

	D	E	F	G	H
1					
2	Section	Category	Deliverable	Year	Month
3	3.4.e	Agency Coordination	By end of 2025, collaborate with the San Andreas Regional Center to implement an outreach program informing households within the City of housing and services available for persons with developmental disabilities.	2025	December
4	1.5.a	Agency Coordination	Continue to work with local mobile home park residents, owners, and the state to improve mobile home park affordability and sustainability.	Ongoing	Annually
5	2.4.a	Agency Coordination	Continue to participate in the Housing Authority of Santa Cruz County Housing Choice Vouchers Program, with the goal of providing assistance to 240 households by December 2031.	Ongoing	Annually
6	3.1.b	Agency Coordination	Work with the appropriate organizations to ensure the needs of homeless and extremely low-income residents are met.	Ongoing	Annually
7	1.1.h	Agency Coordination	Capitola will work with AMBAG in the 2050 MTP/SCS (scheduled for June 2026) to designate the Capitola Mall as a planned high-quality major transit stop.	2026	June
8	1.1.c	Developer Interest	Meet with property owners and interested developers to pursue housing development in the City.	Ongoing	Annually
9	1.4.a	Developer Interest	Annually meet with property owners and interested developers to pursue mixed-use housing development in the City, especially on sites identified in the sites inventory for RHNA. The sites inventory identifies capacity for 1,298 units on mixed-use properties.	Ongoing	Annually
10	2.5.b	Developer Interest	Annually collaborate with non-profit organizations, private developers, employers, special needs groups, state and federal agencies and other interested parties to pursue affordable housing projects.	Ongoing	Annually
11	4.2.a	Emergency Rental Assistance	Continue funding the City's Emergency Housing Assistance program that offers eviction and foreclosure prevention in the form of non-reimbursable grants to eligible applicants. (Emergency Rental Assistance Program)	Ongoing	Annually
12	4.2.b	Emergency Rental Assistance	Utilizing the Emergency Rental Housing Assistance Program, assist 40 households per year during the planning period	Ongoing	Annually
13	2.7.b	Fee study	ensure that the fees are sufficient to support the development of affordable housing and, if market conditions have changed, to enable the reinstatement of the inclusionary housing requirement on rental housing.	Ongoing	Annually
14	2.8.a	Fee study	Update the feasibility study by October 2026 to ensure that the fees are sufficient to support the development of affordable housing and, if market conditions have changed, to enable the reinstatement of the inclusionary housing requirement on rental housing.	2026	December

	D	E	F	G	H
1	Section	Category	Deliverable	Year	Month
15	2.3.a	funding	Annually investigate new funding and financing opportunities to encourage the acquisition/rehabilitation of existing rental housing and conversion into long-term affordable housing.	Ongoing	Annually
16	2.5.c	Funding	Continue to utilize available financing to assist with the planning and development of new affordable housing for all ages and household types. Annually, Community Development staff will monitor federal and state funding sources available for affordable housing projects, and pursue or support the applications for funding.	Ongoing	Annually
17	3.1.c	funding	Prioritize funding and other available incentives for projects that provide housing for homeless and extremely low-income residents whenever possible	Ongoing	Annually
18	3.4.c	funding	Annually seek state and federal monies, as funding becomes available, in support of housing construction and rehabilitation targeted for persons with disabilities, including developmental disabilities.	Ongoing	Annually
19	1.3.e	funding	Beginning in 2025, and annually thereafter, pursue funding sources available to enhance ADU affordability with the goal of creating ten affordable ADUs, targeting assistance in lower density neighborhoods.	2025	December
20	4.3.a	Home Buyer Assistance	By December 2025, reinstate City homebuyer assistance program using either city or other funding sources. Assist five households during the planning period.	2025	December
21	3.4.d	Incentives	By the end of 2025, amend the Zoning Code to provide regulatory incentives, such as expedited permit processing, and fee waivers and deferrals, to projects targeted for persons with disabilities.	2025	December
22	3.5.b	Incentives	Provide regulatory incentives, such as expedited permit processing, and fee waivers and deferrals, to projects that include housing for extremely-low income households.	Ongoing	Annual
23	2.1.a	Mobile homes	Annually monitor the effectiveness of the rent stabilization ordinance in preserving affordability of mobile home park rents.	Ongoing	Annually
24	2.1.b	mobile homes	Annually, provide technical assistance, funding, and/or support for funding applications for resident controlled and nonprofit-owned mobile home parks, and potential tenant/nonprofit acquisition of the remaining park.	Ongoing	Annually
25	2.1.c	mobile homes	Identify funding opportunities through state, city, or nonprofits for financial assistance to mobile home park residents to facilitate their acquisition or conversion efforts. Assist and/or support in funding application.	Ongoing	Annually
26	2.1.d	mobile homes	If conversions of (mobile home) use are contemplated, ensure that resident investment values are preserved and that adequate relocation assistance is provided pursuant to state law. To the extent possible, preserve or replace affordable housing units. (Mobile home park closures are subject to rigorous state regulations.)	Ongoing	Annually

	D	E	F	G	H
1					
2	Section	Category	Deliverable	Year	Month
27	2.1.e	mobile homes	Identify necessary infrastructure improvements as part of the acquisition or conversion process.	Ongoing	Annually
28	1.3.f	Progress Report	City's progress in meeting projected ADU units. If the City's ADU construction activities fall behind projection, the City will develop additional incentives, resources, and/or tools to	2027	July
29	1.4.e	Progress Report	Monitor and include an update in the annual Housing Element Progress Report of all mixed-use	Ongoing	Annually
30	2.2.b	Progress Report	Maintain the AB 987 database to include detailed information on all subsidized units, including those that have affordability covenants. Update annually	Ongoing	Annually
31	1.1.b	Public Information	Maintain an inventory of available vacant and prospective sites that can accommodate new housing; update annually.	Ongoing	Annually
32	1.3.a	Public Information	By December 2024, update City ADU webpage to include other resources available, such as the \$40,000 grant for pre-development costs available to lower income homeowners through California Housing Finance Agency (CalHFA).	2024	December
33	1.3.b	Public Information	By July 2024, develop a Fair Housing Factsheet to be included in the ADU webpage and application packet to inform property owners of their responsibility to comply with state and federal fair housing laws.	2024	July
34	2.4.b	Public Information	Annually promote the Housing Choice Voucher (HCV) program to residents and property owners by disseminating program information at City Hall, on the City website and social media accounts. Conduct targeted outreach to property owners in the High and Highest Resource neighborhoods.	Ongoing	Annually
35	2.6.b	Public Information	regarding public hearings, community events, and City projects	Ongoing	Quarterly
36	3.4.f	Public Information	Annually update information on housing and services available for persons with disabilities at City Hall and on the City website.	Ongoing	Annually
37	4.3.b	Public Information	By December 2024, update City website to provide links to homebuying resources available at CalHFA.	2024	December
38	6.1.a	Public Information	Within 30 days of Housing Element adoption, provide a copy of the adopted Element to water and sewer providers, reiterating their obligation to provide priority to affordable housing projects pursuant to state law.	2024	January
39	2.5.f	Public Information	Local Labor. Encourage developers and contractors to evaluate hiring local labor, hiring from or contributing to apprenticeship programs, increasing resources for labor compliance, and providing living wages.		
40	2.6.a	Public Information	Maintain communication channels with City residents, community groups, local housing representatives, and other agencies. Conduct at least one community meeting annually to discuss housing needs and opportunities.	Ongoing	Annually

	D	E	F	G	H
1					
2	Section	Category	Deliverable	Year	Month
41	2.6.c	Public Information	Organize community workshops for large development projects.	Ongoing	
42	2.3b	Rehab	Pursue one acquisition/rehabilitation project over 8 years. (Preservation of exiting rental housing)	8 years	
43	2.7.a	Rehab	By December 2025, initiate a City Housing Rehabilitation Loan and Grant Program, to assist with affordable housing project feasibility studies and permanent financing of acquisition/rehabilitation projects and new construction affordable housing projects. Assist 10 households with affordable loans and grants and 25 households through multifamily rehabilitation over 8 years.	2025	December
44	3.5.a	Rehab	Annually seek state and federal monies, as funding becomes available, in support of housing construction and rehabilitation targeted for households with extremely low incomes.	Ongoing	Annually
45	5.1.a	Rehab	By December 2025, reinstate a housing rehabilitation program to provide grant assistance to lower income and special needs households.	2025	December
46	5.1.b	Rehab	Annually seek federal and state grants to support a rehabilitation grant program.	Ongoing	Annually
47	5.1.c	Rehab	Assist 16 seniors, disabled, and lower income households during the planning period through the Housing Rehabilitation program	Ongoing	
48	5.2.a	Rehab	Continue to implement a proactive code enforcement program for health and safety violations through the Building Department and inform residents of rehabilitation assistance when available at City Hall and the City's website.	Ongoing	
49	5.2.b	Rehab	Assist 16 households during the planning period through the City's Housing Rehabilitation Program.	Ongoing	
50	1.1.a	RHNA	Facilitate the development of 1,336 housing units over 8 years	8 years	
51	1.3.a	RHNA	Facilitate the development of 50 ADUs over 8 years.	Ongoing	Annually
52	2.5.d	RHNA	Facilitate the development of 430 very low and 282 low-income affordable units over 8 years.	8 years	
53	2.8.c	RHNA	Facilitate the development of 430 very low and 282 low-income affordable units over 8 years.	8 years	
54	4.1.a	Security Deposit Program	Assist 7 to 10 households per year during the planning period. (Security Deposit Program)	Ongoing	Annually
55	4.1.b	Security Deposit Program	Annually seek state and federal funding to expand this program. (security deposit program)	Ongoing	Annually
56	1.3.c	Update Technical Guide	Beginning in 2025 and every three years thereafter, update the ADU Resource Guide.	2025	December
57	1.3.d	Update Technical Plans	Beginning in 2025, and every three years thereafter, update Capitola ADU Prototype Building Plans to comply with building code updates.	2025	December
58	1.1.d	Zoning Update	Develop formal procedure to monitor no net loss in capacity pursuant to SB166	2024	July

	D	E	F	G	H
1					
2	Section	Category	Deliverable	Year	Month
59	1.1.e	Zoning Update	Develop strategies to provide for missing middle housing, such as conversion of second story commercial/office space, live/work housing, and duplex/triplex	2025	December
60	1.1.f	Zoning Update	Develop incentives to encourage lot consolidation. Typical strategies include ministerial approval of lot line adjustments and flexible development standards (such as reduced or alternative parking arrangements) for large sites	2025	December
61	1.1.g	Zoning Update	As part of the Zoning Ordinance update by the end of 2025 remove the Affordable Housing Overlay from the Zoning Code and Zoning Map.	2025	December
62	1.2.a	Zoning Update	By December 2024, amend the Zoning Code to address the replacement housing requirements.	2024	July
63	1.4.b	Zoning Update	By the end of 2025, expand the incentivized zone for increased FAR and Height to facilitate mixed use development, targeting commercial corridors where key sites are identified for RHNA, in exchange for an expanded list of community benefits that complement mixed use residential development (such as child care facilities, recreation areas, etc.)	2025	December
64	1.4.c	Zoning Update	Utilize the City's newly established Objective Design Standards to streamline review of mixed-use developments.	Ongoing	Annually
65	1.4.d	Zoning Update	By December 2025, incentive development of affordable housing on commercial sites along transit corridors.	2025	December
66	1.5.a	Zoning Update	Encourage and facilitate the development of other alternative housing types, such as factory-built housing, live/work units, SRO units, Small Ownership Units (SOUs), and micro units. By the end of 2025, review and revise as appropriate, the Zoning Code to facilitate alternative housing types.	2025	December
67	1.6.a	Zoning Update	Review and revise as appropriate, requirements such as the minimum unit size, setbacks, parking requirements, and height restrictions to ensure they are necessary and pertinent and do not pose constraints on the development of housing. This includes assessing the maximum densities allowed in the RM-L and RM-M zones to determine if higher densities can help facilitate multi-family development in the City.	2025	December
68	1.6.b	Zoning Update	Revise the multifamily residential parking requirements based on the unit size or number of bedrooms and will also revise the current covered parking requirement for multifamily development. Continue to allow the use of parking studies to request flexibility with mixed use standards, including shared parking with commercial uses.	2025	December
69	1.6.c	Zoning Update	Include reduced parking standards for senior and special needs housing.	2025	December

	D	E	F	G	H
1					
2	Section	Category	Deliverable	Year	Month
70	1.6.d	Zoning Update	Using the results of the Capitola Mall study (see Program 1.7), analyze the zoning and development standards in the Incentives for Community Benefits Ordinance and modify the findings required for Chapter 17.88, Incentives for Community Benefits, to meet objective standards. This will allow project applicants to meet all discretionary permits with the same objective standards. These revisions will occur at the same time the Incentives for Community Benefits zone boundaries are expanded.	2025	December
71	1.6.e	Zoning Update	Corner lot duplexes in the R-1 zone: to allow corner lots in single-family neighborhoods to accommodate duplex units. Such a strategy is intended to provide flexibility compared to SB 9 requirements with objective development standards, with the goal of introducing moderately priced homes in the neighborhoods. Objective development standards will be used for these projects.	2025	December
72	2.5.a	Zoning Update	Facilitate the development of affordable housing through the provision of regulatory concessions and density increases under the City's Density Bonus Ordinance and the City's Incentives for Community Benefit Ordinance	Ongoing	
73	2.5.e	Zoning Update	Regularly update the City's Density Bonus Ordinance to include updates in state law.	Ongoing	Annually
74	2.8.b	Zoning Update	Analyze the zoning and development standards to determine if there are constraints that affect the economic feasibility of affordable rental housing development.	Ongoing	Annually
75	3.1.a	Zoning Update	By December 31, 2024, amend the Zoning Code to permit emergency shelters by-right in the Community Commercial zone and to permit LBNCs in areas zoned for mixed uses and other nonresidential zones permitting multifamily housing.	2024	December
76	3.2.a	Zoning Update	By December 31, 2024, amend the Zoning Code to address the provision of transitional and supportive housing consistent with state law	2024	December
77	3.3.a	Zoning Update	By December 31, 2024, amend the Zoning Code to address the provision of employee housing consistent with state law and revise the types of hobby farming activities allowed in various	2024	December
78	3.4.a	Zoning Update	By December 31, 2025, amend the Zoning Code to permit licensed large residential care facilities in zones where residential uses are permitted.	2025	December
79	3.4.b	Zoning Update	By December 31, 2025, amend the Zoning Code to review the separation requirement and to establish objective criteria for the approval of licensed large residential care facilities as well as reasonable accommodations.	2025	December
80	3.6.a	Zoning Update	By December 2025, study and revise, as appropriate, the Zoning Code to create objective standards for daycares in the commercial districts to allow daycares with a minor use permit.	2025	December
81	3.6.b	Zoning Update	By December 2024, update Density Bonus Ordinance.	2024	December