

# Capitola City Council

## Agenda Report

**Meeting:** June 12, 2025

**From:** Finance Department

**Subject:** City Check Registers



Recommended Action: Approve check registers dated April 25, 2025, May 2, 2025, May 9, 2025, and May 16, 2025.

<b>Account: City Main</b>				
<b>Date</b>	<b>Starting Check #</b>	<b>Ending Check #</b>	<b>Payment Count</b>	<b>Amount</b>
04/25/2025	103591	103622	33	\$ 93,089.53
05/02/2025	103623	103670	48	\$ 136,003.96
05/09/2025	103671	103746	77	\$ 371,532.07
05/16/2025	103747	103795	50	\$ 68,647.87

The main account check register dated April 18, 2025, ended with check #103590.

<b>Account: Payroll</b>				
<b>Date</b>	<b>Starting Check/EFT #</b>	<b>Ending Check/EFT #</b>	<b>Payment Count</b>	<b>Amount</b>
04/25/2025	7121	7126	14	\$ 134,930.04
05/02/2025	7127	7127	112	\$ 306,373.72
05/09/2025	7128	7132	9	\$ 130,802.99
05/16/2025	7133	7134	135	\$ 228,974.02

The payroll account check register dated April 18, 2025, ended with payroll EFT #476.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

<b>Check/EFT</b>	<b>Issued to</b>	<b>Dept</b>	<b>Description</b>	<b>Amount</b>
477	CalPERS Member Services Division	CM	PERS contributions PPE 4/12/25	\$ 67,390.05
479	INTERNAL REVENUE SERVICE	CM	Federal taxes & Medicare PPE 4/12/25	\$ 37,061.82
481	VOYA FINANCIAL	CM	Employee 457 contributions PPE 4/18/25	\$ 10,701.90
5	SANTA CRUZ COUNTY BANK	Fin	March Credit Card Charges	\$ 21,387.17
103595	CSW-STUBER-STROEH ENGINEERING GROUP INC	PW	Cliff Drive Resiliency Project Services	\$ 16,520.01
103596	DIAMOND D COMPANY	PW	Upper Pac Cove Sidewalk Improvements	\$ 39,896.00

593	CalPERS Health Insurance	CM	May Health Insurance	\$ 86,110.05
103636	COMMUNITY BRIDGES	CDD	CDBG Meals on Wheels	\$ 27,383.51
103648	KIMLEY HORN AND ASSOCIATES INC	PW	41 <sup>st</sup> Ave Multimodal Corridor Improvements	\$ 23,187.50
103651	LEWIS TREE SERVICE INC.	PW	Tree pruning - Park at Rispin Mansion	\$ 20,000.00
103662	SANTA CRUZ COUNTY ANIMAL SHELTER	PD	Quarterly animal services contribution	\$ 13,249.30
595	CalPERS Member Services Division	CM	PERS contributions PPE 4/26/25	\$ 65,646.60
597	INTERNAL REVENUE SERVICE	CM	Federal taxes & Medicare PPE 4/26/25	\$ 35,996.18
599	VOYA FINANCIAL	CM	Employee 457 contributions PPE 4/26/25	\$ 10,997.31
103710	KUSTOM CULTURE DESIGN	REC	Recreation T-Shirts, Jackets, Uniforms	\$ 16,523.86
103738	SSB CONSTRUCTION	PW	Community Center Renovation Project Services	\$ 243,138.25
103747	ADAMS ASHBY GROUP INC.	CDD	CDBG Admin Services	\$ 14,043.00

Attachments:

1. 04-25-25 Check Register
2. 05-02-25 Check Register
3. 05-09-25 Check Register
4. 05-16-25 Check Register

Report Prepared By: Luis Ruiz, Accountant II

Reviewed By: Julia Gautho, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager