

City	Pop	Type	#	How can Council Members request agenda items?	Second or Vote?	Time Limit	Adopted policy, resolution or ordinance?
Camarillo	72,000	General Law	5	Request during a Council meeting.	Second	No	Policy
Ceres	48,397	General Law	5	Request during "Councilmember Referral" portion of meeting.	Consensus	No	
Hercules	26,500	General Law	5	Request during "Future Agenda Items" portion of meeting	Consensus	Yes, relative to research/prep time	Resolution - CC Rules
Kingsburg	13,000	Charter	5	Request during "Future Agenda Items" portion of meeting	Consensus	No	Included in agenda language
Laguna Beach	23000	General Law	5	Request during meeting and majority approval	A 2nd to be discussed at a future meeting, a 3rd to have an agenda report	No	Resolution
Los Altos Hills	10,000	General Law	5	Request during "Council, Commission, and Committee Initiated Items" portion of meeting	No	No	Ordinance
Menlo Park	31,690	General Law	5	Submit form before agenda prints, the Council votes to approve future agenda item.	Vote	No	Procedure - CC Handbook
Monterey	28,500	Charter	5	Submit a written request before agenda prints, the Council votes to approve future agenda item.	2 Yes Votes	No	Policy
Oceanside	171,000	Charter	5	Submit a written informational item w/ a second before agenda prints, the Council votes to approve future agenda item w/ staff input.	Second	No	Policy
Palmdale	156,410	Charter	5	Request during "Future Agenda Items" portion of meeting	Consensus	No	Resolution - CC Code
Red Bluff	14,700	General Law	5	Request during "Future Agenda Items" portion of meeting	Consensus	City Mgr. honors time request if reasonable	Policy
Sacramento	527,000	Charter	9	Submit a written request to Clerk for review by Mayor, City Manager, City Attorney, and City Clerk to be assigned for review to a committee.	Approval from Standing Committee	Requested by Council Member	Procedure - CC Rules
San Dimas	37,000	General Law	5	Request during "City Reports" portion of meeting	Second	Requested by Council Member	
San Fernando	24,500	General Law	5	Request in advance or consensus during meeting	Consensus	Depends on Council's direction	Resolution - CC Rules
Saratoga	35,000	General Law	5	Request during "Future Agenda Items" portion of meeting	Second	No	Resolution - CC Norms
Scotts Valley	11,000	General Law	5	Request during "Future Agenda Items" portion of meeting	Majority Support	No	Ordinance
South Lake Tahoe	21,000	General Law	5	Request during "Councilmember Reports" portion of meeting	Second	Yes - no sooner than the 2nd meeting after request made.	Policy - CC Protocols
Stanton	37,962	General Law	5	Request form to Clerk, then request during meeting	Consensus	No	Resolution - CC Rules
Sunnyvale	159,673	Charter	7	Requests for items can be made by motion during a Council meeting during Councilmember Comments. Items may be placed on the agenda by the Mayor or through a process called "Colleagues Memos" by a majority of a quorum of the Council (ie. Memo by 2 or 3 members)	Second and majority vote.	No	Policy
Thousand Oaks	130,000	General Law	5	Requests submitted in writing, to be considered as a future agenda item during the "City Council Issues/Recommendations" portion of agenda.	Vote	No	Resolution
Torrance	145,000	Charter	7	Request during "Council Announcements" or "Council Orals" to be considered as a future agenda item.	Majority	60 days	
Tulare	70,000	Charter	5	Submit written request before agenda prints, Council considers the request to be brought back as an agenda item.	Consensus	Requested by Council Member	Procedure - CC Handbook
Westminster	93,000	General Law	5	Request during "Comments and Requests for Agenda Items from City Council Members" portion of meeting	Vote	No	Resolution
Yorba Linda	66,500	General Law	5	Individual members may place an item by submitting a written request, but staff does not compile any reports for such requests	No	No	Policy