

Capitola City Council

Agenda Report

Meeting: June 23, 2022

From: City Manager Department

Subject: Consider a Resolution Calling the Election for November 8, 2022



Recommended Action: Adopt a resolution ordering an election, requesting Santa Cruz County Elections to conduct the election, and requesting consolidation of the statewide general election in the City of Capitola on Tuesday, November 8, 2022.

Background/Discussion: Capitola Municipal Code Chapter 1.30 requires general municipal elections to be held on the same day as statewide general elections. The 2022 election will be held in Capitola on Tuesday, November 8, 2022. The City's elections have traditionally been consolidated with other local elections and conducted by Santa Cruz County Elections Department, at the City's request. The County requires the City Council adopt a resolution (Attachment 1) ordering the election, requesting consolidation, and requesting County Elections to conduct the election.

The purpose of the 2022 General Municipal Election will be to elect three members of the City Council for the full term of four years. If during the June 23 meeting, City Council directs staff to bring materials forward for the placement of a second-home tax on the November 2022 ballot, a resolution will be included on the July 28, 2022, agenda for potential adoption. The deadline for the County Clerk to receive resolutions directing measures be placed on the November 2022 ballot is August 12.

An information sheet regarding the offices to be filled and nomination procedure is included as Attachment 2. The City must also publish a Notice of Election between July 4 and July 18, 2022.

Fiscal Impact: The cost estimate for the November 2022 election is between \$2.50 to \$4 per voter. According to data from February 2022, the City of Capitola has 6,993 active registered voters. The November 2022 election is estimated to cost between \$17,482.50 and \$27,972.

Attachments:

1. Proposed resolution
2. Capitola general municipal election info sheet

Report Prepared By: Chloé Woodmansee, City Clerk

Report Reviewed By: Samantha Zutler, City Attorney

Approved By: Jamie Goldstein, City Manager