

Capitola City Council

Agenda Report



Meeting: March 10, 2022

From: Finance Department

Subject: Approval of City Check Registers Dated February 4, February 10, and February 18.

Recommended Action: Approve check registers.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
2/4/2022	99819	99863	51	\$ 324,712.47
2/10/2022	99864	99912	49	\$ 183,286.20
2/18/2022	99913	99992	86	\$ 215,643.38

The main account check register dated January 28, 2022, ended with check #99818.

Account: Library				
Date	Starting Check #	Ending Check #	Payment Count	Amount

The library account check register dated January 28, 2022, ended with check #300.

Account: Payroll				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
2/4/2022	5757	5757	1	\$ 300.50
2/11/2022	18760	18850	91	\$ 165,883.60

The payroll account check register dated January 28, 2022, ended with EFT #18759.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
99819	CivicPlus LLC	REC	Recreation software	\$ 12,481.52
99820	Active Network LLC	REC	Settlement agreement	\$ 35,000.00
99830	Burke Williams & Sorensen	CM	Legal services	\$ 19,440.50
99835	Dell Marketing	CM	Office 365 licenses	\$ 15,636.00
99863	Visit Santa Cruz County	FN	October – December tourism marketing district pass thru	\$ 50,317.84

1272	CalPERS Health	CM	February health insurance	\$ 56,689.45
1273	CalPERS Member Services	FN	PERS contributions PPE 1/22/22	\$ 56,552.65
1275	IRS	FN	Federal taxes & Medicare PPE 1/22/22	\$ 29,084.50
99892	McKim Corporation	PW	Road repair project mobilization, traffic control, concrete	\$ 33,035.38
99904	Santa Cruz County Bank	FN	Pacific Cove financing lease	\$ 82,532.87
99922	California Grey Bears	CDD	CDBG health food program grant	\$ 15,000.00
99925	Chrisp Company	PW	Road striping	\$ 14,585.00
99951	PG&E	PW	Gas & electricity	\$ 19,269.00
1280	CalPERS Member Services	FN	PERS contributions PPE 2/5/22	\$ 55,959.16
1282	IRS	FN	Federal taxes & Medicare PPE 2/5/22	\$ 27,105.90

Attachments:

1. 2-4-22 Check Register
2. 2-10-22 Check Register
3. 2-18-22 Check Register

Report Prepared By: Mark Sullivan, Sr. Accountant

Reviewed By: Chloé Woodmansee, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager