

# Capitola City Council

## Agenda Report

**Meeting:** September 26, 2024

**From:** Finance Department

**Subject:** City Check Registers



Recommended Action: Approve check registers dated August 30, 2024, September 6, 2024, and September 13, 2024.

| <b>Account: City Main</b> |                         |                       |                      |               |
|---------------------------|-------------------------|-----------------------|----------------------|---------------|
| <b>Date</b>               | <b>Starting Check #</b> | <b>Ending Check #</b> | <b>Payment Count</b> | <b>Amount</b> |
| 08/30/2024                | 107078                  | 107135                | 66                   | \$ 945,544.08 |
| 09/06/2024                | 107136                  | 107186                | 52                   | \$ 316,279.47 |
| 09/13/2024                | 107187                  | 107252                | 72                   | \$ 349,267.80 |

The main account check register dated August 23, 2024, ended with check #107077.

| <b>Account: Payroll</b> |                             |                           |                      |               |
|-------------------------|-----------------------------|---------------------------|----------------------|---------------|
| <b>Date</b>             | <b>Starting Check/EFT #</b> | <b>Ending Check/EFT #</b> | <b>Payment Count</b> | <b>Amount</b> |
| 08/30/2024              | -                           | -                         | -                    | -             |
| 09/06/2024              | 26098                       | 26217                     | 120                  | \$ 213,462.76 |
| 09/13/2024              | 5883                        | 5884                      | 2                    | \$ 4,266.56   |

The payroll account check register dated August 23, 2024, ended with EFT #26097.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

| <b>Check/EFT</b> | <b>Issued to</b>                       | <b>Dept</b> | <b>Description</b>                                       | <b>Amount</b> |
|------------------|--|-------------|--|---------------|
| 107084           | Betz Works Inc                         | PW          | Bay/Hill Intersection Quick Build                        | \$ 73,680.00  |
| 107091           | Community Action Board                 | CDD         | Capitola Emergency Housing Assistance                    | \$ 20,048.82  |
| 107092           | Cushman Contracting Corp Escrow        | PW          | June Wharf Project Retainer                              | \$ 10,334.17  |
| 107093           | Cushman Contracting Corporation        | PW          | June Wharf Resiliency and Public Access Project Services | \$ 196,349.32 |
| 107095           | Diamond D Company                      | PW          | Upper Village Parking Lot Sidewalk Improvements          | \$ 39,400.00  |
| 107099           | Fuse Construction Inc                  | PW          | CWEP: Wharf Entry Arch                                   | \$ 134,480.00 |
| 107107           | Kimley Horn and Associates Inc         | PW          | Public Works Consulting Services                         | \$ 23,735.00  |
| 107124           | Santa Cruz County Dept of Public Works | PW          | FY24/25 Household Hazardous Waste program                | \$ 27,428.00  |

|        |   |     |   |               |
|--------|---|-----|---|---------------|
| 107128 | Triad Electric Inc                        | PW  | Completion of Wharf Phase 2 Electrical Work     | \$ 46,790.00  |
| 107133 | Verde Design Inc                          | PW  | Jade Street Accessibility Path Services         | \$ 33,343.61  |
| 107134 | Visit Santa Cruz County                   | Fin | TMD Pass Through Apr-Jun                        | \$ 68,379.30  |
| 1780   | Wells Fargo Bank                          | Fin | July Credit Card Charges                        | \$ 17,837.49  |
| 1782   | CalPERS Member Services Division          | CM  | PERS Contributions PPE 8/17/24                  | \$ 67,147.37  |
| 1783   | Employment Development Department         | CM  | State Taxes PPE 8/17/24                         | \$ 12,144.45  |
| 1784   | Internal Revenue Service                  | CM  | Federal Taxes & Medicare PPE 8/17/24            | \$ 40,897.56  |
| 107139 | Anderson Pacific Engineering Construction | PW  | Stockton Ave Bridge Repairs                     | \$ 14,610.00  |
| 107141 | Axon Enterprise Inc                       | PD  | Axon PD Equipment                               | \$ 66,998.24  |
| 107143 | Burke Williams and Sorensen LLP           | CM  | July Legal Services                             | \$ 43,486.72  |
| 107161 | ParkPacific Inc                           | PW  | CWEP: Benches, litter containers, picnic tables | \$ 46,615.70  |
| 1781   | CalPERS Health Insurance                  | CM  | September Health Insurance                      | \$ 85,988.09  |
| 107193 | Betz Works Inc                            | PW  | Park at Rispin Mansion Project Services         | \$ 101,973.00 |
| 107228 | MV Transportation Inc                     | PW  | August Shuttle Service                          | \$ 16,740.00  |
| 107239 | Santa Cruz County Auditor Controller      | Fin | August Citation Processing                      | \$ 10,264.00  |
| 107243 | Soquel Creek Water District               | PW  | Monthly Water & Irrigation Services             | \$ 19,726.20  |
| 1788   | CalPERS Member Services Division          | CM  | PERS Contributions PPE 8/31/24                  | \$ 67,745.69  |
| 1789   | Employment Development Department         | CM  | State Taxes PPE 8/31/24                         | \$ 12,506.37  |
| 1790   | Internal Revenue Service                  | CM  | Federal Taxes & Medicare PPE 8/31/24            | \$ 41,592.11  |

Attachments:

1. 08-30-24 Check Register
2. 09-06-24 Check Register
3. 09-13-24 Check Register

Report Prepared By: Luis Ruiz, Accountant I

Reviewed By: Julia Gautho, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager