

Capitola City Council

Agenda Report



Meeting: March 27, 2025

From: Police Department

Subject: Surplus Vehicle

Recommended Action: Adopt a resolution to declare one Police Department vehicle as surplus property and authorize its transfer to the San Benito County Sheriff's Office as a donation, in accordance with Administrative Policy III-8 - Surplus Property.

Background: City Council authorization is required for the sale or transfer of all City vehicles. Staff recommends the donation of Vehicle #141, a 2014 Ford Explorer (VIN 1FM5K8AR1EGB38541). The vehicle was used as a Police Department patrol unit and has been removed from service due to significant maintenance needs. After inspection by the City Mechanic, it has been determined to have reached the end of its' service life for the Police Department fleet. The vehicle currently has 94,712 miles on the odometer.

Discussion: The San Benito County Sheriff's Office is a valued law enforcement partner, with whom the City of Capitola has built a strong collaborative relationship. City staff regularly trains with San Benito County Sheriff's staff and shares resources, making them an instrumental partner in enhancing regional law enforcement capabilities.

The San Benito County Sheriff's Office has expressed interest in this surplus vehicle and would benefit from its use. Transferring the vehicle aligns with the City's Administrative Policy III-8, Section IV(D), which allows surplus property to be donated to another public agency when deemed to have continued public use. This donation will not only support the San Benito County Sheriff's Office's operational needs but will also strengthen the City's partnership with this agency, fostering continued collaboration in training and resource sharing.

Fiscal Impact: None. The vehicle is surplus and would otherwise be disposed of through auction.

Attachments:

1. City of Capitola Administrative Policy III-8 – Surplus Property
2. Resolution

Report Prepared By: Leo Moreno, Police Captain

Reviewed By: Julia Gautho, City Clerk; Sarah Ryan, Chief of Police

Approved By: Jamie Goldstein, City Manager