

# Capitola City Council

## Agenda Report



**Meeting:** July 27, 2023

**From:** Finance Department

**Subject:** City Check Registers

Recommended Action: Approve check registers dated June 23, 2023, and July 7, 2023.

<b>Account: City Main</b>				
<b>Date</b>	<b>Starting Check #</b>	<b>Ending Check #</b>	<b>Payment Count</b>	<b>Amount</b>
6/23/2023	103627	103719	101	\$ 479,863.31
7/7/2023	103720	103810	102	\$ 955,420.79

The main account check register dated June 9, 2023, ended with check #103626.

<b>Account: Payroll</b>				
<b>Date</b>	<b>Starting Check/EFT #</b>	<b>Ending Check/EFT #</b>	<b>Payment Count</b>	<b>Amount</b>
6/23/2023	5823	5823	141	\$ 221,194.94
7/7/2023	5824	5824	142	\$ 260,449.50

The payroll account check register dated June 9, 2023, ended with EFT #22308.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

<b>Check/EFT</b>	<b>Issued to</b>	<b>Dept</b>	<b>Description</b>	<b>Amount</b>
103643	Boone Low Ratliff Architects Inc	PW	Jade St Community Center renovation design services	\$ 20,017.50
103650	Cresco Equipment Rentals	PW	Lagoon/beach grading equipment rental	\$ 12,503.09
103693	RRM Design Group	CDD	Capitola Housing Element Update April Services	\$ 39,630.54
103705	Triad Electric Inc	PW	Noble Gulch lighted bollards	\$ 28,500.00
103706	Tyler Technologies	Fin	Annual ERP application services	\$ 32,710.33
103710	Verde Design	PW	Reimbursables Apr 26 – May 25	\$ 19,726.00
1540	CalPERS Member Services Division	CM	PERS Contributions PPE 6/10/23	\$ 57,375.95
1541	Employment Development Department	CM	State taxes PPE 6/10/23	\$ 11,111.54
1542	Internal Revenue Service	CM	Federal taxes & Medicare PPE 6/10/23	\$ 38,799.92
1545	Wells Fargo Bank	Fin	May Credit Card Charges	\$ 16,330.36

1546	CalPERS Fiscal Services Division	CM	FY22/23 OPEB trust contribution	\$67,048.00
103730	Burke Williams and Sorensen LLP	CM	May Legal Services	\$ 62,126.96
103743	Donald W Alley	PW	Soquel Creek monitoring and reporting	\$ 11,387.42
103759	LaborMax Staffing	PW	Public works seasonal labor 6/17-6/30	\$ 11,407.44
103769	MBASIA	CM	FY23-24 insurance premiums	\$ 498,673.85
103781	Pacific Gas & Electric	PW	June Monthly Utilities	\$ 10,640.87
103788	Santa Cruz County Clerk	CM	November 2022 Election ballots, staff, supplies	\$ 13,978.50
103810	Folsom Lake Ford	PD	2023 Mustang Mach E	\$ 52,075.55
1550	CalPERS Health Insurance	CM	July Health Insurance	\$ 65,131.77
1551	CalPERS Member Services Division	CM	PERS contributions PPE 6/24/23	\$ 57,846.84
1552	Employment Development Department	CM	State Taxes PPE 6/24/23	\$ 12,284.72
1553	Internal Revenue Service	CM	Federal taxes & Medicare PPE 6/24/23	\$ 43,764.80
5824	Employee	CM	Employee Final Check	\$ 10,446.20

Attachments:

1. 6-23-23 Check Register
2. 7-7-23 Check Register

Report Prepared By: Luis Ruiz, Accountant I

Reviewed By: Julia Moss, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager