

Capitola City Council

Agenda Report



Meeting: August 22, 2024

From: City Manager Department

Subject: Conflict of Interest Code

Recommended Action: Adopt a resolution amending the City of Capitola's Conflict of Interest Code to reflect the current organizational structure.

Background: The California Political Reform Act requires jurisdictions to adopt a Conflict of Interest Code to identify positions that involve decision-making or participation in decision-making that may affect the personal economic interests of people holding these positions. These positions are in addition to those mandated in Government Code 87200. Once designated, the individuals occupying these positions are required to make annual disclosures in a Statement of Economic Interest (Form 700) regarding sources of income. These may include investments, interest in real property, and any business positions held outside of their employment with the City and are identified in order to avoid potential conflicts of interest.

The California Fair Political Practices Commission (FPPC) requires local jurisdictions to review (and amend, if necessary) their conflict-of-interest code biennially. The last update was adopted April 13, 2023. Since the last update, there has been a staffing reorganization which necessitates a change to the code.

Discussion: The proposed changes to the City's Conflict of Interest Code:

- Change title of Field Supervisor to Operations Maintenance Supervisor
- Change title of Recreation Division Manager to Recreation and Community Services Director
- Remove Architectural & Site Review Committee Public Members (This committee is no longer active and has been replaced with an internal staff review committee, all internal staff members are already designated filers)
- Addition of Community Services and Recreation Coordinator position

Fiscal Impact: There is no fiscal impact associated with this resolution.

Attachments:

1. Resolution

Report Prepared By: Julia Gautho, City Clerk

Reviewed By: Samantha Zutler, City Attorney

Approved By: Jamie Goldstein, City Manager