

Capitola City Council

Agenda Report

Meeting: June 26, 2025

From: Finance Department

Subject: City Check Registers



Recommended Action: Approve check registers dated May 23, 2025, May 30, 2025, and June 6, 2025.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
05/23/2025	103796	103886	93	\$ 221,762.02
05/30/2025	103887	103922	36	\$ 105,152.41
06/06/2025	103923	104005	83	\$ 274,341.74

The main account check register dated May 16, 2025, ended with check #103795.

Account: Payroll				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
05/23/2025	7135	7138	9	\$ 129,885.70
05/30/2025	7139	7140	129	\$ 304,077.55
06/06/2025	7141	7146	12	\$ 279,710.53

The payroll account check register dated May 16, 2025, ended with payroll check #7134.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
735	CalPERS Member Services Division	CM	PERS contributions PPE 5/10/25	\$ 65,557.99
737	INTERNAL REVENUE SERVICE	CM	Federal taxes & Medicare PPE 5/10/25	\$ 34,778.65
739	VOYA FINANCIAL	CM	Employee 457 contributions PPE 5/10/25	\$ 10,933.72
8	SANTA CRUZ COUNTY BANK	Fin	April Credit Card Charges	\$ 14,820.22
103803	BOONE LOW RATLIFF ARCHITECTS INC	PW	Community Center Renovation Design Services	\$ 12,724.02
103813	CSW-STUBER-STROEH ENGINEERING GROUP INC	PW	Cliff Drive Resiliency Project Services	\$ 64,858.45
103814	CUMMING MANAGEMENT GROUP	PW	Community Center Construction Management	\$ 13,838.75

103829	KIMLEY HORN AND ASSOCIATES INC	PW	41st Avenue Multimodal Corridor Improvements	\$ 18,317.50
103841	PACIFIC GAS & ELECTRIC	PW	May Monthly Utilities	\$ 17,566.82
756	EMPLOYEE	CM	Employee Payroll Check	\$ 15,903.92
808	EMPLOYEE	CM	Employee Payroll Check	\$ 10,115.01
812	EMPLOYEE	CM	Employee Payroll Check	\$ 10,855.29
818	EMPLOYEE	CM	Employee Payroll Check	\$ 13,886.28
820	EMPLOYEE	CM	Employee Payroll Check	\$ 12,380.52
822	EMPLOYEE	CM	Employee Payroll Check	\$ 13,644.82
103919	VISIT SANTA CRUZ COUNTY	Fin	FY24/25 Q3 TMD	\$ 56,965.20
866	CalPERS Health Insurance	CM	June Health Insurance	\$ 86,110.05
868	CalPERS Member Services Division	CM	PERS contributions PPE 5/24/25	\$ 65,735.53
869	EMPLOYMENT DEVELOPMENT DEPARTMENT	CM	State taxes PPE 5/24/25	\$ 21,386.06
870	INTERNAL REVENUE SERVICE	CM	Federal taxes & Medicare PPE 5/24/25 & employee final pay	\$ 71,827.71
872	VOYA FINANCIAL	CM	Employee 457 contributions PPE 5/24/25	\$ 23,933.86
103930	BETZ WORKS INC	PW	Interceptor Installation	\$ 12,880.00
103933	BURKE WILLIAMS AND SORENSEN LLP	CM	May Legal Services	\$ 48,441.97
103947	FLOCK GROUP INC.	PD	Flock Cameras	\$ 32,000.00
103957	iWorQ Systems Inc.	PW	CDD & PW software July 2025 - June 2026	\$ 10,375.00

Attachments:

1. 05-23-25 Check Register
2. 05-30-25 Check Register
3. 06-06-25 Check Register

Report Prepared By: Luis Ruiz, Accountant II

Reviewed By: Julia Gautho, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager