

Capitola City Council

Agenda Report



Meeting: November 21, 2023
From: Finance Department
Subject: City Check Registers

Recommended Action: Approve check registers dated October 27 and November 9, 2023.

| Account: City Main | | | | |
|---------------------------|-------------------------|-----------------------|----------------------|-----------------|
| Date | Starting Check # | Ending Check # | Payment Count | Amount |
| 10/27/2023 | 104523 | 104638 | 123 | \$ 542,510.48 |
| 11/09/2023 | 104639 | 104729 | 97 | \$ 1,390,186.47 |

The main account check register dated October 13, 2023, ended with check #104522.

| Account: Payroll | | | | |
|-------------------------|-----------------------------|---------------------------|----------------------|---------------|
| Date | Starting Check/EFT # | Ending Check/EFT # | Payment Count | Amount |
| 10/27/2023 | 5853 | 5853 | 111 | \$ 195,804.99 |
| 11/09/2023 | 23557 | 23664 | 108 | \$ 203,279.20 |

The payroll account check register dated October 13, 2023, ended with EFT #23446.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

| Check/EFT | Issued to | Dept | Description | Amount |
|------------------|----------------------------------|-------------|--|---------------|
| 104532 | Axon Enterprise Inc | PD | Axon Body Camera contract, equipment | \$ 66,039.65 |
| 104538 | Burke Williams and Sorensen LLP | CM | September Legal Services | \$ 30,828.81 |
| 104540 | California Grey Bears Inc | CDD | CDBG Health Food Program Grant (Voided – Wrong Vendor) | \$ 21,962.59 |
| 104543 | CivicPlus LLC | Rec | CivicRec Annual Fee | \$ 15,253.09 |
| 104552 | Donald W Alley | PW | Soquel Creek monitoring and reporting | \$ 11,247.65 |
| 104584 | Moffatt and Nichol | PW | Capitola Wharf & Beach Project Services | \$ 11,730.73 |
| 104591 | Pacific Gas & Electric | PW | October Utilities | \$ 12,032.07 |
| 104602 | Santa Cruz County Animal Shelter | PD | Quarterly animal services contribution | \$ 26,337.90 |
| 104603 | Santa Cruz County Dept of | PW | Zone 5 Master Plan Update & | \$ 32,637.00 |

| | Public Works | | Household Hazardous Waste Program | |
|--------|-----------------------------------|-----|---|---------------|
| 104612 | Soquel Creek Water District | PW | October water services & irrigation | \$ 20,108.96 |
| 104638 | Community Bridges | CDD | CDBG Meals on Wheels | \$ 21,962.59 |
| 1615 | CalPERS Member Services Division | CM | PERS contributions PPE 10/14/23 | \$ 64,497.26 |
| 1616 | Employment Development Department | CM | State Taxes PPE 10/14/23 | \$ 10,599.90 |
| 1617 | Internal Revenue Service | CM | Federal Taxes & Medicare PPE 10/14/23 | \$ 34,991.03 |
| 1621 | Wells Fargo Bank | Fin | September Credit Card Charges | \$ 15,750.88 |
| 104658 | Creative Pultrusions Inc | PW | Wharf SuperPile | \$ 65,437.01 |
| 104660 | Cushman Contracting Corp Escrow | PW | October Wharf Project retainer | \$ 45,410.00 |
| 104661 | Cushman Contracting Corporation | PW | October Wharf Resiliency and Public Access Project Services | \$ 862,790.00 |
| 104664 | Dickman-Hines Lumber CO | PW | Lumber for Wharf Phase 2 Project | \$ 96,550.83 |
| 104692 | Moffatt and Nichol | PW | Stockton Ave Bridge Repairs & Capitola Wharf & Beach Project Services | \$ 20,454.62 |
| 1614 | CalPERS Health Insurance | CM | November Health Insurance | \$ 70,064.31 |
| 1622 | CalPERS Member Services Division | CM | PERS contributions PPE 10/28/23 | \$ 64,582.40 |
| 1623 | Employment Development Department | CM | State Taxes PPE 10/28/23 | \$ 11,827.77 |
| 1624 | Internal Revenue Service | CM | Federal & Medicare PPE 10/28/23 | \$ 38,092.61 |

Attachments:

1. 10-27-23 Check Register
2. 11-09-23 Check Register

Report Prepared By: Luis Ruiz, Accountant I

Reviewed By: Julia Gautho, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager