

City of Capitola

City Council Meeting Minutes

Tuesday, November 22, 2022 – 7:00 PM



City Council Chambers
420 Capitola Avenue, Capitola, CA 95010

Mayor: Sam Storey

Vice Mayor: Margaux Keiser

Council Members: Jacques Bertrand, Yvette Brooks, Kristen Brown

Regular Meeting of the Capitola City Council – 7 PM

1. Roll Call and Pledge of Allegiance - *Meeting called to order at 7:04 PM*

Council Members Yvette Brooks, Kristen Brown, Margaux Keiser, and Mayor Sam Storey.

2. Additions and Deletions to the Agenda

3. Presentations

A. Staff Introductions

Recommended Action: Introduction of City Clerk Julia Moss.

4. Additional Materials

A. Item 8A - One public comment email

Mayor Storey thanked the Public Access Channel Broadcast staff member for his assistance.

5. Oral Communications by Members of the Public - *None*

6. Staff / City Council Comments

Council Member Bertrand arrived at 7:10 PM.

Jamie Goldstein, City Manager - roof and generator approvals are derived from funding approved during budget. Request from Congressman Minetta to fund the wharf project, dependent on yet to be adopted federal budget.

Vice Mayor Keiser acknowledged the free holiday parking in Capitola Village and encouraged residents and visitors to take advantage.

Council Member Brown acknowledged the victims of the Club Q shooting in Colorado Springs, requested that the Mayor adjourn tonight's meeting in honor of victims.

Council Member Bertrand apologized for tardiness and also acknowledged the Club Q victims.

7. Consent Items

A. Consider and Approve City Council Meeting Minutes from November 10, 2022 Regular Meeting and November 15, 2022 Special Meeting

Recommended Action: Approve minutes.

B. Approval of City Check Registers Dated October 14, October 28, and November 10, 2022.

Recommended Action: Approve check registers.

- C. Long Term Use Agreement Between City of Capitola and Soquel Union Elementary School District for Jade Street Property
Recommended Action: Authorize the City Manager to sign a Long-Term Use Agreement between the City of Capitola and Soquel Union Elementary School District for the Jade Street Park Property including the Capitola Community Center in substantially similar form, as approved by the City Attorney, as the attached Agreement.
- D. Environmental Projects Manager Job Description
Recommended Action: Approve changes to the Environmental Projects Manager job description.
- E. Second Reading of an Ordinance Amending Chapter 15.04 of the Capitola Municipal Code Pertaining to Building and Fire Code
Recommended Action: Pass an Ordinance amending Municipal Code Chapter 15.04, pertaining to building and fire codes.
- F. Second Reading of an Ordinance Amending Chapter 17 of the Capitola Municipal Code pertaining to Zoning and Amending the Zoning Map and the Coastal Land Use Plan Map
Recommended Action: 1) Pass an Ordinance amending Title 17: Zoning of Capitola Municipal Code, amending the Capitola General Plan land use map, and amending the Capitola Zoning Map, and 2) Adopt the proposed resolution authorizing submittal to the California Coastal Commission for Certification of amendment to the Local Coastal Program including modifications to the LCP Implementation Plan, Zoning Map, and the Coastal Land Use Plan Map (General Plan Land Use Map).
- G. Second Reading of an Ordinance Amending Sections 5.36 and 9.61 of the Capitola Municipal Code Pertaining to Cannabis Delivery
Recommended Action: Pass an Ordinance amending Capitola Municipal Code Sections 5.36 and 9.61 allowing cannabis deliveries within the City of Capitola from any authorized licensed retailers physically located within Santa Cruz County.
- H. Suspend Village Parking Meter and Pay Station Operation for the 2022 Holiday Season
Recommended Action: Authorize the suspension of parking meter and pay station operation to allow free three-hour parking in the Village Parking Meter Zone A (1) from November 24, 2022, through December 25, 2022.
- I. Award of Contract to American Foam Experts for the City Hall Roof Repair Project in Total Amount Not to Exceed \$58,480 and Determine Project Exempt from CEQA Pursuant to CEQA Guidelines Section 15301
Recommended Action: 1. Accept the lowest responsible bid for the City Hall Roof Repair Project and determine project exempt from CEQA; and 2. Authorize the City Manager to award the construction contract to the lowest responsible bidder after receipt of the required contract documents, execute contract documents, and approve potential contract changes in aggregate amount not exceeding 10% of the contract award amount.
- J. Consider a Contract to Install a Backup Power Generator for the City Hall and Police Department
Recommended Action: Authorize the City Manager to award a contract to Triad Electric for the City Hall and Police Department Backup Generator Project in total amount not to exceed \$197,200, approve potential contract changes in the aggregate amount not exceeding 15% of the contract award amount, and determine the project is exempt from CEQA Pursuant to CEQA Guidelines Section 15303.
- K. Consider Update to the Police Officer Association 2021-2024 Memorandum of Understanding

Recommended Action: Authorize the City Manager to sign an updated 2021-2024 Police Officer Association (POA) Memorandum of Understanding (MOU) including negotiated changes.

- L. Consider Adopting Proposed Resolution Allowing for the Continuation of Teleconferencing
Recommended Action: 1) Make the determination that all hazards related to the worldwide spread of the coronavirus (COVID-19) as detailed in Resolution No. 4168 adopted by the City Council on March 12, 2020, still exist and there is a need to continue action; and 2) Adopt the proposed resolution authorizing the City Council (along with the Planning Commission and all advisory bodies) to continue to conduct teleconferencing meetings.

**Motion to approve Consent Items A through E & G through L: Vice Mayor Keiser
Seconded by Council Member Bertrand**

Voting Yea: Mayor Storey, Vice Mayor Keiser, Council Member Bertrand, Council Member Brooks, Council Member Brown

Motion to adopt Item F: Council Member Brown

Seconded: Council Member Brooks

Voting Yea: Vice Mayor Keiser, Council Member Bertrand, Council Member Brooks, Council Member Brown

Voting Abstaining: Mayor Storey

8. General Government / Public Hearings

All items listed in “General Government / Public Hearings” are intended to provide an opportunity for public discussion of each item listed. The following procedure pertains to each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.

- A. San Jose Avenue Parking Layout Modifications

Recommended Action: Authorize modifications to on-street parking on San Jose Avenue.

Jessica Kahn, Public Works Director, presented the staff report.

Council Comments:

Council Member Brown requested clarification on the ability of businesses to obtain parking permits and possibility of extension of permits for those who are already in the process of obtaining permits.

Mayor Storey requested clarification on whether the parking payment meters will need to be updated, Public Works Director Kahn confirmed they will and that this process is easily completed.

Public Comments: *None*

Motion: Council Member Brooks

Seconded by Vice Mayor Keiser

Voting Yea: Mayor Storey, Vice Mayor Keiser, Council Member Bertrand, Council Member Brooks, Council Member Brown

- B. Authorize a Request for Proposals for the Jade Street Park Universally Accessible Playground Project

Recommended Action: Authorize the Public Works Department to issue a Request for Proposals for the design of a universally accessible playground at Jade Street Park.

Jessica Kahn, Public Works Director, presented the staff report.

Council Comments:

Council Member Brooks expressed excitement and support for the item, hopes that this playground becomes a model for the County.

Mayor Storey appreciated seeing visual representations in the presentation and the aspect of community fundraising for this item.

Public Comments: *None*

Motion: Council Member Brooks

Seconded: Council Member Bertrand

Voting Yea: Mayor Storey, Vice Mayor Keiser, Council Member Bertrand, Council Member Brooks, Council Member Brown

C. Receive 2022 Special Event Report and Provide Direction for Recurring 2023 Events

Recommended Action: Receive report, provide direction regarding changes to specific recurring special event permit conditions, and determine if any additional review should be required for any 2023 special events.

Andrew Dally, Police Chief, presented the staff report.

Council Comments:

Vice Mayor Keiser inquired about parking signage during events.

Council Member Brooks inquired about the magnitude of fireworks and subsequent debris and requested clarification about the Halloween Parade event classification. Chief Dally confirmed that the Chamber of Commerce filed a Minor Event permit for the 2022 Halloween Children's Parade, and based upon event attendance in 2022, the classification of the 2023 parade can be reassessed.

Council Member Bertrand appreciated the Police Department and Central Fire collaborative Command Centers and inquired about response from the public and residents concerning events.

Mayor Storey disclosed communications from the public regarding fireworks debris and requested for staff communication to the public to inform them of upcoming cleanup efforts.

Public Comments: *None*

9. Adjournment - *Adjourned at 7:54 PM in honor of the five victims of the Club Q mass shooting in Colorado Springs, adjourned to the next regular City Council meeting at 6:00 PM on December 8, 2022.*

ATTEST:

Sam Storey, Mayor

Julia Moss, City Clerk