

**EXHIBIT A**

# Capitola Professional Services Fee Amendment

**Effective July 1, 2021**

CSG's hourly rates for contract coming year are provided in the table below. These rates are for FY 21-22 and hourly rates are 3.8% increase from previous FY 20-21 rates.

CSG's fee schedule which includes fees for personnel providing the proposed scope of work is provided in the table below. We will coordinate the pickup and return of all plans via CSG staff or licensed courier service. This service is provided at no additional cost. CSG will mail an invoice at the beginning of every month for services rendered during the previous month.

<b>PERSONNEL / SERVICES</b>	<b>ALL INCLUSIVE FEE / HOURLY RATES FY 20-21</b>	<b>ALL INCLUSIVE FEE / HOURLY RATES FY 21-22</b>
Full Plan Review by Percentage	65% of City's Building Plan Check Fees	65% of City's Building Plan Check Fees
Structural Plan Review by Percentage	55% of City's Building Plan Check Fees	55% of City's Building Plan Check Fees
Expedited Plan Review by Percentage	95% of City's Building Plan Check Fees	95% of City's Building Plan Check Fees
Building Plan Review / Professional Engineer (Hourly)	\$130	\$135
Building Plan Review / ICC Licensed Plans Examiner (Hourly)	\$105	\$109
CASp Consultation / Review (Hourly)	\$140	\$145
Expedited Plan Review (Hourly)	1.5 X Hourly Rate	1.5 X Hourly Rate
<b>BUILDING STAFFING SERVICES</b>	<b>ALL INCLUSIVE FEE / HOURLY RATES FY 20-21</b>	<b>ALL INCLUSIVE FEE / HOURLY RATES FY 21-22</b>
Certified Building Inspector	\$110	\$114
CASp Inspection	\$140	\$145
Building Official / Counter Assistance	\$120	\$125
Overtime	1.5 X Hourly Rate	1.5 X Hourly Rate

*All hourly rates include overhead costs including, but not limited to, salaries, benefits, Workers Compensation Insurance, and office expenses. Should the scope of work change or circumstances develop which necessitate special handling, CSG will notify the City prior to proceeding. On each anniversary of the contract start date, CSG will initiate a rate increase based on the change in CPI for the applicable region. CSG will invoice on a monthly basis for services rendered during the prior month. Unless otherwise agreed, payment terms are 30-days from receipt of invoice.*