b>Amount</b>
104922	California Grey Bears Inc	CDD	21-CDBG-NH-20008 Health Food Program Grant Q1	\$ 20,699.46
104924	Capitola Self Storage	CM	Annual Museum storage rent units	\$ 12,072.00
104925	Capitola-Soquel Chamber of Commerce	Fin	Q1 TOT	\$ 14,061.67
104953	Moffatt and Nichol	PW	Wharf project services 10/29-11/25/2023	\$ 10,674.77
104961	Phoenix Group Information Systems	PD	October 2023 Citation Processing	\$ 14,535.10
1634	CalPERS Member Services Division	CM	PERS contributions PPE 11/25/23	\$ 64,673.79
1635	Employment Development Department	CM	State taxes PPE 11/25/23	\$ 11,616.00
1636	Internal Revenue Service	CM	Federal taxes & Medicare PPE 11/25/23	\$ 38,073.78
104982	Betz Works Inc	PW	Remove and Replace Root	\$ 18,800.00

			Heaved Asphalt	
104983	Boone Low Ratliff Architects Inc	PW	November Community Center renovation design services	\$ 42,519.91
104992	McKim Corporation	PW	November Capitola Road Pavement Rehabilitation Project Services	\$ 183,641.42

Attachments:

1. 12-08-23 Check Register
2. 12-15-23 Check Register

Report Prepared By: Luis Ruiz, Accountant I

Reviewed By: Julia Gautho, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager