

Description	2022/23 Fee Schedule
MISCELLANEOUS FEES	
Administrative Decision Appeal Fee	\$562
Bingo Permit	\$67
Capitola Municipal Code	0.15 / page
Capitola Municipal Code Supplement Service (Per year)	\$0
Copies:	
1-5 copies	\$0
6 or more copies (per copy)	\$0.25 / page
Gov't Code § 81008 (Political Reform Act) statements/reports (Per copy)	\$0.10 / page
Video Tapes, Flash Drive, CD/DVD Production	Cost + \$54.18 1st Hour (Minimum) + \$27.08 / hour
Simple film permit	\$52
Major film permit	\$258
Entertainment Permit Application Fee	\$41
Single Event Permit	\$41
Minor Entertainment Permit	\$174
Regular Entertainment Permit	\$652
Pet Shops and Kennel License Fee (Municipal Code § 5.20.020) set only by ordinance	\$23
Returned Check Fee	\$41
Business License Overpayment Refund Fee (resolution 3532, ord 871)	\$0 (Set to -0- by Council in 2011)
Business License Late Payment Penalty Admin. Fee	\$35 + 10% each month late
Business License Application Fee (Reso. 3532)	\$41
Business License - Disability Access and Education Fee (State)	\$4
Temporary, Publicly Attended Activities, Application Fee (Municipal Code § 9.36.040)	\$34
Public Art (Total Building Valuation \$250,000 or more) (Municipal Code Chapter 2.58)	2% of TBV or 1% in lieu to City
Notice of Intent to Circulate Initiative Petition (Elections Code § 9103(b))	\$200
Bandstand Rental Fee	\$233 / 4 hrs or \$699 all day / deposit \$1,500
Outdoor Dining Rental Fees	
Parking Spaces	\$0
Sidewalks and non-parking spaces	\$0
Outdoor Dining Maintenance Deposit	
Sidewalks and non-parking spaces	\$0
1-2 parking spaces	\$0
3-5 parking spaces	0
Notary Service Fees (State Code)	
Acknowledgment or proof of a deed, or other instrument, to include the seal and writing of the certificate	\$15 / signature
Administering an oath or affirmation to one person and executing the jurat, including the seal	\$15 / signature
Credit Card Transaction Fee	3%
Electric Vehicle Charging Fee	\$0.50 / hour
Cannabis Annual License Fee	\$2,677
Retail Cannabis Application Fee	\$1,745

2022/23 Amended Fee Schedule
\$562
\$67
0.15 / page
\$0
\$0
\$0.25 / page
\$0.10 / page
Cost + \$54.18 1st Hour (Minimum) + \$27.08 / hour
\$52
\$258
\$41
\$41
\$174
\$652
\$23
\$41
\$0 (Set to -0- by Council in 2011)
\$35 + 10% each month late
\$41
\$4
\$34
2% of TBV or 1% in lieu to City
\$200.00
\$233 / 4 hrs or \$699 all day / deposit \$1,500
\$3,400 annually for each space or partial space
\$18.00 per square foot annually
\$500
\$1,000
\$1,500
\$15 / signature
\$15 / signature
3%
\$0.50 / hour
\$2,677
\$1,745

Description	2022/23 Fee Schedule
POLICE DEPARTMENT FEES	
Special Event Permit	\$64
Amplified Sound Permit (Municipal Code 9.12.040)	\$30
DUI Cost Recovery Fee (Res. 3533)	Not to exceed \$12,000
Copies of reports: Crime Reports, Special Reports, etc. (Regardless of number of pages)	\$0.25 / page
Copies of: Citations, Code sections, Ordinances, etc.	\$0.25 / page
Bicycle Licenses (New)	\$0
Bicycle Licenses (Renewal)	\$0
Citation Sign-Offs	\$0
Photographs	\$19 + administration fees
VIN verifications	\$17
Video Tapes, Flash Drive, CD/DVD Production	Cost + \$54.18 1st Hour (Minimum) + \$27.08 / hour
Local Fire Arm dealers (set by state)	
New application	set by state
Renewal	set by state
Second Dealers License (set by state)	
Application	set by state
Renewal	set by state
Taxi Fee per application	set by state
Tobacco retail license	\$274
Civil Subpoena (per case) (set by state)	set by state
Parking Permits (separate action by the Council)	
Neighborhoods per year (Resolution No. 3733)	\$25
Village Preferential Permit (Resolution No. 3733)	\$50 per year
Village Employer/Employee Permit (Resolution No. 3733)	\$50 per year
Morning Village Parking Permit (Resolution No. 3715)	\$50 per year
Concealed Weapon Permits (set by state)	
Application	
Standard	set by state
Judicial	set by state
Employment	set by state
Renewal	
Standard	set by state
Judicial	set by state
Employment	set by state
Firearm Surrender Fees (set by state law)	
1-5 guns	set by state
6+guns	set by state
Vehicle Storage per day	\$28
Administrative fee to release Impounded / Stored Vehicle	\$137
Surf School Permit Fee	\$563
Animal Services Fees	
See Exhibit B "Animal Services Fees"	

2022/23 Amended Fee Schedule
\$64
\$30
Not to exceed \$12,000
\$0.25 / page
\$0.25 / page
\$0
\$0
\$0
\$19 + administration fees
\$17
Cost + \$54.18 1st Hour (Minimum) + \$27.08 / hour
set by state
set by state
set by state
set by state
set by state
set by state
\$274
set by state
\$25
\$50 per year
\$50 per year
\$50 per year
set by state
set by state
set by state
set by state
set by state
set by state
set by state
set by state
\$28
\$137
\$563

Description	2022/23 Fee Schedule
PUBLIC WORKS DEPARTMENT FEES	
Encroachment Permits	
Revocable Encroachment Permit - Outdoor Dining	\$0
Non-Construction Items (includes materials storage within right-of-way road and sidewalk closures)	\$71
Village Sidewalk Encroachment Permit	\$41
Village Parking Space Encroachment Permit (annually)	\$3,400
Construction Items	
Level A	\$215
Level B	\$477
Level C	\$951
Level D	\$1,546
Level E	\$2,143
Residential Blue Curb Application Fee	\$225
Residential Blue Curb Annual Fee	\$57
Blanket Permits (repair and maintenance of existing facilities)	\$2,379
Private Improvement Permits/Encroachment Agreement	
Applications for Minor Permits	\$238
Applications for Major Permits	\$595
New Memorial Bench	\$1,077
Replacement Memorial Bench	\$525
Memorial Plaque	\$808
Replacement Plaque	\$262
Memorial Plaque (tree)	\$516 + Cost of Tree
Memorial Picnic Table	\$1,725
Seasonal Boat Storage Permits	
Seasonal Permit	\$400 per month
Short Term Permit	\$15 per day
Stormwater Development Review Fee	
Stormwater Plan Review Fee	\$118
Large Project Plan Review Deposit	
Tier 2	\$3,571
Tier 3 & 4	\$4,761
Research Fee - 1/2 hour minimum charge	Cost
Information Technology Fee (Resolution No. 3796 adopted 11/12/09)	5% of Permit Fee
Final Map	Cost; \$3,000 min. deposit

2022/23 Amended Fee Schedule
\$230
\$71
\$41
\$3,400
\$215
\$477
\$951
\$1,546
\$2,143
\$225
\$57
\$2,379
\$238
\$595
\$1,077
\$525
\$808
\$262
\$516 + Cost of Tree
\$1,725
\$400 per month
\$15 per day
\$118
\$3,571
\$4,761
Cost
5% of Permit Fee
Cost; \$3,000 min. deposit

Description	2022/23 Fee Schedule	2022/23 Amended Fee Schedule
PLANNING FEES		
Administration/Documents		
Continuance Request - Applicant (2+)	\$175	\$175
Staff Billing Rate	Cost	Cost
Appeals-by Applicant	Cost	Cost
Appeals- by City Officials	\$0	\$0
Appeals- by Other	\$562	\$562
Coastal Development Permit Appeal	\$0	\$0
Appeals -Building/Zoning Code Violations	\$562	\$562
Records Search/Research/Special Report	Cost	Cost
Administrative Permits		
Tree Removal - Staff -Review	\$142	\$142
Tree Removal -- 3 or more trees on a property	\$306	\$306
Tree Installation Deposit (Refundable)	\$500 Deposit	\$500 Deposit
Tree replacement in-lieu fee (if available)	\$600 per tree	\$600 per tree
Tree removal w/ PC approval	\$1,000 deposit	\$1,000 deposit
Commercial Sidewalk/Parking Lot Sale Permit	\$85	\$85
Tenant Use Permit (MCUP)--Staff approval	\$86	\$86
Transient Rental Occupancy Use Permit	\$596	\$596
Home Occupation Use Permit	\$179	\$179
Fence Permit- Staff approval	\$47	\$47
Fence Permit- PC approval	\$893	\$893
Sidewalk vendor permit	\$131	\$131
Sidewalk vendor annual refuse fee	\$525	\$525
Temporary Sidewalk Dining	\$86	\$86
Temporary Use Administrative Permit	\$86	\$86
Sign Permits		
Temporary Signs and Banner Permits	\$42	\$42
Signs-permit - Staff Review	\$143	\$143
Signs- permit - PC Review	\$596	\$596
Master Sign Program	Cost; \$3,000 min deposit	Cost; \$3,000 min deposit
Village Sidewalk Sign Permit	\$73	\$73
Design Permits		
Residential-Single Family/Minor Design Permit - Staff Review	\$870	\$870
Residential-Single Family - PC Review	\$2,977	\$2,977
Residential Multi-Family - PC Review	\$4,165	\$4,165
Commercial - PC Review	\$4,000 Deposit	\$4,000 Deposit
Secondary Dwelling Unit- Staff Review	\$596	\$596
Secondary Dwelling Unit- PC Review	\$1,787	\$1,787
Residential Multi-Family/Minor Design Permit - Staff Review	\$2,000 deposit	\$2,000 deposit
Commercial Minor Design Permit	\$2,000 deposit	\$2,000 deposit
Historic In-Kind Replacement Design Permit	\$500 deposit	\$500 deposit
Outdoor Dining - Custom Deck	\$0	\$1,000 deposit
Use Permits		
Master Conditional Use Permit	Cost; \$3,500 min. deposit	Cost; \$3,500 min. deposit
Conditional Use Permit/Minor Use Permit - Staff Review	\$1,756	\$1,756
Conditional Use Permit - PC approval	Cost; \$3,000 min. deposit	Cost; \$3,000 min. deposit
Temporary Use Permit	\$89	\$89
Subdivisions		
Certificate of Compliance & Lot Merger	\$596	\$596
Boundary Line Adjustment	\$951	\$951
Tentative Parcel Map	Cost; \$2,000 min. deposit	Cost; \$2,000 min. deposit
Tentative Map	Cost; \$5,000 min. deposit	Cost; \$5,000 min. deposit
Revised Map	\$2,000 Deposit	\$2,000 Deposit
Time Extension	\$2,000 Deposit	\$2,000 Deposit
Subdivision Modification	\$2,000 Deposit	\$2,000 Deposit

Description	2022/23 Fee Schedule	2022/23 Amended Fee Schedule
Plan Amendments		
General Plan Amendment	Cost; \$5,000 min. deposit	Cost; \$5,000 min. deposit
Local Coastal Plan Amendment	Cost; \$5,000 min. deposit	Cost; \$5,000 min. deposit
Rezone	Cost; \$5,000 min. deposit	Cost; \$5,000 min. deposit
Planned Development Rezone	Cost; \$3,500 min. deposit	Cost; \$3,500 min. deposit
Other Discretionary Permits		
Variance	\$1,787	\$1,787
PC review of minor modifications	\$1,606	\$1,606
Coastal Development Permit	\$893	\$893
Coastal Permit Exclusion	\$100	\$100
Mobile home Park Change of Use or Closure	\$5,000 Deposit	\$5,000 Deposit
Development Agreement	\$10,000 min. deposit	\$10,000 min. deposit
Developer agreement annual review	\$2,500 deposit	\$2,500 deposit
Specific Plan	Cost; \$5,000 min. deposit	Cost; \$5,000 min. deposit
Permit Time Extension -Staff Review	\$596	\$596
Permit Time Extension - PC Review	\$1,787	\$1,787
Permit Amendment (any permit)	50% of original cost	50% of original cost
Annexation	Costs+ overhead / \$3,000 min. deposit	Costs+ overhead / \$3,000 min. deposit
Minor Modification	\$1,787	\$1,787
Environmental Review		
Negative Declaration (and Mitigated ND)	Cost; \$2,000 min deposit	Cost; \$2,000 min deposit
EIR Processing	Cost; + 21% of consultant; \$10,000 min deposit	Cost; + 21% of consultant; \$10,000 min deposit
Mitigation/Condition Monitoring Program	Cost + 21%	Cost + 21%
NEPA Compliance	Cost + 21%	Cost + 21%
Other Permits/Fees		
Conceptual Review Fee- PC	\$1,787	\$1,787
Conceptual Review Fee- PC and CC	\$2,678	\$2,678
Technical Study Preparation and Review	Cost + 21%	Cost + 21%
NOTE: Third party review costs to be required as necessary	Cost + 21%	Cost + 21%
Code Compliance	Double Application Fees	Double Application Fees
Code Compliance confiscated property recovery fee	\$282	\$282
Research Fee - 1/2 hour minimum charge	Cost	Cost
Pre-Application Review	\$250	\$250
Building Plan Check & Final Inspection	20% of Building Permit Fee	20% of Building Permit Fee
Major Development Project Fee	Cost; \$5,000 min. deposit	Cost; \$5,000 min. deposit
Historical significance determination	\$4,250 deposit	\$4,250 deposit
Inclusionary Housing		
Inclusionary Housing - Unit Sale	\$596	\$596
Inclusionary Housing - Unit Refinance	\$238	\$238
Single Family Residence	\$2.50 per square foot	\$2.50 per square foot
Other Fees and Assessments		
General Plan Maintenance Fee	Total Building Valuation X 0.5%	Total Building Valuation X 0.5%
Information Technology Fee (Resolution No. 3786 adopted 11/12/09)	5% of Permit Fee	5% of Permit Fee
Green Building Educational Resource Fund Fee (Municipal Code 17.10.080)	Fee equals .0025 times the overall building permit valuation of the project.	Fee equals .0025 times the overall building permit valuation of the project.
Affordable Housing In-Lieu Fees		
For Sale Housing Developments of two to six units (Municipal Code Chapter 18.02/Reso. 3473) :		
All Units	\$25 per sq. ft.	\$25 per sq. ft.
For Sale Housing Developments of Seven or more units		
#Units	#Units Built	
7	1	\$0
8-13	1	Total # units minus 7 @ \$25 per avg. sq. ft. per unit
14	2	\$0
15-20	2	Total # units minus 14 @ \$25 per avg. sq. ft. per unit
21	3	\$0
22-27	3	Total # units minus 21 @ \$25 per avg. sq. ft. per unit
28	4	\$0
Rental Multi-Family	\$6 per sq. ft.	\$6 per sq. ft.
Affordable Housing Impact Fees		
For Sale Housing Developments of Six or Less Units	\$25 per square foot	\$25 per square foot
Rental Multi-Family	\$6 per square foot	\$6 per square foot
Additional to Housing Units of 50% or more (charged to additional square footage only)	\$2.50 per square foot	\$2.50 per square foot

NOTES:

- All Fees are non-refundable.
- Deposit accounts are billed on a time and material basis. Additional deposits may be necessary depending on the complexity of the project. Any unused monies in a deposit account will be refunded following case closure.
- The Community Development Director may reduce the total fee/deposit requirements for applications which are unlikely to require the full deposit amounts established herein.
- Applications which include a fee and a deposit payment will be processed with a single deposit account.
- Outside agency fees, including but not limited to County recordation fees, State Fish and Wildlife fees, etc. are charged at cost.
- The Community Development Director may establish a reasonable fee or deposit amount for permit types

Description	2022/23 Fee Schedule
10,001 to 100,000 cubic yards	\$57.16 for first 10,000 plus \$29.18 for each additional 10,000 cubic yards
100,001 to 200,000 cubic yards	\$319.75 for first 100,000 plus \$15.77 for each additional 10,000 cubic yards
200,001 cubic yards or more	\$461.69 for first 200,000 plus \$8.64 for each additional 10,000 cubic yards
Grading Permit Fees	
50 cubic yard or less	\$ 27.98
51 to 100 cubic yard	\$ 44.04
101 to 1,000 cubic yards	\$44.04 for first 100 plus \$20.84 for each additional 100 cubic yards
1,001 to 10,000 cubic yards	\$231.60 for first 1,000 plus \$17.26 for each additional 1,000 cubic yards
10,001 to 100,000 cubic yards	\$386.94 for first 10,000 plus \$78.57 for each additional 10,000 cubic yards
100,001 to 200,000 cubic yards	\$1,094.07 for first 100,000 plus \$43.45 for each additional 10,000 cubic yards

2022/23 Amended Fee Schedule
\$57.16 for first 10,000 plus \$29.18 for each additional 10,000 cubic yards
\$319.75 for first 100,000 plus \$15.77 for each additional 10,000 cubic yards
\$461.69 for first 200,000 plus \$8.64 for each additional 10,000 cubic yards
\$ -
\$ -
\$44.04 for first 100 plus \$20.84 for each additional 100 cubic yards
\$231.60 for first 1,000 plus \$17.26 for each additional 1,000 cubic yards
\$386.94 for first 10,000 plus \$78.57 for each additional 10,000 cubic yards
\$1,094.07 for first 100,000 plus \$43.45 for each additional 10,000 cubic yards

Description	2022/23 Fee Schedule	2022/23 Amended Fee Schedule
PARKS AND RECREATION FEES		
All fees are evaluated annually to determine if they are competitive with other recreation programs in Santa Cruz County		
Classes		
Negotiated Instructor Activity Fee (Instructor receives 65% of this fee, Department retains 35%)		
Registration Fee - Resident (Capitola Residents Only)-Department retains this fee	\$19	\$19
Online Class Registration fee - Department retains this fee	5.5% of Activity Fee	5.5% of Activity Fee
Non-Resident (Anyone residing outside of the City) in addition to Residential Registration Fee-Department retains this fee	\$16	\$16
Senior Discount	10% of Activity Fee	10% of Activity Fee
Negotiated Instructor of Private Tennis Lessons Activity Fee (Instructor receives 75% of this fee, Department retains 25%)		
Sports		
League Fees	Costs + 30% admin fee	Costs + 30% admin fee
League fees will change depending upon number and type of leagues offered, number of games per league, number of officials, amount of equipment needed, field/site prep and maintenance, and whether or not playoffs & awards are offered. Fees are calculated based on direct costs + 30% admin fee.		
After School - Fees include \$30 non-refundable registration fee		
Resident/non resident	\$5.16 / \$5.85 per hour	\$5.16 / \$5.85 per hour
* Hourly rate used only to calculate monthly fee amount		
* Scholarships may be available		
Late Pick-Up Fee	\$1 per minute	\$1 per minute
Junior Guards - Fees include \$30 non-refundable registration fee		
Resident/non resident	\$287 / \$358	\$287 / \$358
U-19 resident/non resident	\$199	\$199
Late Pick-Up Fee	\$1 per minute	\$1 per minute
Regionals	\$98	98
* Scholarships may be available		
Camp Capitola - Fees include \$30 non-refundable registration fee		
All day 2 week session, resident/non resident	\$318 / \$398	\$318 / \$398
1/2 day 2-week session, resident/non resident	\$161 / \$200	\$161 / \$200
All day 1 week session, resident/non resident	\$161 / \$200	\$161 / \$200
All day 1 week teen session, resident/non resident	\$287 / \$358	\$287 / \$358
Junior Leader program	\$69	69.29023992
Late Pick-Up Fee	\$1 per minute	\$1 per minute
Extended Care - daily add on, resident/non resident	\$12	\$12
AM Extended Care - per 2 week session resident/non resident	\$55	\$55
PM Extended Care - per 2 week session resident/non resident	\$55	\$55
Transportation fee to Jr. Guards per session	\$60	\$60
* Scholarships may be available		
Family Camp		
3 night family camp Adult (13+) / Child (3-12)	\$339.39 / \$231.51 per night	\$339.39 / \$231.51 per night
Facility Rentals		
Field and Courts hourly rental; non profit youth groups/other non profit & Cap residents/all others	\$14 / \$27 / \$36	\$14 / \$27 / \$36
Jade Street Community Center		
Rooms A&B hourly rent	\$46	\$46
Room C hourly rent	\$63	\$63
Patio hourly rent	\$9	\$9
Kitchen hourly rent	\$23	\$23
Entire Center hourly rent	\$164	\$164
Non profit discount of Jade Street Facility rents	25%	25%
Community Center Deposit		
1 to 50 people	\$105	\$105
51 to 150 people	\$262	\$262
151 to 250 people	\$525	\$525
Lost key fee	\$26	\$26
Event vendor fee	\$105 per event	\$105 per event
Field Prep and/or additional staffing required to prepare for or supervise the Sports rentals only	\$13 / hr	\$13 / hr
Notes: Residents include Soquel Union Elementary School District		
Costs mean staff costs adjusted for benefits, department overhead, and City overhead as calculated by the City Manager. Costs can also mean direct cost of a consultant. When consultant costs are included 21% of such costs will be charged to cover staff time for contract management. <i>Staff costs do not accrue during an appeal unless appeal is made by applicant.</i>		
Deposits are stated as minimums. Actual deposits depend on the evaluation by staff of an individual project or application. The City Manager may lower minimum deposits if the application or project justifies a lower deposit. When an application involves multiple minimum fees the highest minimum fee applies.		

Description	2022/23 Fee Schedule
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2022/23 Amended Fee Schedule

HISTORICAL MUSEUM FEES	
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Research Fee - 1/2 hour minimum charge	Cost
Print of an electronically available Photograph in Collection	\$8
Digital Copies of Collection Items	\$21
Scan High Resolution Tiff File of any collection item for a customer	\$25

Cost
\$8
\$21
\$25