

Capitola City Council

Agenda Report



Meeting: September 8, 2022

From: Finance Department

Subject: Approval of City Check Registers Dated July 15, July 22, July 29, August 5, and August 19.

Recommended Action: Approve check registers.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
7/15/2022	101083	101084	4	\$ 1,921.01
7/22/2022	101085	101126	42	\$ 174,676.96
7/29/2022	101127	101240	117	\$ 877,800.33
8/5/2022	101241	101282	48	\$ 289,692.30
8/19/2022	101283	101389	114	\$ 847,674.33

The main account check register dated July 8, 2022, ended with check #101082.

Account: Payroll				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
7/15/2022	19910	20035	126	\$ 227,557.22
7/22/2022	5764	5765	2	\$ 1,719.86
7/29/2022	20036	20160	127	\$ 232,152.36
8/5/2022	5768	5798	30	\$ 49,622.56
8/19/2022	20161	20253	95	\$ 188,066.94

The payroll account check register dated May 20, 2022, ended with EFT #19528.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
101092	Community Bridges		April – June meals on wheels	\$ 15,000.00
1354	CalPERS Member Services Division	CM	PERS contributions PPE 7/9/22	\$ 56,718.70
1355	Employment Development Department	CM	State taxes PPE 7/9/22	\$ 10,701.93
1356	IRS	CM	Federal taxes & Medicare PPE 7/9/22	\$ 38,857.81
101128	Soquel Creek Water District	PW	Irrigation	\$ 16,627.53
101176	Kimley Horn and Associates Inc	PW	Traffic calming, sidewalks, intersection analysis	\$ 14,530.00
101188	MBASIA		FY22-23 property, WC, EAP, liability insurance	\$ 463,433.05

101195	Moffat and Nichol		Wharf final permits, final design, bid & construction support	\$ 22,101.78
101200	Pacific Gas & Electric		July gas & utilities	\$ 16,740.75
101206	Santa Cruz County Animal Shelter		Quarterly animal services contribution	\$ 32,196.80
101210	Santa Cruz Regional 911		FY22/23 first quarter contribution	\$ 195,355.65
101247	Burke Williams and Sorenson LLP		June legal services	\$ 16,713.62
101250	Clean Building Maintenance Co		May and June janitorial services	\$ 11,231.84
101252	Communication Service Corporation		Building video camera, recorder, and labor	\$ 11,702.26
1363	CalPERS Health Insurance		August health insurance	\$ 65,176.11
1364	CalPERS Member Services Division		PERS contributions PPE 7/23/22	\$ 57,113.39
1365	Employment Development Department		State taxes PPE 7/23/22	\$ 11,167.37
1366	IRS		Federal taxes & Medicare PPE 7/23/22	\$ 40,324.24
1368	VOYA Financial		Employee 457 contributions PPE 7/23/22	\$ 13,744.32
5798	Employee		Final check 8/5/22	\$ 11,897.19
101294	Bear Electrical Solutions Inc		Install adaptive traffic control system	\$ 255,499.60
101327	Kimley Horn and Associates Inc		Traffic calming, signal control engineering, library driveway improvements, sidewalks, intersection analysis	\$ 21,756.75
101338	Moffatt and Nichol		Wharf final permits, final design, bid & construction support	\$ 18,601.75
101340	MV Transportation Inc		May, June, July beach shuttle	\$ 39,037.26
101346	Pacific Gas & Electric		August utilities	\$ 16,278.44
101357	Santa Cruz Regional 911		Operating/SCRMS	\$ 195,355.65
101364	Soquel Creek Water District		Irrigation	\$ 19,575.19
101382	Wells Fargo Bank		July credit card transactions	\$ 12,321.73
1369	VOYA financial		Employee contributions final pay 8/5/22	\$ 10,300.00
1370	CalPERS Member Services Division		PERS contributions PPE 8/6/22	\$ 56,719.05
1371	Employment Development Department		State taxes PPE 8/6/22	\$ 12,757.66
1372	IRS		Federal taxes & Medicare PPE 8/6/22	\$ 44,453.99

Attachments:

1. 7-15-22 Check Register
2. 7-22-22 Check Register
3. 7-29-22 Check Register
4. 8-5-22 Check Register
5. 8-19-22 Check Register

Report Prepared By: Leda Laidlaw-Hunter, Account Technician

Reviewed By: Chloé Woodmansee, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager