

Capitola City Council

Agenda Report

Meeting: March 27, 2025

From: Finance Department

Subject: City Check Registers



Recommended Action: Approve check registers dated January 17, 2025, January 31, 2025, February 14, 2025, February 28, 2025, and March 7, 2025.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
01/17/2025	108210	108281	77	\$ 415,540.60
01/31/2025	108282	108367	98	\$ 485,532.75
02/14/2025	103001*	103123	132	\$ 517,658.82
02/28/2025	103124	103234	118	\$ 805,918.51
03/07/2025	103235	103272	39	\$ 145,145.47

*Santa Cruz County Bank starting check number

The main account check register dated January 10, 2025, ended with check #108209.

Account: Payroll				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
01/17/2025	-	-	-	-
01/31/2025	5924	5928	105	\$ 244,732.94
02/14/2025	27294	27394	101	\$ 209,597.20
02/28/2025	27395	27492	98	\$ 213,365.19
03/07/2025	7100*	7101	110	\$ 230,468.90

*Santa Cruz County Bank starting payroll check number

The payroll account check register dated January 10, 2025, ended with payroll check #5923.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
108216	Axon Enterprise Inc	PD	Axon Body Camera Contract	\$ 24,604.37
108228	Community Tree Service	PW	Park Ave Tree Removal	\$ 77,900.00
108237	Fuse Construction Inc	PW	CWEP: Wharf Entry Arch	\$ 14,000.00
108260	Pacific Gas & Electric	PW	Monthly Utilities	\$ 20,912.78
108266	Santa Cruz County Anti Crime Team	PD	FY24/25 Operational Expense Contribution	\$ 26,990.00

108272	Second Harvest Food Bank	CDD	CDBG OCT-DEC	\$ 15,982.89
108281	Verde Design Inc	PW	Jade St. Park universally accessible design	\$ 14,862.68
1859	CalPERS Member Services Division	CM	PERS Contributions PPE 1/4/25	\$ 68,891.40
1861	Internal Revenue Service	CM	Federal Taxes & Medicare PPE 1/4/25	\$ 39,135.35
1863	VOYA Financial	CM	Employee 457 Contribution PPE 1/4/25	\$ 10,816.53
108283	Adams Ashby Group	CDD	General Admin of CDBG	\$ 11,000.00
108291	Betz Works Inc	PW	Emergency Beach Clean Up	\$ 11,000.00
108294	Bruce Harman	CM	Monterey Ave Railing Public Art Project	\$ 25,000.00
108295	Burke Williams & Sorensen LLP	CM	November Legal Services	\$ 41,805.13
108304	CSW Stuber Stroeh Engineering Group	PW	Cliff Drive Resiliency Project	\$ 22,672.99
108305	Donald W Alley	PW	Soquel Lagoon Monitoring Scope	\$ 18,825.19
108308	Exceedio	CM	IT Services	\$ 14,371.00
108344	Santa Cruz County Animal Shelter	PD	Quarterly Animal Services Contribution	\$ 26,498.60
108345	Santa Cruz County Dept of Public Works	PW	FY24/25 Household Hazardous Waste Program	\$ 35,205.00
1869	CalPERS Member Services Division	CM	PERS Contributions PPE 1/18/25	\$ 69,283.74
1871	Internal Revenue Service	CM	Federal Taxes & Medicare PPE 1/18/25	\$ 39,232.90
1873	VOYA Financial	CM	Employee 457 Contribution PPE 1/18/25	\$ 10,806.31
1868	CalPERS Health Insurance	CM	February Health Insurance	\$ 83,949.91
1878	CalPERS Member Services Division	CM	PERS Contributions PPE 2/1/25	\$ 68,128.19
1880	Internal Revenue Service	CM	Federal Taxes & Medicare PPE 2/1/25	\$ 36,212.92
1882	VOYA Financial	CM	Employee 457 Contributions PPE 2/1/25	\$ 10,422.21
103015	Boone Low Ratliff Architects Inc	PW	Community Center Renovation Design Services	\$ 17,979.75
103025	CSW Stuber Stroeh Engineering Group	PW	Cliff Drive Resiliency Project Services	\$ 52,682.25
103029	Diamond D Company	PW	Upper Village Parking Lot Sidewalk Improvements	\$ 116,581.80
1884	CalPERS Member Services Division	CM	PERS Contributions PPE 2/15/25	\$ 68,339.67
1886	Internal Revenue Service	CM	Federal Taxes & Medicare PPE 2/15/25	\$ 36,595.47

1888	VOYA Financial	CM	Employee 457 Contributions PPE 2/15/25	\$ 10,702.99
103138	Belson Outdoors	PW	Garbage Bins	\$ 16,972.25
103143	Burke Williams & Sorensen LLP	CM	December Legal Services	\$ 45,204.20
103167	Geoffrey Nelsonart	CM	Begonia Festival Sculpture	\$ 30,000.00
103182	Kimley Horn & Associates Inc	PW	Bay/Hill St Intersection Analysis Services	\$ 138,958.64
103203	Pacific Gas & Electric	PW	Monthly Utilities	\$ 64,419.53
103222	The Davey Tree Expert Company	PW	41 st Ave Tree Pruning	\$ 14,400.00
103229	Visit Santa Cruz County	Fin	FY24/25 Q2 TMD	\$ 63,182.00
103230	Watsonville Blueprint	PW	Blueprints (Voided – Wrong Amount Entered)	\$ 119,496.15
1	CalPERS Health Insurance	CM	March Health Insurance	\$ 87,984.48
3	Santa Cruz County Bank	Fin	January Credit Card Charges	\$ 12,111.59

Attachments:

1. 01-17-25 Check Register
2. 01-31-25 Check Register
3. 02-14-25 Check Register
4. 02-28-25 Check Register
5. 03-07-25 Check Register

Report Prepared By: Luis Ruiz, Accountant I

Reviewed By: Julia Gautho, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager