

Capitola City Council

Agenda Report



Meeting: January 26, 2023

From: Finance Department

Subject: Approval of City Check Registers Dated November 28, 2022, December 9, 2022, and January 9, 2023.

Recommended Action: Approve check registers.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
11/28/2022	102189	102269	89	\$ 352,267.51
12/9/2022	102270	102389	125	\$ 1,104,859.52
1/9/2023	102390	102513	138	\$ 747,318.16

The main account check register dated November 10, 2022, ended with check #102188.

Account: Payroll				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
11/28/2022	5810	5810	95	\$ 190,327.35
12/9/2022	5811	5812	92	\$ 177,082.92
1/9/2023	5813	5816	185	\$ 374,864.82

The payroll account check register dated November 10, 2022, ended with EFT #20815.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
102207	Capitola Self Storage	CM	Museum storage	\$ 10,380.00
102212	Earthworks Paving Contractors Inc	PW	Install street bond on crosswalks	\$ 14,840.00
102213	ECS Imaging Inc	CM	LaserFiche annual renewal & support	\$ 10,140.00
102236	Moffatt & Nichol	PW	Wharf design, permit, construction support	\$ 13,085.75
102241	Pacific Gas & Electric	PW	November utilities	\$ 14,473.05
102266	Wells Fargo	Fin	October credit card charges	\$ 14,501.70
1415	CalPERS Health Insurance	CM	December health insurance	\$ 65,776.60
1416	CalPERS Member Services Division	CM	PERS contributions PPE 11/12/22	\$ 55,775.74
1418	Internal Revenue Service	CM	Federal taxes & Medicare PPE 11/12/22	\$ 31,547.80
102283	Burke Williams & Sorensen	CM	October attorney services	\$ 24,107.50
102286	City of Santa Cruz	Rec	Lifeguard services 2022 final payment	\$ 70,619.00

102325	McKim Corporation	PW	Clares St traffic calming	\$ 619,210.12
102329	Motorola Solutions	PD	Quarterly cloud storage & APX6000 Radios	\$ 18,289.51
102341	Santa Cruz County Anti Crime Team	PD	FY22/23 Operational Expense contribution	\$ 17,993.00
102343	Santa Cruz County Sheriff	PD	SART Agency Contribution	\$ 12,486.00
102358	Triad Electric Inc	PW	City Hall & PD backup generator installation	\$ 106,400.00
1423	CalPERS Member Services Division	CM	PERS contributions PPE 11/26/22	\$ 56,187.30
1424	Employment Development Department	CM	State Taxes PPE 11/26/22	\$ 10,556.77
1425	Internal Revenue Service	CM	Federal taxes & Medicare PPE 11/26/22	\$ 34,903.78
102394	All Traffic Solutions	PW	Speed alert radar message sign	\$ 11,858.64
102407	CA Department of Transportation	PW	July – September signals & lighting	\$ 10,637.66
102429	Flyers Energy LLC	PW	Fuel	\$ 10,978.11
102439	Kimley Horn & Associates Inc	PW	Park Ave traffic calming, 41 st Ave & Capitola Rd intersection analysis, Bay Ave / Hill St intersection analysis	\$ 10,765.80
102450	Moffatt & Nichol	PW	Wharf design, permit, construction support	\$ 10,392.00
102456	Pacific Gas & Electric	PW	December utilities	\$ 17,990.20
102466	Santa Cruz County Auditor-Controller	Fin	October citation processing	\$ 17,596.50
102467	Santa Cruz County Auditor-Controller	Fin	November citation processing	\$ 13,617.50
102472	Santa Cruz Regional 911	PD	FY22/23 Third Quarter Operating Contribution	\$ 139,539.75
102480	SZS Consulting Group	PW	ADA transition plan & self evaluation phase 1 & 2	\$ 11,096.00
102483	The Cleaning Machine	PW / Fin	Village sidewalk cleaning	\$ 13,800.00
102501	Wells Fargo Bank	Fin	November credit card charges	\$ 10,328.42
1428	CalPERS Health Insurance	CM	January health insurance	\$ 67,335.97
1429	CalPERS Member Services Division	CM	PERS contributions PPE 12/10/22	\$ 55,749.97
1431	Internal Revenue Service	CM	Federal taxes & Medicare PPE 12/10/22	\$ 31,904.51
1434	VOYA Financial	CM	457 contribution employee final pay 12/16/22	\$ 18,611.34
1437	CalPERS Member Services Division	CM	PERS contributions PPE 12/24/22	\$ 54,837.52
1438	Employment Development Department	CM	State taxes PPE 12/24/22	\$ 12,132.73

1439	Internal Revenue Service	CM	Federal taxes & Medicare PPE 12/24/22	\$ 40,451.69
5814	Employee	CM	Final pay 12/29/22	\$ 15,152.64

Attachments:

1. 11-28-22 Check Register
2. 12-9-22 Check Register
3. 1-9-23 Check Register

Report Prepared By: Leda Laidlaw-Hunter, Accountant I

Reviewed By: Julia Moss, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager