

**RESOLUTION NO. XXXX**  
**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA**  
**ESTABLISHING THE CITY COUNCIL MEETING SCHEDULE FOR CALENDAR YEAR 2025**

**WHEREAS**, the City Council shall set an annual City Council meeting calendar to establish dates and times for the City Council to conduct the peoples' business; and

**WHEREAS**, pursuant to the Capitola Municipal Code, the following calendar is established, notwithstanding the scheduling of additional meetings as required upon proper notice under the Brown Act; and

**WHEREAS**, the City Council may set aside additional time periods for closed session before the open session portion of each regular meeting.

**WHEREAS**, the City Council adopted the 2025 meeting calendar on December 12, 2024. This calendar listed the August meeting date incorrectly, and an updated meeting calendar is included as Exhibit A.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CAPITOLA HEREBY RESOLVE AS FOLLOWS:**

SECTION 1: The City Council hereby establishes 6:00 PM as the regular meeting time for each regular meeting. Only closed sessions may be held before a regular meeting. No closed session of the regular meeting will be held unless the posted agenda of the regular meeting indicates that such closed session will take place at a particular time. In the absence of such notification on the agenda, the open session portion of the regular meeting shall commence at 6:00 PM.

SECTION 2: The City Council establishes the amended 2025 Regular Meeting Schedule as listed in Exhibit A.

SECTION 3: With proper notice during the year, meetings may be cancelled, rescheduled, or added as necessary pursuant to California law.

**I HEREBY CERTIFY** that the foregoing Resolution was passed and adopted by the City Council of the City of Capitola on the 13<sup>th</sup> day of February, 2025, by the following vote:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
Julia Gautho, City Clerk