

Capitola City Council

Agenda Report



Meeting: February 22, 2024
From: Finance Department
Subject: City Check Registers

Recommended Action: Approve check registers dated January 19, 2024, January 26, 2024, and February 9, 2024.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
01/19/2024	105250	105287	43	\$ 189,049.82
01/26/2024	105288	105329	45	\$ 787,929.61
02/09/2024	105330	105424	102	\$ 511,653.91

The main account check register dated January 12, 2024, ended with check #105249.

Account: Payroll				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
01/19/2024	5857	5858	1	\$ 2,249.32
01/26/2024	5858	5859	94	\$ 223,304.21
02/09/2024	24257	24355	99	\$ 198,218.26

The payroll account check register dated January 12, 2024, ended with EFT #24163.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
105256	Community Bridges	CDD	Oct-Dec Meals on Wheels	\$ 22,018.02
1652	CalPERS Member Services Division	CM	PERS Contributions PPE 1/6/24	\$ 65,084.57
1653	Employment Development Department	CM	State Taxes PPE 1/6/24	\$ 13,075.03
1654	Internal Revenue Service	CM	Federal Taxes & Medicare PPE 1/6/24	\$ 41,629.44
105293	Betz Works Inc	PW	Emergency Storm Cleanup	\$ 12,600.00
105296	Cushman Contracting Corp Escrow	PW	December Wharf Project Retainer	\$ 31,705.97
105297	Cushman Contracting Corporation	PW	December Wharf Resiliency Project Services	\$ 602,413.39
105298	Donald W Alley	PW	Soquel Creek Monitoring and Reporting	\$ 17,605.81
105304	Kimley-Horn & Associates	PW	Bay/Hill Intersection Analysis	\$ 44,114.56

105309	Moffatt and Nichol	PW	Wharf Design Services	\$ 10,676.86
105313	Pacific Gas & Electric	PW	January Monthly Utilities	\$ 17,620.13
1659	Wells Fargo Bank	Fin	December Credit Card Charges	\$ 16,121.28
105348	Burke Williams and Sorensen LLP	CM	December Legal Services	\$ 21,616.26
105362	Dudek	CDD	723 El Salto Dr Project Services	\$ 11,749.75
105371	Group 4 Architecture Research & Planning	CDD	City Hall Facilities Needs Assessment	\$ 11,520.00
105388	McKim Corporation	PW	Capitola Road Pavement Rehabilitation Project Services	\$ 112,394.59
105405	Shape Inc	PW	Replacement Pumps	\$ 26,757.32
105419	V&A Consulting Engineers	PW	Noble Gulch Culvert Condition Assessment Services	\$ 24,227.40
1662	CalPERS Health Insurance	CM	January Health Insurance	\$ 77,718.98
1663	CalPERS Member Services Division	CM	PERS Contributions PPE 1/20/24	\$ 65,140.65
1665	Internal Revenue Service	CM	Federal Taxes & Medicare PPE 1/20/24	\$ 33,333.68

Attachments:

1. 01-19-24 Check Register
2. 01-26-24 Check Register
3. 02-09-24 Check Register

Report Prepared By: Luis Ruiz, Accountant I

Reviewed By: Julia Gautho, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager