

# Proposed City Fee Schedule Fiscal Year 2024-25

November 14, 2024



# Background

- Annual Fee Schedule Update:
  - Reflect current service costs
  - Maintain cost recovery goals
- Comprehensive Fee Study
  - Conducted by Willdan Financial Services

# Purpose of the Fee Study

- Determine actual cost of City services
- Recommend cost recovery rates
- Account for:
  - Inflation
  - Salary increases
  - Service delivery changes
  - Add/remove fees for new/discontinued services
- Address fees below full cost recovery to reduce General Fund dependency

# Legal Considerations

- State Law Compliance:
  - Fees cannot exceed the cost of providing services
  - California Propositions 218 and 26 restrict fee amounts

# Recommended Adjustments

- Public Works Department
  - Increased fees for traffic control plan reviews, construction parking permits, and stormwater development reviews
  - Introduction of new inspection and permit fees
- Police Department
  - Increase for special event permits, sound permits, etc.
  - New fees introduced for vehicle boot removal, tow hearings, and other services

# Recommended Adjustments

- Planning Division
  - Several fees decreasing
  - New fees for complex applications and environmental reviews
  - Childcare Facilities: Fees set to zero per Council request
- Building Division
  - Building plan checks and inspection fees adjusted for larger projects
  - New fees for permit extensions and reinstatements
  - New fees for Electric Vehicle Charging Permits & Solar P.V. Systems
    - No fee for solar hot water heater

# Recommended Adjustments

- Community Services and Recreation Department
  - 2% increase for facility rentals
  - No increase in youth program registration fees
    - New fee for registration/reservation cancellation or change
- Other Adjustments
  - Historical Museum: No changes
  - Outdoor Dining Space Rent: Increased by 3.67% CPI adjustment (from \$1.50 to \$1.56 per sq. ft.)

# Staff Recommendation



Conduct public hearing



Adopt the proposed  
FY 2024-25  
City Fee Schedule