

Capitola City Council

Agenda Report



Meeting: December 14, 2023

From: Finance Department

Subject: City Check Registers

Recommended Action: Approve check registers dated November 17, 2023, November 22, 2023, and December 01, 2023.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
11/17/2023	104730	104788	59	\$ 192,220.34
11/22/2023	104789	104857	74	\$ 285,900.43
12/01/2023	104858	104910	55	\$ 276,800.10

The main account check register dated November 09, 2023, ended with check #104729.

Account: Payroll				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
11/17/2023	23665	23769	105	\$ 199,989.21
11/22/2023	-	-	-	-
12/01/2023	23770	23867	98	\$ 198,393.88

The payroll account check register dated November 09, 2023, ended with EFT #23664.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
104739	Boone Low Ratliff Architects	PW	October Community Center Design Services	\$ 49,383.89
104744	Creative Pultrusions, Inc.	PW	Wharf SuperPile	\$ 23,367.07
104746	Dell Marketing LP	CM	Office 365 Year Subscription	\$ 22,002.80
104767	Pacific Gas & Electric	PW	November Monthly Utilities	\$ 14,228.04
104771	Regional Government Services Auth	CM	2023 Compensation Study Services through 10/31	\$ 18,377.50
104797	Burke Williams and Sorensen LLP	CM	October Legal Services	\$ 35,370.99
104825	Soquel Creek Water District	PW	November Water & Irrigation Services	\$ 17,653.28
104834	Wells Fargo Bank	Fin	October Credit Card Charges	\$ 32,493.14
104836	Whitlow Concrete Inc	PW	Install Concrete Stage & Patio	\$ 20,650.00

1627	CalPERS Member Services Division	CM	PERS Contributions PPE 11/11/23	\$ 64,601.90
1628	Employment Development Department	CM	State Taxes PPE 11/11/23	\$ 11,334.21
1629	Internal Revenue Service	CM	Federal Taxes & Medicare PPE 11/11/23	\$ 37,338.79
104892	RRM Design Group	CDD	October Capitola Housing Element Update	\$ 22,058.75
104894	Santa Cruz County Anti-Crime Team	PD	FY23/24 Operational Expense Contribution	\$ 17,993.00
104906	Visit Santa Cruz County	Fin	July – September TMD	\$ 80,003.91
1632	CalPERS Health Insurance	CM	December Health Insurance	\$ 70,064.31

Attachments:

1. 11-17-23 Check Register
2. 11-22-23 Check Register
3. 12-01-23 Check Register

Report Prepared By: Luis Ruiz, Accountant I

Reviewed By: Julia Gautho, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager